

Town of
PEPPERELL



2016 Annual Town Report

Dedication

PATTY WALSH



Patty Walsh's gift to the town of Pepperell is the Friends of the Lawrence Library, an organization which for fifty-two years has helped to assist our library by raising funds while also offering its own activities and programs for all ages. Patty herself, as described by her daughter Missy, loved nothing better than being in a library. This was true when she was a young child growing up in Saugus, and as an adult her interest only grew stronger.

In 1950, when she and her husband moved to Pepperell, she began to volunteer her time at the Lawrence Library. She enjoyed reading to children, including eventually her own young daughter and son, and she also spent time talking with library staff and learning about their needs and wants. The needs included a separate area for children, one with child-sized furniture as well as bookcases which couldn't be rotated to send books flying off the shelves.

Always a person who wanted to help out, Patty began to visit Friends of the Library groups in other towns, some local and some at a distance, to learn how they had started and what kinds of things they did to support their libraries. By 1965 she was ready to put what she'd learned into practice, and the newly formed Friends of the Lawrence Library held its first meeting.

It was a great success. As reported in the *Pepperell Advocate* on May 24, 1990 "within a year the Friends grew from a Charter membership of 42 residents to 500 members." Money was raised through auctions and yard sales, and a children's corner with the right furniture was provided, all the work of the newly formed Friends of the Lawrence Library. Over the years the Friends have continued to help out with the library's needs while also offering many activities of their own. So we thank you Patty, for all that you have done for our library and for our town.

LOU SHATTUCK



Louis D. Shattuck was born in Pepperell on Crescent Street, May 20, 1930. His father, Chester, was also born in Pepperell. He married his wife Rose (date) and after establishing their homestead on Townsend Street, they raised four children, Donald, Bonnie, Todd and Linda in town.

Lou's primary occupation was being an electrician but he also dabbled in real estate and is an avid golfer (he often jokes that he would gladly trade his golf scores for his bowling scores).

Lou also has a long history of giving back to the town. He was the Assistant Wiring Inspector from 1981-1991, and the Assistant Electrical Inspector / Electrical Inspector from 1991-2007. He also served as a Water Commissioner from 1984-2002, and then, after Pepperell created the Department of Public Works, he became a member of the Board of Public Works, a position he held from 2002-2011.

Lou helped to shape many of the policies that made the town what it is today, and in this capacity he served on the Growth Policy Committee from 1976-1980. He was a long standing member of the Planning Board

from 1966-1996, and was a member of the Planning Board Advisory Committee from 1969-1971. Lou also had a regional impact with his serving as a Representative to Northern Middlesex Area Commission, as well as an Alternate Representative from 1969-1972. Lou's interests in town governance were many and varied as witnessed by his serving on the Cable TV Advisory Committee from 1982-1994 and the Commercial District Study Committee in 1989.

Lou Shattuck is a lifelong resident of the town and while Pepperell owes him a great deal of gratitude for his many years of public service, he is a modest man and a simple 'thanks' is more than he would expect. Thank you Lou!

PAULA TERRASI



The Pepperell Seniors would like to recommend Conservation Administrator, **Paula Terrasi** as the Nominee for the 2017 Annual Town Report Dedication.

Paula is a tireless worker eager to help in any way possible. She received glowing remarks from the Northern Middlesex Council of Governments and the Town Administrator for creating an Open Space Plan for the town. This was done, remarkably before there was even a Town Planner in place.

She passionately championed and led the effort to capture a rare Healthy Community Grant artfully partnering with the Town Administrator, COA Director, and The Friends of the Pepperell Seniors.

Paula is always positive, always engaged and has an incredible work ethic.

A leader in her role, she not only coordinates and inspires Pepperell citizens and groups like the Boy Scouts to continuously keep the trails open, which saves the town a great deal of money, she also was the driver force of the organized environmental protection effort to stop the pipeline this year.

It is because of her efforts, her leadership, her character and her passion that Paula Terrasi is a worthy Nominee for this year's Dedication of the Town Report.

2016 STATE AND NATIONAL OFFICIALS

United States Senators

Edward J. Markey

318 Russell Senate Office Building
Washington, DC 20510

202/224-2742

975 JFK Building, 15 New Sudbury Street
Boston, MA 02203
617/565-8519

<http://markey.senate.gov>

Elizabeth Warren

317 Hart Senate Office Building
Washington, DC 20510

2400 JFK Building, 15 New Sudbury Street
Boston, MA 02203
617/565-3170

<http://warren.senate.gov>

United States Representative – 3rd Congressional District

Niki Tsongas

714 Longworth House Office Bldg.
Washington, DC 20515
202/225-3411

<http://tsongas.house.gov>

126 John Street, Suite 12
Lowell, MA 01852
978/459-0101

State Officials

www.mass.gov

Governor Charlie Baker

State House, Room 280
Boston, MA 02133
617/725-4005

Lt. Governor Karyn Polito

State House, Room 280
Boston, MA 02133
617/725-4005

Secretary of State William Francis Galvin

State House, Room 337
Boston, MA 02133
617/727-7030

Treasurer Deborah B. Goldberg

State House, Room 227
Boston, MA 02133
617/367-6900

Attorney General Maura Healy

One Ashburton Place
Boston, MA 02108
617/727-2200

Auditor Suzanne M. Bump

State House, Room 230
Boston, MA 02133
617/727-2075

Senator - 1st Middlesex District

Eileen M. Donoghue

State House, Room 112
Boston, MA 02133
617/722-1630

Eileen.Donoghue@masenate.gov

Representative - 1st Middlesex District

Sheila C. Harrington

State House, Room 237
Boston, MA 02133
617/722-2305

Sheila.Harrington@mahouse.gov

Middlesex County

District Attorney Marian T. Ryan

15 Commonwealth Avenue
Woburn, MA 01801
781/897-8300

www.middlesexda.gov

Sheriff Peter J. Koutoujian

400 Mystic Avenue
Medford, MA 02155
781/960-2800

www.middlesexsheriff.org

ELECTED OFFICIALS

ASSESSORS

Michael T. Coffey	2019
Maureen S. Bolger	2018
Susan J. Smith	2017

HEALTH, BOARD OF

Phillip D. Durno	2017
Virginia Malouin	2019
Margie L. LaFleur	2018

HOUSING AUTHORITY

Donna Franzek	2018
Katherine L. Harris	2020
Bruce Haskins	2017
Janice T. Shattuck	2021

LIBRARY TRUSTEES

Charles Burnham	2019
Carol Case	2018
Frederick Kobs	2017
Bob Kowalski	2017
Ramona Reed	2018

MODERATOR

Scott N. Blackburn	2017
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NORTH MIDDLESEX REGIONAL SCHOOL

DISTRICT SCHOOL COMMITTEE

Anne Adams	2018
Jonna Clermont	2018
Lisa Martin	2019
William Hackler (At-large member)	2017
Michael Morgan (At-large member)	2017
Randee J. Rusch (At-large member)	2017

PLANNING BOARD

Michael M. Dapcic	2018
George E. Clark	2019
Chuck Walkovich	2021
Richard C. McHugh, Jr.	2020
Albert W. Patenuade, Jr.	2017
<u>Associate Member (appointed)</u>	
Dennis Kane	2017

PUBLIC WORKS, BOARD OF

William M. Kenison	2018
John Dee III	2017
<u>Appointed Members:</u>	
Paul Brinkman	2017
Lewis Lunn	2018

RECREATION COMMISSION

Timothy Doyle	2018
Mary Alise Herrera	2017
Brendan McNabb	2019

SELECTMEN, BOARD OF

Roland Nutter	2019
Melissa M. Tzanoudakis	2018
Stephen C. Themelis	2017

TOWN CLERK

Lisa M. Ferolito	2017
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STAFF POSITIONS

for

ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS

ACCOUNTANT

Lori Blanchard Town Accountant
Lyn Sharpe Asst. Town Accountant

ASSESSOR'S OFFICE

Maureen Bolger Assistant Assessor
Marcia Jean Scofield Administrative Assessor

CONSERVATION COMMISSION

Paula Terrasi Conservation Administrator

FIRE DEPARTMENT

Toby Tyler Chief Engineer
Andrew Perry FF/Paramedic
Ben Simmons FF/Paramedic
Jean Taubert FF/Paramedic
Susan H. Smith Secretary

BOARD OF HEALTH

Robin Hebert Animal Health Inspector
Sandra Gargan Board Secretary
NABH staff:
Kalene Gendron, R.S. Health Agent
Sharon Fata, RN. Staff Nurse

BOARD OF SELECTMEN

Mark Andrews Town Administrator
Peggy Mazzola Administrative Assistant
Martin Cadek Systems Administrator
Albert White Head Custodian

INSPECTION DEPARTMENT

Susan H. Smith Assistant to the Inspectors

PLANNING BOARD

Steven Parker Town Planner

RECREATION COMMISSION

Nancy Archer Recreation Facilities
 & Program Director

LAWRENCE LIBRARY

Debra Spratt Library Director
Tina McEvoy Director Adult Svcs/Assistant Director
Shannon Brittain Youth Services Librarian
Patricia Payer Inter-Library Loans
Pamela Vance Senior Library Technician
Sherrill Burgess Head of Circulation
Meredith Fournier PT Library Technician
Myra Lane PT Library Technician
Janina Majeran PT Library Technician
Amanda Roberge PT Library Technician
Laurie Bulkow Library Page
Franek Kiluk Custodian

BOARD OF PUBLIC WORKS

Ken Kalinowski DPW Director/Town Engineer
Terrence Spaulding Cemetery/Parks Manager
Peter Shattuck Highway Superintendent
Nancy Cyr Highway Dept. Secretary
Patricia A. DeLorey Water Dept. Admin. Asst.
Joe Jordan Asst. DPW Director/
 Sewer & Water Superintendent
Susan Gurney Administrative Assistant
Kris Hartwell WWTP Admin. Asst.

SENIOR CENTER

Susan McCarthy Director
Dianna Homoleski Coordinator of Volunteers
Cheryl Balkan Activities Coordinator
Michelle Ross Outreach Coordinator
Dennis Valcourt Kitchen Manager
Albert Harris Custodian

TREASURER/TAX COLLECTOR

Jane Carrubba Assistant Treasurer/Benefits
 Administrator
Sharon Tetreault Assistant Collector

ZONING BOARD OF APPEALS

Cheryl Lutzca Assistant

APPOINTED BOARDS/COMMITTEES

AFFORDABLE HOUSING COMMITTEE

Brian J. Keating	2017
Stephen J. Sugar, Jr.	2017
Albert Patenaude	2017
Stephen C. Themelis	2017
Jan Adamczyk	2017

AGRICULTURAL ADVISORY BOARD

Tony Beattie	2019
Kimberly Hapgood-White	2017
Robert Lindgren	2019
Erica McLellan	2019
Todd Russell	2018

ANIMAL CONTROL OFFICER

Mary Letourneau

CABLE TV ADVISORY COMMITTEE

Brian Dunigan	2017
Debra Spratt	2017
Robert Sweeney	2017

CAPITAL PROGRAM COMMITTEE

Debbie J. Nutter	2017
Mark J. Andrews	2017
Melissa Tzanoudakis	2017

COMMUNICATIONS DEPARTMENT

David Stairs, Director	2017
Justin Zink, Asst. Director	

Dispatchers

Jeffrey Cormier
Melissa Hippler
Elizabeth Young

Spare Dispatchers

Shawn Shattuck

CONSERVATION COMMISSION

Emily Boeing	2019
Timothy Dinsmore	2017
Robert Elliott	2018
Kris Masterson	2019
Robert Rand	2018
Patricia Swain Rice	2018
Peter Steeves	2017

CONSTABLES

Robert Brunelle	2017
James D. Flanders	2019
Alycia M. Gelin-Burr	2017
Patricia Krauchune	2017
Neil McGorty	2017
Frank Quattrochi	2017

COUNCIL ON AGING

Fran Bergeron	2017
Lori Durno	2017
Philip Durno	2018
Sheila Jones	2018
Frances Lamb	2019
Irene F. Leddy	2018
Peter Nordberg	2017

CULTURAL COUNCIL

Lindsay Black	2017
Dory Clarke	2018
Patrisha Corleto	2017
Katherine Kimball	2017
Linda Moody	2018
Michelle Nee	2018
Maureen O'Connor	2018
Alice Peck	2018
Mauricio Puente	2018
Georgette Rogers	2018
Joseph Rogers	2018
Lev Rozman	2018
Terry Wilton	2018

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Chester E. Babineau	2017
Keith C. Bagley	2017
Diane Cronin	2017
Tracie Ezzio	2017
John Masiello	2017
Roland Nutter	2017
Derek TenBroeck	2017
Chuck Walkowich	2017

EMERGENCY MANAGEMENT

David Querze, Director	2017
George Ux, Deputy Director	2017
Lisa Ferolito, Shelter Coordinator	2017

Auxiliary Police

David Querze, Captain	2017
Glenn Caswell, Lieutenant	2017
Paul Nelson, Lieutenant	2017
Jeffrey J. Noble, Sergeant	2017
Anthony Wales, Sergeant	2017
Sean Caron	2017
Alex Codyer	2017
Jesse A. Cummings-White	2017
Corey Hopkins	2017
Sean Johnson	2017
Jacob LaChance	2017
Michael Luibil	2017
Neil Maskalenko	2017
Michael Pietroforte	2017
Kim Andrew Powell	2017
Jesse Reed	2017
Jordan Salinas	2017
Scott Woodward	2017
Justin Zink	2017

EMERGENCY MANAGEMENTRadio Amateur Civil Emergency Services (RACES)

James Burger	2017
James Hein	2017
Peter Nordberg	2017
David Peabody	2017
Lynda Pozerski	2017
Stanley Pozerski	2017
James Wilber	2017

EMERGENCY PLANNING COMMITTEE

Margie LeFleur	2017
Kalene Gendron	2017
Susan McCarthy	2017
David Querze	2017
Chief David Scott	2017
Peter Shattuck	2017
David Stairs	2017
Toby Tyler	2017
George Ux	2017

FINANCE COMMITTEE

Robin B. Rose Buxton	2018
John Ladik	2017
Sean McGinty	2017
Mark Vasapolli	2018

FIRE ENGINEERS, BOARD OF

Milton Blood, Deputy Chief	2017
David J. Hargrave, Deputy Chief	2017
John T. Rose, Deputy Chief	2017
Peter Shattuck, Assistant Chief	2017
Toby Tyler, Chief	2017

Firefighters/Paramedics/EMTs

Eric Bagby	2017
Rick Barry	2017
Charles Bassett	2017
Michael Blood	2017
Jennifer Bryant	2017
Shawn Carlin	2017
James Casserly	2017
Jonathan Caten, Lieutenant	2017
Chris Cotter	2017
Charles Cummings	2017
Stephanie DeMarco	2017
Mike Derderian	2017
Michael Doherty, Captain	2017
David Donaruma	2017
Seth Durno, Captain	2017
Kenneth English	2017
Michael Ferris	2017
Derek Flanders	2017
Julie Gavin	2017
Joshua Girard	2017
Mitch Goscombe	2017
Tyler Goulding	2017
John Gubernat	2017
Thomas Hall	2017
Mike King	2017

FIRE DEPARTMENTFirefighters/Paramedics/EMTs (cont.)

Michael Kingsbury	2017
Matthew Maciel	2017
Paul McBrearty, Jr., Captain	2017
Patrick McIntyre	2017
Mike Meadows	2017
Frank Melendy	2017
Justin Mercurio	2017
Vincent Messina, Jr.	2017
Timothy Morine	2017
Dan Murphy, Jr.	2017
Thomas Murphy	2017
Jeffrey Nelson	2017
Timothy Patno	2017
Kevin Pena	2017
Andrew Perry	2017
Timothy Powers	2017
Greg Rich	2017
Patrick Ring	2017
Peter Quintin	2017
Jason Russell, Lieutenant	2017
George Schkuta	2017
Benjamin Schmitz	2017
Joshua Schrader	2017
Melissa Schrader, Captain	2017
Andrew Seamans	2017
Shawn Sennott	2017
Shaun Shattuck	2017
Thomas Shattuck	2017
Ben Simmons, Lieutenant	2017
Trevor Stanton	2017
William Stone	2017
Steve Symonds	2017
Jean Taubert	2017
Nicholas Thompson	2017
Kurtis Trichy	2017
Cathy Tyler	2017
Keith Villa	2017
Amanda Woods	2017
Justin Zink, Lieutenant	2017

FOREST WARDEN

Peter Shattuck	2017
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HISTORICAL COMMISSION

Diane Cronin	2018
Francine Crowley	2018
Dean A. Johnson	2017
Ronald Karr	2017
Cory Minichino	2017

INFORMATION SYSTEMS TECHNOLOGY
COMMITTEE

Gregory Gougian	2017
Chris Marko	2017
David Pease	2017
Douglas C. Sawyer	2017
Robert Sweeney	2017

INSPECTORS

Harry Cullinan, Inspector of Buildings/Zoning Officer
John Dee III, Electrical Inspector
Eugene Douglas, Gas Inspector
Ralph Gilmore, Asst. Elec. Insp.
John Cryan, Asst. Gas Inspector
John Cryan, Plumbing Inspector
Eugene Douglas, Asst. Plumbing Inspector

LOCAL LICENSING AUTHORITY

Todd W. Blain 2017
William Greathead 2017
Alan Lessieur 2017
Thomas Maskalenko 2017
Nick Parker 2017
David Scott 2017

MOTH SUPERINTENDENT

Peter Shattuck 2017

NASHOBA VALLEY TECHNICAL HS COMMITTEE

Albert Buckley 2019
Sandra M. Proctor 2017
Michael Tang 2018
Michael Morgan, Alt. 2019

PARKING CLERK

Eileen Lundstrom 2017

PERSONNEL BOARD

Maria Casey, At-large Representative 2018
Penny Evans, At-large Representative 2017
Melissa Tzanoudakis, Selectmen's Rep. 2017

PEPPERELL CRANK-UP COMMITTEE

Christine Scully 2017
Joshua Thompson 2017
Justin Zink 2017

POLICE DEPARTMENT

David Scott, Chief 2018
Todd W. Blain, Lieutenant 2017
Jeremiah Friend, Detective 2017
William Greathead, Sergeant 2017
Alan Lessieur, Sergeant 2017
Thomas Maskalenko, Sergeant 2017
Nick Parker, Sergeant 2017
Eileen Lundstrom, Administrative Assistant 2017

Officers

Daniel R. Adams 2017
Steven A. Burke 2017
Jared J. Carrubba 2017
Daniel P. D'Eon 2017
Bruce Haskins 2017
Michael Kenney 2017
Stephen Mulkerin 2017
Richard Smith 2017
Fabrizio Vestri 2017

Part-time Officers

Steven Bezanson (Reserve) 2017
Glenn Caswell (Reserve) 2017
Paul Nelson (Reserve) 2017
David Querze (Reserve) 2017
Anthony Wales (Reserve) 2017

Detention Room Supervisors

Deborah A. Bezanson 2017
Steven Bezanson 2017
Glenn B. Caswell 2017
Alex Codyer 2017
Sean Johnson 2017
Elizabeth Jones 2017
Jacob LaChance 2017
Michael Luibil 2017
Eileen Lundstrom 2017
Neil Maskalenko 2017
Paul Nelson 2017
Jeffrey Noble 2017
Nicholas Pentedemos 2017
Michael Pietroforte 2017
David Querze 2017
Jesse Reed 2017
Jordan Salinas 2017
Shaun Shattuck 2017
Rick Smith 2017
Anthony Wales 2017
Scott Woodward 2017
Justin Zink 2017

Special Police Officers

Alex Codyer 2017
Sean Johnson 2017
Jacob LaChance 2017
Michael Luibil 2017
Jeffrey Noble 2017
Michael Pietroforte 2017
Jordan Salinas 2017
Scott Woodward 2017

Special Police - Dunstable

Charles Chaprales 2017
James Dow 2017
James Downes III 2017
Shawn Drinkwine 2017
Darrell Gilmore 2017
Eric Hoar 2017
Timothy Ialeggio 2017
John J. Koyutis 2017
Nicholas Papageorgiou 2017
Sean Ready 2017
Gregg Sanborn 2017
Matthew Sech 2017
Philip Sepe 2017
Jeffrey Swift 2017
Matthew Tully 2017

Special Police - Groton

Nicholas Belz 2017
Robert Breault 2017
Peter Breslin 2017
Edward Bushnoe 2017
Gordon Candow 2017
Paul Connell 2017
Omar Connor 2017

Special Police – Groton (continued)

Timothy Cooper	2017
James Cullen III	2017
Derrick J. Gemos	2017
Jason Goodwin	2017
Kevin Henehan	2017
Michael Lynn	2017
Thomas Mace	2017
Stephen McAndrew	2017
Rachael Mead	2017
Katherine Newell	2017
Donald Palma, Jr.	2017
Michael Ratte	2017
Dale Rose	2017
Victor Sawyer	2017
Edward Sheridan	2017
Gregory Steward	2017
Patrick Timmins	2017
Corey Waite	2017

Special Police - Hollis

Richard Bailey	2017
Richard Bergeron	2017
Daniel Bliss	2017
Mitchell Cardona	2017
Craig Conant	2017
Angelo Corrado	2017
Tracy A. Dunne	2017
Joseph Hoebeke	2017
Tara Koski	2017
Lucas Ilges	
Brendan LaFlamme	2017
Phillip Landsteiner	2017
Richard Mello	2017
Matthew Poulicakos	2017
James Sartelle	2017
Jonathan Tate	2017
Kris Thibault	2017
Kurt Thompson	2017
David Turgeon	2017
Joseph Wallent	2017

Special Police - Townsend

Tony Brennan	2017
Austin Cote	2017
Brent Davis	2017
Robert M. Eaton, Jr.	2017
Mark Francis	2017
Mark Giancotti	2017
Geffrey Giles	2017
Randy Girard	2017
John Johnson	2017
Thomas Kalil	2017
James Landi	2017
James Marchand	2017
Michael Marchand	2017
Erving Marshall	2017
Kimberly Mattson	2017

Special Police – Townsend (continued)

David Mazza	2017
David Phillips	2017
David Profit	2017
Joseph Quinn	2017
George Reidy	2017
Thaddeus Rochette	2017
Daniel Schultz	2017
Cheryl M. Stevenson	2017
Christopher VanVoorhis	2017

REGISTRARS

Jane Eshleman	2018
Kathryn P. Pries	2019
Sharon Tetreault	2017

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen	2017
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TOWN COUNSEL

Edward J. Richardson, Esq.	2017
Peter A. Zahka, II, PC, Assistant	2017

TOWN FOREST COMMITTEE

Robert Lindgren	2017
Joseph Radwich	2017
Peter Shattuck	2017

TRUSTEES OF BROOKS EDUCATIONAL AND
ENTERTAINMENT FUND

Chester Babineau	2017
Tracie Ezzio	2019
John McNabb	2018

VETERANS' SERVICE OFFICER

Joseph J. Mazzola	2017
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VETERAN'S GRAVE OFFICER

Terrence Spaulding	2017
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VIETNAM MEMORIAL & HONOR ROLL
COMMITTEE

Michael Flaminio	2017
James M. McKenna	2017
Joseph M. Moore	2017

ZONING BOARD OF APPEALS

Jan Adamczyk	2018
Annette R. McLean	2017
Mark Walsh	2018
Sean E. McCaffery, Associate Member	2018
Carl Schilling, Associate Member	2018

ELECTION WORKERSPrecinct 1

LeeAnn Phoenix	Warden
Michael J. Recco	Deputy Warden
Paul Spoth	Clerk
Virginia Boundy	Deputy Clerk
Kristy Benson	Inspector
Laurie Bulkow	Inspector
Bonnie Chase	Inspector
Jenny S. Crisman	Inspector
Judith Dalton	Inspector
Lori Flournoy	Inspector
Linda Harkins	Inspector
Carol J. Hasse	Inspector
Bea Heisler	Inspector
M. Alise Herrera	Inspector
Elaine M. Jefferson	Inspector
Sheila Jones	Inspector
Jennifer Koulopoulos	Inspector
Jeanne LeBlanc	Inspector
David Pease	Inspector
Marilyn Tremblay	Inspector
Patricia Wallace	Inspector

Precinct 2

Joan Ladik	Warden
Jennifer Griffith	Deputy Warden
Barbara Cronin	Clerk
Gertrude T. Dapcic	Inspector
Trevor Ferolito	Inspector
Katherine Harris	Inspector
Joan M. Katsines	Inspector
Jennifer Kingsbury	Inspector
Jan Kobs	Inspector
John Marriner	Inspector
Fay McChristian	Inspector
Thomas J. McGrath	Inspector
Johanna Reagan	Inspector
Diane Querze	Inspector
Carol Quinn	Inspector
Barbara Seeger	Inspector
Martha Spaulding	Inspector
Tara Stakun	Inspector
Barbara Z. Stromsted	Inspector
Diane P. Temple	Inspector
Vinginia E. Wellwood	Inspector

ELECTION WORKERSPrecinct 3

Jennifer Putnam	Warden
Diane B. Karr	Clerk
Anne Adams	Inspector
Scott Blackburn	Inspector
Linda Burns	Inspector
Lorraine Christman	Inspector
Kathleen Colavito	Inspector
Jim Collins	Inspector
Philip D. Durno	Inspector
Jen Gavrichev	Inspector
James Jangraw	Inspector
Ronald Karr	Inspector
Patricia W. LeBlanc	Inspector
Lois Libby	Inspector
Doris E. Livadas	Inspector
Virginia Malouin	Inspector
Theresa McPartlan	Inspector
Jeanne Nevard	Inspector
Suzanne Rowse	Inspector
Janice Young	Inspector

Kevin Lundstrom	Float – Election Worker
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BOARD OF SELECTMEN

To our Fellow Residents of the Town of Pepperell:

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2016.

The composition of the Board of Selectmen did change in 2016. Stephen C. Themelis was elected Chairman and Melissa Tzanoudakis was elected Clerk while Roland Nutter began his tenure joining the Board of Selectmen on April 25, 2016. The Board of Selectmen wished Michelle Gallagher good fortune in her future endeavors as she chose not to run for reelection.

Other activities and specific actions included:

- ✓ In accordance with the new Town Charter, the Town Administrator, Board of Selectmen, and Finance Committee adopted a balanced budget for FY 2016 at Annual Town Meeting.
- ✓ The outside, independent auditing firm of Guisti, Hingston and Company provided the Town with a clean financial audit with no major findings in their management letter for the second year in a row for FY 2016.
- ✓ The Town continued to build upon a 5 Year Capital Plan with a \$311,770 capital budget for FY 2016.
- ✓ Moody's Rating Service reviewed and further sustained the Town's bond rating at AA3.
- ✓ The Board of Selectmen authorized and expended \$152,910 of grant funds for the first ever Commonwealth's Green Communities program.
- ✓ The Town Administrator and Town Treasurer Collector put a bulk tax lien program in place and collected \$837,968 in delinquent taxes that further improved our financial stability.
- ✓ Town Meeting approved a Warrant Article to permanently protect 35 acres of land, the former Adamowich property, under a program with the Massachusetts Department of Fish and Game at our Special Town Meeting on October 24, 2016.
- ✓ The former Bemis Bag building was redeveloped into "Pepperell Place", a new business center, bringing four new businesses and added 40 jobs to the redevelopment of commercial property located on 10.39 acres.
- ✓ The Town created an "Other Post-Employment Benefits Liability Trust Fund" (OPEB) and funded it with \$100,000 under Chapter 32B, Section 20 to assist with post-retirement health insurance.
- ✓ The Town maintained its participation in the regional Storm Water Collaborative with the Northern Middlesex Council of Governments.
- ✓ Town Administrator Andrews was elected Vice Chair of the Nashoba Valley Town Administrator's Collaborative.

On December 5, 2016, Mark Andrews, our Town Administrator finished his second full year of service and the Board of Selectmen extended his contract for an additional year based upon his successful tenure during which he completed pre- approved goals and objectives under his contract.

Respectfully submitted,

Stephen C. Themelis, Chairman

Melissa Tzanoudakis, Clerk Member

Roland P. Nutter, Member

Abstract

ZONING BOARD OF APPEALS

Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

Authority:

Town of Pepperell Zoning By-Law Section 9220 and Massachusetts General Laws Chapters 40A, 40B, and 41.

2017 Activities:

Six (6) new applications were submitted to the Zoning Board of Appeals in 2016. Table contains breakdown of applications which were decided in 2016 (includes one application submitted in 2015, but decided in 2016); and pending applications to be decided in 2016):

	Granted	Denied	Pending	Withdrawn
Variances	3	0	0	0
40B-Comprehensive Permits	0	0	1	0
Administrative Appeals	0	0	0	0
Special Permits	2	0	1	0
Amendments to Decisions	0	0	0	0

2016 Zoning Board of Appeals Members:

Full Board Members (3): Mark Walsh (Chair), Annette McLean, Jan Adamczyk (Clerk)

Associate Board Members (2): Sean McCaffery and Carl Schilling*

Staff: Cheryl Lutcza, ZBA Assistant.

Resignations: Carl Schilling (Associate Board Member) resigned on 12/31/16

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PERSONNEL BOARD

No report submitted.

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BOARD OF ASSESSORS

The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2016.

The purpose of the department is to establish fair and equitable assessments for the Town of Pepperell in Real Estate and Personal Property. In addition, the department is responsible for implementing the Motor Vehicle Excise tax, processing Real Estate, Personal Property and Excise tax abatements, and processing tax exemptions for qualifying individuals. The department administers special assessments for farm and forest management programs and charitable organizations. The Staff also assists other town departments, real estate agencies, surveyors, attorneys, and appraisers on a daily basis. The Assessors are also responsible for defending all appeals to the Appellate Tax Board.

Assessed values are subject to triennial review by the Massachusetts Department of Revenue. Fiscal 2015 was a triennial certification year and the assessed values required an increase to reflect full and fair cash value as of January 1, 2014. For Fiscal 2016, the assessed values were based on sales from calendar year 2015. The tax rate was approved by the DOR on October 26th and was set at \$15.89. The following tables show the changes in totals amounts to be raised, estimated receipts and property valuations over the past four years. FY 2018 is a triennial certification year.

	FY 2014	FY 2015	FY 2016	FY 2017
Gross to be Raised	25,429,444.06	25,692,603.15	28,217,288.71	28,109,642.40
Estimated Receipts	8,371,947.00	8,125,406.55	9,828,485.29	9,135,271
Available Funds				
Property Valuations	1,075,504,228	1,101,391,636	1,112,450,298	1,194,107,703
Tax Rate	\$15.86	\$15.95	\$16.53	15.89

Each year voters attend Town Meetings to establish expenditures for the ensuing fiscal year. The total that can be spent by the Town Meeting is capped under Proposition 2 ½, a ballot initiative passed in 1980, and this total sum of money necessary to run the Town determines the amount that must be raised through local property taxes. The tax rate is that percent of total assessed value necessary to meet monetary requirements established by Town Meeting appropriations.

The Fiscal Year 2016 Tax rate is set at \$15.89 per thousand dollars of value for all property classes: residential, commercial, industrial and personal property. This is 3.9% lower than last year's rate of \$16.53 per thousand. Assessed values have been increased to more closely reflect market trends. Overall, assessed values are up 7.3% from the prior tax year.

A number of factors contributed to an increased tax rate. Generally the rate is increased by 2.5% per year under the confines of Proposition 2 ½. An increase is also allowed for any new growth over the year. Other increases to the tax base include debt service exclusions and over-rides previously voted by the Town Meeting. Fiscal 2016 had no overrides.

The following pie chart shows how the sections of the tax rate are spent. The tables below that show how the tax rate is calculated and after some fast facts of

Where Your Tax Dollar is Spent:

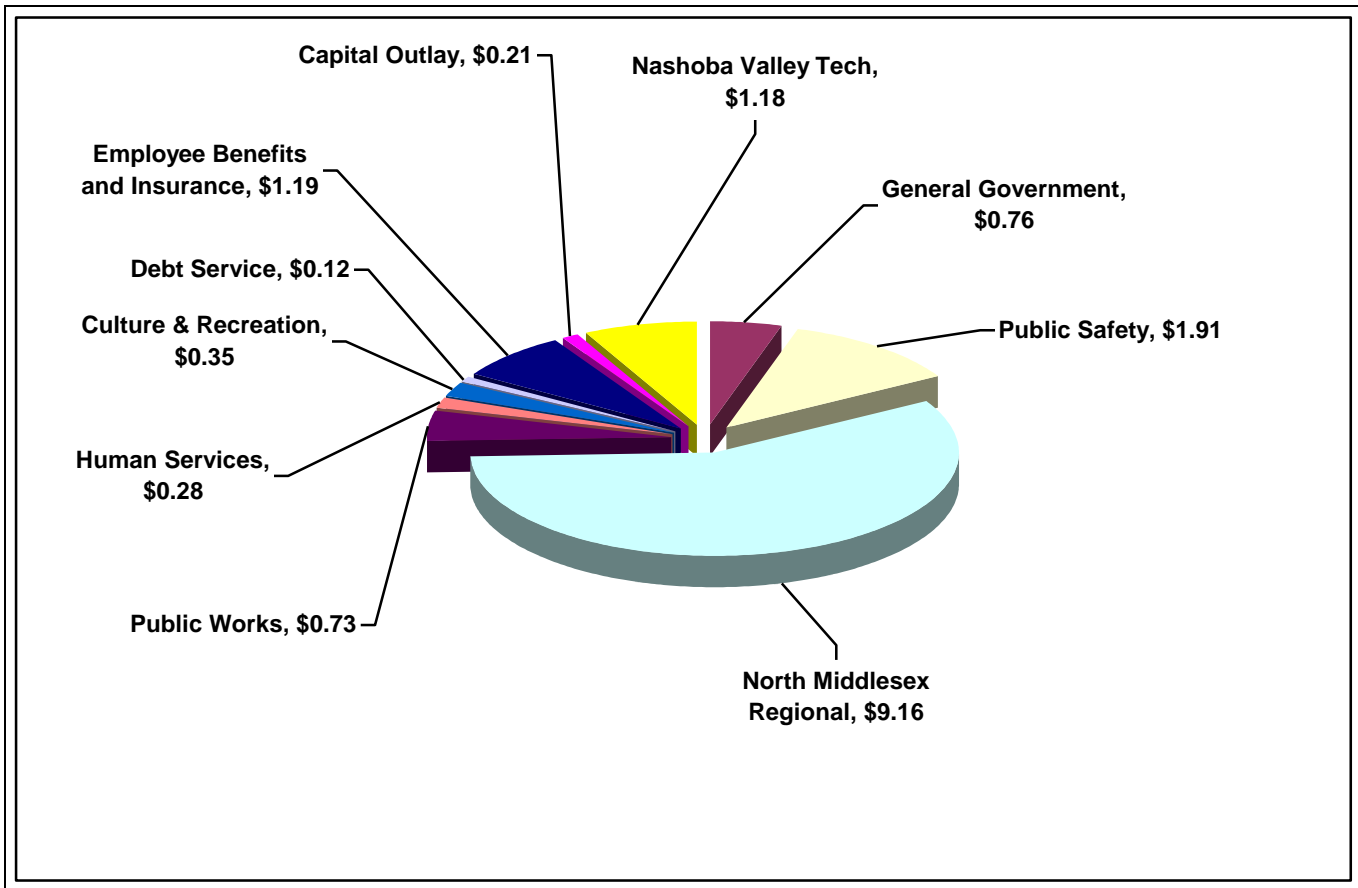


Table of Tax Rate Calculation:

Description	Increase to Levy	\$	\$ increase	Tax Rate
2017 Beginning Levy Limit / 2016 Tax Rate		17,079,459		16.53
Decrease in tax rate due to increase in values			-1.739	14.774
Additions to FY 2016 Levy Limit				
Prop 2 ½ Increase	441,034		.368	15.142
New Growth	173,995		.146	15.289
FY 2016 Levy Limit (before Debt Exclusions)		18,256,386		
Debt Exclusions:				
NMRSD (High School)	262,392		.220	15.509
NMRSD (Nissitissit)	321,950		.270	15.779
NVTHS	99,827		.084	15.863
Fire Truck	36,309		.030	15.893
Total Deb Exclusions		720,478	.604	
Maximum Allowable Levy		18,976,864		15.893
Excess Levy Capacity		2,492.60		-.003
Total Levy		18,973,371.40		15.89

Fast Facts and Figures:

Real Estate:		Commercial/Industrial Properties:	
Number of Bills:	4,633	Number of Properties:	178
Total Taxable Valuation:	1,178,659,798	Average Valuation:	300,345
Total Taxes Levied:	18,692,151.35		
Total Number of Parcels:	4,685	Personal Property:	
		Number of Bills	273
		Total Personal Property Valuation:	17,775,120
Residential:		Total Taxes Levied:	282,446.87
Number of Single-Families:	3105		
Avg Single-Family Valuation:	301,698	Exempt Properties:	
Total Number of 2-Families:	180	Number of Exempt Properties	255
Avg 2-Family Valuation:	284,986	Exempt Property Valuation	82,715,900
Total Number of Multi-Families:	23		
Avg Multi-Family Valuation:	308,787	Abatement Applications: (FY 2016)	
Total Number of Condominiums:	251	Total Received:	16
Avg Condo Valuation:	168,842	Granted:	12 (75%)
		Denied:	4 (25%)
		Total Dollar Amount Granted:	24,122.23
Statutory Exemptions:(02/01/2016)			
Granted:	111	Motor Vehicle Excise Calendar 2016:	
Denied:	3	Number of Bills:	14,221
Total amount exempted:	67,825	Total Exempt:	118
		Total Excise tax:	1,620,561
		Number of Abatements:	553

Taxpayers are reminded to read the reverse side of the tax bill. It contains valuable information concerning abatement and exemption information. Further information and current property values can be found at www.pepperell-mass.com, then choosing “Departments”, and finally “Assessors” at the website. More information regarding property tax bills can be found at www.mass.gov/dls.

REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2016

<u>Bank Balances:</u>	<u>Bank Balances</u>	<u>Interest Rates</u>	<u>Type of Acct.</u>	<u>Total</u>
<u>Financial Institutions</u>				<u>Funds</u>
Lowell-5	\$1,990.27	\$ -	payroll	\$ 1,990.27
Lowell -5 FSA	\$2,721.24	\$ -	employee FSA	\$ 2,721.24
Eastern	\$69,991.53	0.05%	vendor checking	\$ 69,991.53
Eastern	\$1,222,320.33	0.1%	investment	\$1,222,320.33
Eastern	\$1,622,843.60	0.1%	investment	\$1,622,843.60
Lowell-5	\$1,076,689.25	0.6%	depository	\$1,076,689.25
Unibank	\$87,269.15	0.1%	online depository (4 accts.)	\$87,269.15
Lowell-5	\$2,373,856.93	0.6%	investment	\$2,373,856.93
Lowell-5	\$1,304,093.09	0.6%	investment	\$1,304,093.09
Lowell -5	\$268,180.52	0.6%	escrow/agency	\$ 268,180.52
Fidelity	\$59,950.62	0.2%	investment	\$ 59,950.62
Unibank	\$198,387.72	0.2%	bond proceeds	\$ 198,387.72
MMDT	\$18,699.79	0.2%	investment	\$ 18,699.79
Bartholomew	\$217,839.07	1.0%	investment	\$ 217,839.07
Century	\$110,921.06	0.1%	online depository (lockbox)	\$ 110,921.06
Lowell-5	\$15,473.67	0.06%	investment DPW	\$ 15,473.67
Bartholomew	\$47,165.70		cash	\$ 47,165.70
petty cash	\$200.00		cash	\$ 200.00
Fleet Bank	\$(1,273.18)		investment	\$ (1,273.18)
Lowell-5	\$ 0.01		wire acct.	\$ 0.01
Total Bank Balances, June 30, 2016	\$8,697,320.37			\$8,697,320.37
<u>Non-expendable Trust Funds: **</u>				
Cemetery Perpetual Fund	\$167,515.80			\$ 167,515.80
Brooks Fund	\$45,662.09			\$ 45,662.09
Farrar Flag Pole Fund	\$152.21			\$ 152.21
Lawrence Library Perpetual Fund	\$63,354.57			\$ 63,354.57
Lawrence Library Carter Fund	\$14,038.03			\$ 14,038.03
Lawrence Library Thurston Fund	\$ 507.36			\$ 507.36
<u>Expendable Trust Funds: **</u>				
Cemetery Perpetual Income Fund	\$ 28,442.24			\$ 28,442.24
Brooks Income Fund	\$26,898.96			\$ 26,898.96
Farrar Flag Pole Income Fund	\$ 67.65			\$ 67.65
Lawrence Library Income Fund	\$87,654.23			\$ 87,654.23
Lawrence Library Carter Income Fund	\$ 4,470.50			\$ 4,470.50
Lawrence Library Thurston Income Fund	\$ 399.06			\$ 399.06
Lawrence Library Heald Income Fund	\$16,806.53			\$ 16,806.53
Lawrence Library Smith Income Fund	\$6,155.17			\$ 6,155.17
<u>Other Trust Funds: **</u>				
Stabilization Fund	\$663,473.97			\$ 663,473.97
Retirement Fund	\$ 110.27			\$ 110.27
Conservation Fund	\$15,151.46			\$ 15,151.46
Land Fund	\$8,143.80			\$ 8,143.80
Total Funds, June 30, 2016	\$1,149,003.90	\$ 0	\$ -	\$1,149,003.90

Respectfully submitted,

Debbie J. Nutter, Treasurer-Collector

Note: All accounts are independently audited each year by a certified public accounting firm, without exception.

** All trust fund balances are inclusive of required GASB-31 Fair Market Value adjustments.

REPORT OF THE COLLECTOR OF TAXES

For the calendar year-ended December 31, 2016, the following taxes; interest; charges; tax title liens; utility liens; deferrals; betterment payoffs; apportioned betterments; payments in lieu of taxes; mobile home fees; and municipal lien certificates, were collected by this office.

Taxes:

Real Estate	\$18,241,074.09
Motor Vehicle Excise	\$1,219,412.46
Personal Property	\$271,121.60

Interest:

All Taxes	\$74,048.86
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Charges:

All Taxes	\$16,225.00
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Tax Title Liens:

Real Estate Taxes	\$787,644.14
Sewer Utility Liens	\$4,286.33
Water Utility Liens	\$3,948.72
Betterment Liens	\$8,075.22
RE Int	\$247,869.23
Sewer Int	\$332.11
Water Int	\$395.85
Betterment Int	\$5,732.00
Sewer Maint	\$539.31
Sewer Maint Int	\$55.49

Utility Liens Added to Tax:

Sewer Liens Added to Tax	\$19,993.59
Water Liens Added to Tax	\$33,685.12

Deferred Tax Liens:

Real Estate Taxes	\$0.00
Betterments	\$0.00

Apportioned Betterments:	\$219,380.96
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Apportioned Betterments Interest:	\$69,481.63
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Unapportioned Betterments:	\$94,080.76
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Unapportioned Betterments Interest:	\$2,287.91
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Betterment Release Fees:	\$1,264.00
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IE FINES	\$6,100.00
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Payments In Lieu of Taxes:	\$1,624.05
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Mobile Home Fees:	\$21,888.00
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Municipal Lien Certificates:	\$22,100.00
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TOTAL COLLECTIONS- Calendar 2016	\$21,372,646.43
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Respectfully submitted,

Debbie J. Nutter

Treasurer-Collector

* All accounts are independently audited each year by a certified public accounting firm, without exception.

INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

The Information Technology Department is responsible for purchasing, installation, maintenance, security and support of all workstations, servers, printers, phone systems and network equipment/services. The department strives to provide full-time support to Town employees while continuously improving services and extending functionality to better serve the Town.

Information Technology Department Staff

Martin Cadek, IT Director

Strategic Initiatives

As part of Town's upcoming application for Community Compact Information Technology Grant program an Offsite Backup best-practice was chosen and fully implemented. This project involved a written policy regarding Town backups, specified frequency of backups, identified critical data and set record retention policies. The overall goal was to refresh existing data backup procedures to guarantee that all Town data is safely stored offsite, access control to backup media is present and that the data is available for fast recovery.

The IT Department continued to expand Wi-Fi capabilities within various town facilities. In 2016 seven additional access points were deployed to increase coverage and create new functionality for employees as well as residents. Lawrence Library now offers a stable and much improved Wi-Fi solution for public use.

The Email System Upgrade (Microsoft Exchange) was finalized in early 2016 and has performed efficiently without any major downtime or unscheduled maintenance. IT department now has up-to-date tools to guarantee email backup, record retentions and the ability to meet public record requests. With the addition of Microsoft Exchange the Town has the ability to meet email needs on mobile devices and remote email needs of various external Town boards & commissions.

In an effort to modernize and streamline Town meetings as well as Board of Selectmen meetings the Town has chosen and implemented Microsoft Surface tablets as the replacement for paper meeting packets. The tablets allow Selectmen faster and easier access to critical current meeting information as well as access to archived meetings. Initial trial has proven that this technology is a good fit for the Town's needs and it is the hope of IT department that other boards and commissions will be transitioned to similar systems.

Minor Projects

- Cameras at Town Hall – Due to increased need for security at Town facilities a new 5 camera system was deployed at Town Hall.
- Wastewater pipe inspection system – To allow Wastewater facility department to better plan for the future and inspect various infrastructure a Town vehicle underwent a modernization with replacement of the on-board workstation, video capture card and other associated equipment to allow wastewater operators enhanced use of existing pipe inspection equipment.
- The IT department began limited deployment of Windows 10 operation system on newly purchased client workstations.

Town Of Pepperell has not experienced any significant system outages or data loss in 2016.

Information Technology Department continues to support approximately 125 users along with 100 workstations in 10 Town facilities, 7 virtual server hosts with 25 virtual machines and additional 100+ enterprise equipment such as routers, firewalls, switches, access points, telephone equipment, printers, network storage devices, cameras, time clocks, various software and others.

Statistics

All statistics continue to be consistent with national trends showing a shift in the way citizens are choosing to conduct business with government entities.

Town of Pepperell Website statistics for 2016

- Total visits: 132,480 - 20% increase from 2015.
- Website searches: 7,249

- Mobile device visits: 31,853 - 56% increase from 2015.
- Total downloads: 45,395 – 5.5% increase from 2015.

Town Facebook likes: 425

Town Twitter followers: 166

Goals for 2017

- Information Technology department would like to investigate possibility of consolidating phone systems in various facilities to increase and improve communication throughout all Town departments.
- Continue the migration to Windows 10 on client workstations.
- Secure grant funding to update server infrastructure and virtual machines.

The department will continue to strive toward continuous improvement.



CONSERVATION COMMISSION

Pepperell has a seven-member Conservation Commission. Emily Boeing is the newest member, joining the Commission in May of 2016. The Conservation Commission works to protect Pepperell's natural resources. We do this in several ways. We are the local administrators of the Massachusetts Wetlands Protection Act (WPA), MGL Chapter 131, Section 40, and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's conservation properties; we work with and advise other Town bodies such as the Planning Board, Board of Health, Building Inspector's office, and Department of Public Works on natural resources issues, and we provide information to Town residents. The WPA and the Pepperell Wetlands Protection By-Law provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may fill or alter a wetland or wetland resource area without a permit. Under the WPA, the Commission, with the help of our administrator, reviews applications and renders findings.

Our local By-Law provides further guidance for property owners working near wetlands. Healthy, functioning wetlands protect our water supply, provide flood control, prevent pollution, and enrich our community's wildlife habitat. The WPA usually applies to any project if it occurs in or near wetlands. Typical projects include new buildings and driveways, changes to existing buildings or landscaping, and improvements to roads or utilities.

Applicants applying for building permits are routed to the Conservation Commission office to determine if their project will fall under the jurisdiction of the Commission. The table below shows the number of building permit applications reviewed.

	2013	2014	2015	2016
Building Permits Applications Reviewed	59	50	62	87

The Commission works with other land protection organizations to purchase land for conservation and insure all conservation properties are safe and accessible. Pepperell is fortunate to have a community that supports and encourages the protection of our valuable natural resources.

In 2016, the Massachusetts Division of Fisheries and Wildlife (DFW) purchased two parcels on Hollis Street. This purchase provides an alternative access to almost 40 acres of protected open space along the Nissitissit River, including 19 acres which were recently gifted to the Division of Fisheries and Wildlife as a requirement of the 11-lot Open Space Residential Development on Hollis Street. The property, abutting this 19 acres includes the 18 acre Millie Turner property, which is also owned by the DFW. In 2016, the Nashoba Conservation Trust, working with the Squan-a-Tissit Chapter of Trout Unlimited and Pepperell resident Sue Edwards, purchased the former Stakun property on dirt Jewett Street. This 24-acre property, now known as "Sue's Ramble", whose generosity helped to make this purchase possible, is the headwaters for Gulf Brook, habitat for rare species, and opens up an

opportunity to extend the eight-mile Jeff Smith Trail. The Commission continues to work with town and state officials to insure the permanent protection of the land behind the Senior Center. With the support of the Council on Aging, 30 acres of agricultural land will remain under the control of the Board of Selectmen but protected in perpetuity by an Agricultural Preservation Restriction. The agricultural land will continue to be leased by the Board of Selectmen. Thirty-five acres of forested land will be sold to the Division of Fisheries and Wildlife. This effort, which involves town officials working with two state agencies to insure the permanent protection of this property, is expected to be completed in March of 2016.

The year was a busy one for the Conservation Commission. Under the coordination of the Conservation Commission, a draft Final Open Space and Recreation Plan was completed. The draft final plan has been sent to several Town boards, Pepperell's regional planning agency, and the Commonwealth of Massachusetts Division of Conservation Services for review and comment. Communities with up-to-date Open Space and Recreation Plans can apply for LAND grants (formerly Self-help grants). LAND grants can be used for land acquisition and for projects involving passive outdoor recreation.

Together with the Nashoba Conservation Trust, the Conservation Commission produced a trail guide. The trail guide was created in response to residents requesting updated maps, identification of parking locations for trail access, and trail distances. Trail maps are available on both the Nashoba Conservation Trust and Town of Pepperell websites, as well as in recently installed map holders at kiosks for most conservation properties. Efforts to encourage people to get outside and enjoy the trails, has included adding trail markers along many trails throughout town.

The Commission continues to partner with the Nashua River Watershed Association (NRWA) on two separate projects. The Aquatic Invasives Alliance continues to meet and review plans to address invasives in the Nashua River, with a focus currently on the 100-acres of water chestnuts. The Commission continues to represent Pepperell on the Wild and Scenic Committee. The goal of the Committee is to determine if a portion of the Nashua River and two of its tributaries, the Squannacook and Nissitissit Rivers, merit federal protection designation. This is a multi-year effort coordinated by the Nashua River Watershed Association together with community representatives, representatives of the National Park Service, and State officials.

Funding received from the MA Association of Health Boards through a *Mass in Motion* grant, provided an opportunity for Board of Health Agent Kalene Gendron, working with Conservation Administrator Paula Terrasi, Town Administrator Mark Andrews, and representatives from the Northern Middlesex Council of Governments, to identify what Pepperell can and should be doing to encourage an active, healthy lifestyle for older residents. Working with Susan McCarthy, Director of the Council on Aging, a workshop was held to identify the many challenges Pepperell seniors face every day. A "Healthy Chapter" document, created as a result of this workshop, summarizes these challenges and what the Town needs to consider when enacting policies and procedures which will make Pepperell an age-friendly community. The "Healthy Chapter" has been incorporated into Pepperell's Open Space and Recreation Plan and a brochure, which includes a map, identifies walking and hiking opportunities for older residents within the Town.

Under the direction and coordination of the Conservation Commission, volunteers provide an invaluable service to the Town by monitoring trails, clearing trails of debris and downed trees, mowing trails and small meadow areas, plowing parking areas during winter months, trash pickup, and assisting with other necessary maintenance. Volunteers can sign up for the trail monitoring and maintenance program on the Conservation Commission webpage. In 2016, the large meadow at the Heald Street Orchard was mowed. How does the Commission pay for this mowing? A grant was awarded in 2008 to create and maintain the meadow, thereby creating nesting habitat for birds and other wildlife that rely on open fields for habitat. Life Scout Shane Yost completed a five-hour service project, which involved maintenance of the "Red Trail" on Pepperell Springs. Shane removed downed trees and opened up trails as part of a Life Scout Service Project. In 2016, Nicholas and Marc Basti replaced two

We encourage you to visit our conservation properties. There are many recreational opportunities in Pepperell. Conservation land use permits are available for special requests. The Pepperell Horse Owner's Association holds an annual trail ride every fall, which includes the use of conservation properties, and the Nashoba Valley Amateur Radio Club uses the Heald Street Orchard every year for its Annual Field Day. Most conservation properties include trails that can be used for walking, running, biking, cross-country skiing, horseback riding, and snowshoeing. Some of our properties are available for hunting (see website for a list of properties open for hunting) but there are also opportunities for sledding, fishing, kayaking, canoeing, swimming, and ice skating. Maps of all conservation properties are available on the Town of Pepperell website as well as trail maps, including many new trail maps for properties not previously GPSd.

Please call the Conservation Commission office at 978-433-0325 if you have any questions or comments. Our Conservation Administrator, Paula Terrasi, staffs our office in Town Hall Monday through Wednesday 8:00 am to 4:30 pm and Thursday mornings.

INSPECTION DEPARTMENT

Harry Cullinan, Inspector of Buildings/Zoning Officer
John Dee III, Electrical Inspector
Ralph Gilmore, Assistant Electrical Inspector
John Cryan, Plumbing Inspector/ Assistant Gas Inspector
Eugene Douglas, Gas Inspector/Assistant Plumbing Inspector
Susan H. Smith, Assistant to the Inspectors

The Department processed applications throughout the year for new construction and remodeling, additions, wood/pellet stoves and energy improvements. Over four hundred fifty (450) building permits were issued, 34 for single family homes. Large construction projects included the development of

Reedy Meadow Estates off of Jersey Street (19 single family homes) and the renovation to the old Bemis Bag building on Mill Street which brought 3 new businesses to town.

The owner of Paugus Mall also updated his building. Many permits were issued for residential solar panels again this year.

In addition, 330 electrical permits, 205 plumbing permits and 211 gas permits were also issued.

Building Department staff is available to answer your questions and address any concerns at 978-433-0329, or by email, at shsmith@town.pepperell.ma.us.

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PLANNING BOARD

The Planning Board serves the Town of Pepperell by reviewing and permitting development throughout the community under the jurisdiction of the Massachusetts General Laws Chapter 41, Sections 81A-GG, Subdivision Control Law, and Chapter 40A, the Zoning Act. The Planning Board's authority is defined in the Subdivision Rules and Regulations and the Zoning Bylaws of the Town.

The Town selected a new Planner in December. The Town Planner assisted the Town Administrator in securing grant funding for a new Master Plan for the community. The current plan expired at the end of 2016. A committee will be formed to review the needs of the Town for the following decade. Multiple public hearings will be held to gather the general public's views and concerns.

Numerous special permits, site plans and subdivisions were reviewed and approved by the Board during this fiscal year. The Planning Board continues to provide guidance and advice to the general public and the development community regarding the growth of the Town.

The Planning Board wishes to offer its gratitude to all of the Pepperell Town Boards, Committees, and Departments for their assistance and guidance throughout the year.

Respectfully submitted,
Pepperell Planning Board
George Clark, Chairman
Albert W. Patenaude, Clerk
Charles P. Walkovich

Michael M. Dapcic
Richard M. McHugh
Paul J. Lonergan, Associate Member

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ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

To our Fellow Residents of the Town of Pepperell:

The Pepperell Economic Development Advisory Committee respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2016.

Various activities and specific actions included:

- ✓ Worked closely with the Board of Selectmen and Town Administrator to advance economic programs, including the new Pepperell Place business center
- ✓ Worked cooperatively with the Board of Selectmen, the Town Administrator and the Pepperell Business Association to assist with the reuse of the former Bemis Bag building, a 190,000 square foot complex that is under redevelopment on 10.39 acres of commercial property and is taken shape as the new Pepperell Business Center, bringing forty (40) new jobs.
- ✓ Worked supportively to create jobs and expand our local business base and to ultimately reduce the Town's unemployment rate which was at 2.3%, well under the Massachusetts rate of 4.5%, and under the national rate of 2.7% in October of 2016.

- ✓ Assisted with a grant for technical assistance for an Economic Development Strategy and a study of the Main Street Corridor from the Northern Middlesex Council of Governments.

Respectfully submitted,

Chester E. Babineau
Diane Cronin
Tracie Ezzio
John Masiello

Roland Nutter
Derek TenBroeck
Chuck Walkovich
Mark Andrews, Town Administrator

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POLICE DEPARTMENT

The mission of the Pepperell Police Department is to provide the highest level of protection and service to the citizens, business people, and visitors of Pepperell. Members of the Pepperell Police Department shall provide safety and security for the community by enforcing the bylaws of the Town of Pepperell, the laws of the Commonwealth of Massachusetts, and the Constitution of the United States of America. Members of the Pepperell Police Department shall be dedicated to provide the highest quality of public service with honesty, respect, and fairness. Working together with our community members, and focusing on the Pepperell Police Department's core values of professionalism, integrity, honesty, and character, we strive to enhance the quality of life for everyone in our town.

The perpetual goals of the Pepperell Police Department are to identify criminal activity, pursue and apprehend criminal offenders and proceed in the prosecution of known offenders, to maintain a proactive patrol and investigation force and thus reduce the opportunity to commit crime, to facilitate the safe movement of people and vehicles through analysis and commitment of selective traffic enforcement resources, to perpetuate a sound managerial environment that focuses upon department goals and provides for career development, and to instill public confidence in the agency by maintaining a high degree of professionalism, dedication and expertise in police service.

The following table represents a sampling of the types and number of calls the Pepperell Police Department responded to and investigated throughout the year:

Year	2016
Total Police Calls	9521
Burglaries	20
Larcenies (includes cases of fraud/ID theft)	142
Disturbance calls (general)	117
Disturbance calls (domestic violence)	173
Assaults (Simple)	78
Assaults (Aggravated)	19
Motor vehicle accidents investigated	222
Arrests/Protective custodies	149
Motor vehicle citations issued	799
Impaired driving cases	15
Burglar/Robbery alarm responses	251
Animal complaints	103

Unfortunately, due to budget constraints, our police department continues to operate at less than full staff. We have been functioning with two less officers since 2009 and lost two more during the latest budget crunch in 2014. However, there was some good news in 2016 regarding police staffing. One of the four unfilled patrol officer positions was funded in July, bringing us to 15 full-time sworn officers.

The year 2016 brought several personnel changes at the police department. Early in 2016, long-time patrol officer Richard Smith decided to retire. Rick started on the auxiliary police force in the late 1980's and served Pepperell for many years. Thanks, Rick! Enjoy your retirement!

We hired three patrol officers in 2016. Dan D'Eon and Dan Adams, both of Pepperell, were hired in March to replace officers that left. Michael Kenney was hired in July as our newest officer. Welcome to PPD, gentlemen!

A promotional process was held in late 2016 to fill an empty sergeant's slot. Detective Tom Maskalenko received the highest score on the four-part testing process and was promoted to sergeant in November. Officer Jeremiah Friend was assigned to replace Tom as our detective.

We assembled a task force of individuals in December of 2015 to address the ongoing opiate epidemic. From that meeting, a regional effort began throughout 2016 and our department secured a grant from the Department of Mental Health to bring a mental health clinician to our region. The program, called the Community Outreach Initiative Network (COIN) assists first responders in identifying individuals that may be suffering from substance use and/or mental health disorders. These individuals are then referred to the COIN clinician, who helps them find treatment or other forms of assistance.

Officer Haskins assisted the "Officer Phil" safety program in the elementary school in 2016, which is sponsored by local businesses (thank you!). Unfortunately, Officer Haskins was again unable to teach the DARE program in our schools due to school scheduling and police department budget issues.

Once again our police unions sponsored a delicious holiday meal for our seniors, with help from many town employees who served the food. The unions also sponsored the December veterans' breakfast. Thank you to everyone who helped with these worthwhile causes.

The Pepperell Police Department continues to have a social media presence with a department Facebook page ("www.facebook.com/PepperellPoliceDepartment"), and Twitter account ("[@PepperellPD](https://twitter.com/PepperellPD)"). These are free so please consider signing up to get the latest police department news in a timely manner.

In 2016, there were no formal internal affairs complaints filed against officers alleging misconduct. No formal complaints for an entire calendar year reflects positively on the department, and is evidence of the professionalism exhibited by the patrol force that serves our town every day. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

Please know that I welcome questions and comments from any of our citizens, businesspeople, and visitors. I ask that you call our department to report any suspicious activity that you may witness, and also to please remember to protect your property by securing your homes and locking your vehicles. The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work.

Respectfully submitted,

Chief David J. Scott



(508)488-5072

The Northwest Middlesex Community Outreach Initiative Network (COIN) is a ten town collaborative seeking to assist those suffering from substance use and/or mental health disorders by connecting them to services and treatment options available to them. If you are interested in talking with one of our COIN clinicians, please call (508)488-5072. Someone will call you back within one business day. If you have an emergency situation, please call 911 or your local emergency service provider.



Officer Vestri (front) and Sergeant Lessieur (rear) get to work in the kitchen at the December Veterans’ Breakfast.



The champions of the 2016 North Middlesex charity volleyball tournament – your Pepperell Police Department.



FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community. Pepperell Fire Department provides Fire Rescue and Emergency Medical Services to the Town of Pepperell. Highlights from 2016 include:

942 Emergency Medicals Calls
437 Fire and Rescue Calls

Additionally Pepperell Fire Department provides Fire Safety Awareness Education, CPR Training, Inspections and Permits including:

1308 Students Educated
202 Residents Trained in CPR
424 Inspections Completed
627 Permits Issued

In January, the Department received a Student Awareness for Fire Education (SAFE) Grant for \$4,423.00 and a Senior Safe Grant for \$2,795.00 for assisting seniors with smoke detectors and carbon monoxide detectors. The Department was able to put new smoke and carbon monoxide detectors in 22 seniors' homes, at no cost to them.

Our Fire Prevention Team went into the schools and daycare centers in October and November to conduct fire and life safety education programs for students in grades Pre-K thru 8.



Our Open House was a huge success in October. Children participated in numerous activities including, using the forestry hose to put out "fires" in the wooden house. Receive tours on the fire trucks, there were fire extinguisher demos and extrication demos. Thank you to Wilsons Junk Yard for supplying us with demo vehicles.

The Pepperell Fire Department continues its quest to say yes to every citizen that wants to learn CPR. We have 9 CPR Instructors on the roster. We were busy in 2016, doing recertification classes for all of our town offices that have automatic external defibrillators, doing new classes for businesses that have added them, keeping our members up to date and teaching many citizens of the town. Teaching CPR to the citizens is a great asset as it allows us to have an extension of emergency medical care at the incident, saving lives and improving morbidity.



In November we received an Assistance to Firefighters Grant for recruitment for the Fire Department. The grant total was \$64,316.00, This grant money will be used to advertise for call Firefighters and EMT's for three years. If you're looking to join the Pepperell Fire Department give us a call at 978-433-2113



Calls for 2016:

Building Fire	17	Medical Calls	942
Mutual Aid Given Fire	24	Mutual Aid Given Amb	28
Cooking Fire	3	Chimney or Flue Fire	2
Fuel Burner Malfunction	1	Vehicle Fire	2
Brush Fire	16	Medical Assist EMS Crew	6
Motor Vehicle Accidents	84	Gasoline or other liquid spill	8
Gas Leak (natural or LPG)	13	Carbon Monoxide Incident	14
CO detector activation, No CO	11	Electrical wire down	16
Service Call, other	22	Lock out	1
Water problem, other	2	Animal Rescue/problem	3
Assist PD or other	6	Public service	4
Unauthorized burning	20	Cover assignment	8
Good intent call	34	Dispatched, cancelled	25
Smoke, odor of smoke	16	Smoke detector malfunction	34
Alarm system malfunction	107	Alarm system activation	53
Fire, Other	2	CO detector malfunction	4

PERMITS AND INSPECTIONS ISSUED:

Oil Burners	39	Black Powder	2
Propane Storage	80	Occupancy	46
UG Tank Removals	5	Fuel Storage	3
Agricultural Permits	12	Public Safety	15
Open Burning	596	Fireworks Display	1
Smoke Detector	218	Sprinkler	0
Fire Alarm	2	Fuel Transport	13

September and October we were fortunate to be able to use a house for training and for a live burn. This does not happen that often, the last time we had a live burn was in 1985. This was a good training for all our members and surrounding towns.



The Board of Fire Engineers would like to thank the other town departments that cooperated with us during the year and the neighboring towns for their mutual aid, with special thanks to the Pepperell Fire Department's Ladies Auxiliary for their help throughout the year.

Respectfully submitted,

Toby Tyler, Chief
 Peter Shattuck, Asst. Chief
 Milton Blood, Dep. Chief
 John Rose, Dep. Chief
 David Hargrave, Dep. Chief



COMMUNICATIONS DEPARTMENT

Department: Communications Center

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

David Stairs	Communications Director
Justin Zink	Assistant Director
Elizabeth Jones	Dispatcher
Jeffrey Cormier	Dispatcher
Melissa Hippler	Dispatcher
Shaun Shattuck	Spare Dispatcher

Responsibilities/Duties:

Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments on a 24 hour per day basis.

Answering emergency 911 calls, and business calls for all the above departments, except for Highway, Water, and Sewer departments, answering those lines after hours.

Performing Emergency Medical Dispatch services.

Operation of the NCIC/LEAPS computer; allowing for input and retrieval of driver and Criminal history on a nationwide basis.

Chronological documentation of all incidents and calls.

Coordination with Civil Defense personnel during times of emergencies/disasters. Using the Code Red Notification System when necessary to alert the public.

Major 2016 Activities:

7992 Police Calls

1695 Fire Calls

760 Ambulance Calls

31 DPW Calls

Goals for 2016:

Pursuing grant money to replace equipment. Upgrading radio equipment as well as replacing the Dispatch Console.

Respectfully submitted,

David Stairs, Communications Director

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ANIMAL CONTROL OFFICER

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles.

I would like to remind everyone to license their dogs. You may be fined if you do not license your dog in a timely manner, and you may have to appear in court. A license is the only way for our office to identify your dog and to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2017, and thanks for your anticipated cooperation.

Mary Letourneau, Animal Control Officer

SEALER OF WEIGHTS AND MEASURES

The following inspections for accuracy were performed during the year of 2016:

7 Oil Trucks
57 Gasoline Pump Nozzles
19 Scales of various sizes
2 Apothecary Scales
8 Supermarket computerized scales

This past year has been a busy but enjoyable year. I attended a fifteen-hour course, which is required by the State of Massachusetts. This course provides updates or any changes that increases my ability to provide the best possible service for the Town of Pepperell.

Anyone inquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments are made through the Selectman's Office in Pepperell by calling (978) 433-0333.

Over this past year, it has been a pleasure to serve this Town. I am looking forward to another joyful year of serving the Town of Pepperell in this capacity.

Respectfully submitted:

Eric Aaltonen
Sealer of Weights and Measures

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EMERGENCY MANAGEMENT AGENCY

The following is the Annual Report Submission for the Pepperell Emergency Management Agency for the year 2016:

The Local Emergency Planning Committee continues to meet twice annually. Members include David Querze - Director and chair, George Ux - Deputy Director, Mark Andrews - Town Administrator, Chief David Scott - Police, Chief Toby Tyler - Fire, David Stairs - Communications Director, Lisa Ferolito - Shelter Coordinator (and Town Clerk), Peter Shattuck - DPW Superintendent, Susan McCarthy - Senior Center, Martin Cadek - IT Administrator, Margie LaFleur - BOH, Kalene Gendron - Nashoba BOH. A number of issues were addressed including storm preparedness, a feasibility analysis on doing a town exceptional needs survey, and the water ban impact. A clean out of the Emergency Management Garage was completed discarding old and outdated supplies. A full inventory was also conducted of the garage, town hall and the Emergency Management trailer cataloguing all emergency and shelter supplies.

The RACES Ham Radio Operator group lead by David Peabody continues to be available to the town to meet our communications needs during disaster situations and regularly conducts checks with the MEMA Radio Net as well as participates in the Nashoba Valley Amateur Radio Club and their regular activities.

The Auxiliary Police, who provide supplemental volunteer police services to assist the full time department, put in 2,315 hours of unpaid time for 2016. This includes: riding as cover officers in the full time cruisers; providing community patrol coverage in the Auxiliary cruiser; running traffic control for the Memorial Day and 4th of July parades, running traffic control for two Pepperell 5K charitable events as well as a regional cancer bike ride; providing community foot patrols on Halloween evening; and participating in regular in-service training. Mutual

Appreciation goes out to all LEPC committee members who support our town's emergency readiness, and to all the Auxiliary Police volunteers who help this program work in keeping the Town of Pepperell safe. Special thanks are extended to Chief David Scott, Lt. Todd Blain, Sgt. Nick Parker, and Officer Steve Burke of the regular department who provide the Auxiliary Police with guidance and training support throughout the year.

100 Littleton Road, Westford, MA 01886 (978) 692-4711 www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760—plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 20 technical programs.

Mr. Michael Morgan



Administration

Ms. Denise P. Pigeon	Superintendent
Mr. Matthew Ricard	Principal
Mr. Jeremy Slotnick	Assistant Principal
Ms. Jeanne Savoie	Business Manager
Dr. Carol Heidenrich	Director of Technology
Ms. Gabriella White	Director of Curriculum
Ms. Kyla Callahan	Coordinator of Guidance and Admissions
Ms. Wendy Hood	Coordinator of Special Education and Team Chair
Mr. Paul Jussaume	Coordinator of Technical Programs and Cooperative Education
Mr. Ryan Wood	Dean of Students

Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

The core mission of a vocational-technical school is to impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. In the 45 years that have passed since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech's history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building.

Nashoba implemented two new technical programs this past year, Veterinary Science and Biotechnology. Veterinary Science encompasses a Veterinary Assistant Program, and in partnership with MSPCA-Angell, opened Angell at Nashoba. This program is dedicated to providing quality veterinary care to low income pet owners across Nashoba Valley, as well as, instruction and hands-on experience for students at Nashoba Valley Technical High School. In addition, Nashoba Tech's one-of-a-kind Engineering Academy is a specially devised course of technical and academic classes designed specifically to prepare students for a future in STEM – (Science, Technology, Engineering, and Mathematics) related fields, including electronics/ robotics, engineering, and the newly added Biotechnology program.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing		
Automotive Technology	Engineering Academy	} Electronics/Robotics Engineering Technology Bio-Manufacturing
Banking, Marketing & Retail		
Carpentry/Cabinet Making	Health Assisting	
Cosmetology	Hotel Restaurant Management	
Culinary Arts	Machine Tool Technology	
Dental Assisting	Plumbing/Heating	

Design & Visual Communications
Early Childhood Education
Electrical Technology

Programming & Web Development
TV & Media Production/Theatre Arts
Veterinary Assisting

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

More than 700 adult students per semester attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.

NORTH MIDDLESEX REGIONAL SCHOOL SUPERINTENDENT

Randee Rusch, Chair, At-Large Member
William Hackler, Vice Chair, At-Large Member
Anne Adams, Member, Pepperell
Jonna Clermont, Member, Pepperell
Brian Edmonds, Member, Pepperell
Crystal Messamore, Member, Ashby
Michael Morgan, At-Large Member
Susan Robbins Member, Townsend
Robert Templeton, Member, Townsend

Joan Landers – Superintendent of Schools

Student Representatives to the School Committee
2015-2016 School Year
Amber Edmonds
Paige Zacharakis

Report of School Committee Chairperson

At the North Middlesex School Committee's reorganizational meeting on May 2, 2016, Randee Rusch was appointed Chair, and William Hacker was appointed Vice-Chair of the committee. The district would like to extend thanks and appreciation to Brian Edmonds for his role on the school committee during his three-year tenure and his commitment to the students of North Middlesex. The North Middlesex Regional School District Chair acknowledged and congratulated Lisa Martin for being elected to the school committee.

Report of the Superintendent of Schools

Students

The Superintendent of Schools presented the Superintendent's Award of Excellence to senior Lauren Reed. This award is presented to the highest ranking student and is presented at the Senior Awards Ceremony in May.

Volunteerism and Donations

North Middlesex Regional School District is a community of volunteers. The school committee and administration are grateful to all the individuals and groups who have made contributions to programs throughout the district. The committee is also thankful to those who have donated thousands of hours to help deliver educational services to the students of North Middlesex.

Personnel

The North Middlesex Regional School District saw eighteen of its staff retire over the last year: Eileen Aubuchon, Deborah Baldwin, Cheryl Benson, Elizabeth Bucknam, Kathy Cormier, Roseanna Dube, Ellen Duval, Brenda Fitzpatrick, Donna Foley, Donna Kenyon, Linda Lynch, Margaret Merrill, Elaine Morton, Susan Panella, Becky Reed, Barry Roy, Jill Thibeau, and Patricia Washburn.

These staff members have left their positive mark on education in Ashby, Pepperell and Townsend through their dedication to the students of the North Middlesex Regional School District.

School District Budget

Highlights of the Fiscal 2016 Budget:

- The District's FY 2016 operating budget consisted of \$45.8 million in current year appropriations. There were no additional votes to increase or decrease the operating budget during the year. One of the major drivers of the FY2016 budget was the ongoing negotiations of the collective bargaining agreements for the teachers, nurses, secretaries, paraprofessionals, and custodians. The district was in negotiations for much of the FY2016 school year and followed a conservative approach to the spending of budgeted funds until completion of the process. After all contracts were settled, the district closed out 1.6% of the budgeted expenditures for FY2016.
- Revenues came in as expected with several lines to note. The district received an increase in the anticipated Chapter 71 transportation funding. With the state funding the regional transportation line at 73%, the district received \$290k more in Chapter 71 transportation funding than was originally budgeted. The district invoices for Medicaid eligible services and received an additional \$125k over budget in FY2016.
- The Special Education costs continue to be a challenge with an increase in out-of-district placements and transportation. The State funds a special education reimbursement program, commonly known as Circuit Breaker. The district utilized \$674k of State Circuit Breaker funding for tuitions in FY2016. The resulting balance of Circuit breaker at the end of FY2016 was \$752k.

Capital Costs

- The district continues to support the technology infrastructure with purchases of Eno Boards, projectors and Google Chromebooks for classroom use.
- The district also replaced a convection steamer at the high school. It is anticipated that this steamer will be moved to one of the other district kitchens when the new high school is online.
- The Ashby Elementary Water Tank project was designed by Weston & Sampson and the construction contract was awarded to R. A. Hammond Construction. The water tank was replaced over the summer of 2016 and up and running for the 2016 school year.
- The district completed three statements of condition reports in preparation for the application to the Massachusetts School Board Authority Accelerated Repair program. The district was invited into the Accelerated Repair program for all three projects. We anticipate that the feasibility study and resulting projected construction costs will be underway during the FY2016 fiscal year with anticipated project votes in May 2016.

The projects selected include:

Squannacook Early Childhood Center - roof

Hawthorne Brook Middle School - windows and doors

Varnum Brook Elementary School - roof and windows

- The North Middlesex Regional High School capital building project expenditures through 6/30/16 were just over \$25,948,000. The district continues to work with the Owner's Project Manager, Heery International, architect Symmes Maini & McKee Associates and the General Contractor, CTA Construction. More information on the project can be found on the project website www.nmhsproject.com.

Debt Service:

- The district continues to borrow using short term notes for the Ashby Elementary School window and roof project, and the Hawthorne Brook Septic Project. A 25-year bond of \$12,500,000 was issued in June 2016 for the North Middlesex Regional High School Project. The true interest cost for the life of the bond is 2.601%. The district continues to use short-term borrowing to fund the construction project on an ongoing basis.

The General Fund expenditures for the school year were as follows:

Personnel Services	\$25,454,614
Contractual Services	\$4,176,712
Supplies, Other	\$1,591,523
Utilities	\$1,437,791
Insurance & Retirement	\$7,256,609
Out of District Placement & Transportation	\$5,129,038
Debt Service	\$818,406
Total	\$45,864,693

2016 Federal and State Grants

140 Title IIA: Improving Educator Quality	\$77,785
240 IDEA Special Education Allocation	\$820,294
262 SPED Early Education Allocation	\$35,857
274 SPED Program Improvement	\$26,913
298 EEC SPED Program Improvement	\$3,000
305 Title I	\$309,555
701 Kindergarten Enhancement	\$94,510
Total (FY16 grant awards)	\$1,367,914

North Middlesex Regional High School Building Committee

The district would like to extend its sincere thanks to the members of the NMRHS Building Committee for their commitment to the children of North Middlesex. The committee is comprised of members from each town, administration, teachers and town officials.

Robert Templeton, Chair, Townsend
Gary Shepherd, Vice Chair, Townsend
Susan Robbins, Alternate School Committee Representative (Townsend)
Nancy Haines, Business Manager
Isaac Taylor, Principal, NMRHS
Oscar Hills, Director of Buildings & Grounds
Jeremy Hamond, Director of Technology
Joan Landers, Superintendent
James Landry, Teacher, NMRHS
Sue Lisio, Townsend
Nancy Milligan, Assistant Superintendent
Stephen Themelis, Town Official, Pepperell
Heide Messing, Member, Townsend
David Amari, Member, Ashby
Craig Hansen, Member, Pepperell
Ronald Scaltreto, Member, Townsend

Special Education

The Special Education Department of the North Middlesex Regional School District coordinates the services that the district provides to students, who require specialized instruction and/or support. These services may include:

- Specially Designed Instruction (Special Education)
- Guidance and Psychological Services
- Nursing Services
- Specialized Transportation

- Related Services (speech, occupational and physical therapies, interpreting, mobility training, etc.)
- Education/coordination for students who are homeless or in foster care
- 504 Plans for individuals with disabilities where accommodations are required for them to access their education

The Special Education Department continues to provide a variety of high-quality inclusive programs for students with disabilities in the North Middlesex Regional School District in all school buildings. The department works very closely with special education teachers, therapists, psychologists, guidance and related support staff and building administrators to provide programming for our students.

The North Middlesex Regional School District continues to provide outstanding support to its students with disabilities across the district.

As Special Education Director, I would like to recognize and thank all of the teachers, paraprofessionals, administrators, related service providers and various support staff who create a warm and welcoming environment for our families and students on a daily basis.

Curriculum and Professional Development

The North Middlesex Regional School District established a new, three-year District Strategic Plan. The mission of the plan reads, “To provide a comprehensive educational experience focused on students becoming contributing members of society.” Over the course of the 2016 year, the district worked to outline five, major strategic objectives with first year corresponding initiatives and action plans.

Through these strategic initiatives, actions plans and professional development opportunities the district focused on the following areas in relation to curriculum:

Development and implementing common assessments

The district continues its work to develop and implement common assessments. The goal focused on leveraging the combined expertise of the teachers using the assessment and the information gathered from implementation.

Understanding changes in curriculum maps

The district has been working in K-12 vertical teams over the past few years to update the articulated curriculum maps. Although the standards have always been the guiding expectations for teachers, the order in which the standards were taught could vary between schools and teachers. Teachers have been working to come to a consensus around timelines and expectations for all students. These changes have been vetted through K-12 teacher teams. These teachers have been the conduits back to schools and grade levels to gather input and explain changes. Curriculum revision is an ongoing process that will continue each year as the district looks for strengths and areas of need with our students.

Curriculum Review Cycle

In order to make curriculum decisions, the teachers in the district have been learning about collecting and analyzing student data. Information gathered gives us insight into the curriculum we use, the effectiveness of our assessments to measure what we intend, the effectiveness of student learning, and the effectiveness of our teaching practices. In order to monitor all components, the district proposed a Curriculum Review Cycle to help hone our focus and analyze a few content areas each year.

District Curriculum Accommodation Plan (DCAP)

A district’s curriculum accommodation plan is intended to outline best practices that are available to all students within the educational setting. It is a document that allows the teacher, student, and parents to see accommodations that can be made in the classroom to help students access the content. Over the course of the year, a committee reviewed the existing DCAP and made recommendations, including supports for social and emotional needs of students. Although these strategies happen in most classes, having them outlined explicitly help students, teachers, and parents see the strategies that support our students.

A district's curriculum is a living document that provides the foundation of the daily teaching and learning experiences, but is fluid in nature and ever adapting to the needs of the students. Having a clear plan for review, collecting information about how well our students are learning, and the conversations around our intended goals, make the strategic initiatives succinct and beneficial for this year.



NORTH MIDDLESEX REGIONAL HIGH SCHOOL

Principal, Isaac Taylor

North Middlesex Regional High School serves students in grades nine through twelve and had 837 students enrolled for the 2015-2016 school year. Over the past year, we have continued in our mission of supporting all students in their pursuit of academic excellence and good character. Student learning and growth is at the center of everything we do.

This school year, we have grown the role of the National Honor Society (NHS), increasing membership from 17 to 56 students, and implementing an NHS peer tutoring program. We are very proud of our students in our three honor societies: NHS, Tri-Music Honor Society, and the National Art Honor Society.

We have continued to make excellent progress in addressing the recommendations of the NEASC visiting committee. Our most important project has been mapping our curriculum in a common format. Much of our professional development time has been dedicated to this process. This process will ensure that all students will have access to a common curriculum and be graded against common assessment rubrics. This work has required teachers to spend many hours sharing expertise which in turn has had a huge impact on student academic growth. The NEASC committee met in October 2015 to review my progress report for last year and commended us for the progress we have made. Our two year report was submitted in October of 2016.

During the school year, we rolled out a daily student advisory, where students meet with an advisor for ten minutes at the beginning of the day, and have a bimonthly extended advisory. This project has been led entirely by teachers, and the teacher advisory committee plans the daily curriculum. Developing positive relationships between children and adults, providing a curriculum to all of our students to support healthy lives, resilience, and an academic integrity are some of the benefits from this program. Given that many of our students have a rotating schedule, the daily advisory benefits students by providing students with a safe, predictable home base in the morning.

The School Committee approved several changes to our *Program of Studies* this year. I am very excited about our course options, which gives our students even more choices. We are offered two new Advanced Placement classes, AP Physics and AP Seminar, a course designed to build students' college readiness skills in research, writing and presentation. We also offered new electives in Shakespeare and Modern Culture, American Cinema, Contemporary Literature, Ancient Philosophy and Ethics, Space and Earth, and The Internet of Things (an electronics and programming class that complements our extensive engineering and robotics curriculum). After two years of revision, our *Program of Studies* provides students with a range of options that support all students in reaching their goals and exploring their interests.

NM is an extremely busy and active place. Hardly a day goes by when the school is not teaming with students, staff, volunteers, and parents from well before dawn to well after dusk. There truly is something for everyone at our school. We have a wide and varied range of service learning opportunities, clubs, and societies. I am continually amazed at how well our students balance their many interests and commitments. Given that many of our students are three sport athletes or involved in multiple activities including paid work, they still manage to maintain their attendance and grades.

Going forward, the staff and students are very excited about the new building which is scheduled to open in August 2016! This project will have untold benefits for student learning and success. Next year, we will further adjust our program of studies so that we can make full use of our new facilities and resources.

Guidance

The North Middlesex Regional High School Guidance Department assisted 229 students graduating in June 2015. Students reached post-secondary goals in various forms; 84% went on to two or four-year colleges/universities, 7% joined the workforce, and 9% went to trade school, prep school or joined the armed forces. One hundred and seventy-one (171) students took 231 Advanced Placement exams in eleven (11) subject areas. Sixty-five (65) percent (111 out of 171 exams) of the students received a grade of three (3) or better, which earns college credits from the colleges/universities they plan to attend.

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NISSITISSIT MIDDLE SCHOOL

Principal, Diane Gleason

The Nissitissit Middle School opened its doors for the thirteenth year to 532 children. This beautiful facility, constructed on a 22-acre site, is designed to serve the middle school age population of Pepperell. Students in grades 5-8 have use of a state of the art facility with the capacity to serve nearly 800 students. The school has a 504 seat auditorium with a full stage that is equipped for professional productions, which the local community uses for many events as well. I consider myself fortunate to work in such a beautiful school building with such a dedicated staff.

The mission of the Nissitissit Middle School is to recognize the unique needs of the middle school student while providing a safe and respectful learning environment that inspires the students to follow and exhibit the core values of G.R.E.A.T. This stands for Grit, Resilience, Effort, Attitude, and Try, Try Again. We believe in the Growth Mindset and that our brains will continue to grow as we continue to learn.

The middle school is designed to support the both the academic areas of development as well as the arts. We have a band rehearsal room, general music classroom, choral rehearsal room and two well-equipped art rooms. Our wellness curriculum along with our gymnasium and fitness room demonstrates our strong commitment to health education.

We recognize that 21st century skills involve using technology to increase productivity and learning. Teachers are wisely using ChromeBooks and iPads to help support student learning activities. We currently have two computer labs and a library media center. We also have three portable computer labs comprised of ChromeBooks. Every classroom at Nissitissit is equipped with cable television, a 36 inch TV/monitor, DVD and powerpoint presentation capabilities. Interactive Whiteboards are also used throughout the school to engage students in hands-on activities and collaborative inquiry. This year we have opened our first MakerSpace for grades 5 and 6 where they use technology to create and solve unique problems. Students also attend instructional technology classes.

As part of our science curriculum, we continue to develop our Robotics Program and due to the generosity of our PTSG have purchased more robotics kits. Each science classroom has six lab stations equipped with water, electricity and natural gas. The science lab experience for students continues to grow as we implement the new Massachusetts Science Curriculum Frameworks with an emphasis on inquiry.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks aligned with Common Core for English Language Arts and Mathematics. We are committed to offering a challenging and rigorous curriculum to our students. We continue to examine our student data and revise our instructional practices as needed.

Professional development focused on creating data teams to utilize data and collaborative conversations to improve instruction, developing common assessments and monitoring student growth. Grades 5 and 6 Teachers continued to attend professional development around using a Writing Workshop model. Our book room continues to grow and is being used by our students and teachers. The positive impact of Readers and Writers workshop introduced in grades 5 and 6 is now visible in grades 7 and 8.

Along with academic offerings, there are also a wide range of extracurricular activities in which students can participate. These activities provide students additional opportunities to develop essential skills, which will provide long-term benefits as they grow and mature. Students can be involved in interscholastic sports, performances, intramurals and a variety of other clubs and activities throughout the year.

The staff at Nissitissit would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We are grateful to our PTSG for their support and for providing funding for many items and programs which otherwise would not be possible. We thank all the parents who participate in our fundraising efforts. We recognize the exceptional work being done within this district and at Nissitissit we will continue to provide the level of excellence our students deserve.



VARNUM BROOK ELEMENTARY SCHOOL

Principal, Dr. Tara Hanley

Our continuing mission at Varnum Brook Elementary School is to work together as a community which allows us to demonstrate ownership in our school and extensive school pride through teamwork. There is a definite feeling at our school that is nurturing and safe. It is a place where children, parents, faculty, and the community work together to foster academic success and social growth. We believe that children who become confident learners are better prepared to face the demands of the twenty-first century. Our commitment is to fulfill this mission and provide a quality education for all students.

The school year opened with almost 600 students in grades kindergarten through grade four. Our curriculum is centered around delivering the Massachusetts Curriculum Frameworks in a way that challenges students while instilling a love of learning. All students participate in a workshop model for reading and writing. This approach is also extended to mathematics instruction. For science and social studies, a hands-on approach is utilized. The Varnum Brook Elementary School Book Room now holds hundreds more books for our students and teachers to use for individualized “book bags” for all students, as well as many more bins of books written by choice authors and organized by themes. To support this, Professional Development for staff centered on developing a better understanding of teaching reading and writing. This staff development is the continuation of the North Middlesex Regional School District Literacy Committee and the work of our Teacher Leaders. This job-embedded instruction directly benefitted staff and our students.

The School Council works to develop our School Improvement Plan which is in its last year of implementation. A survey will be prepared this year for parents to identify areas of need and importance for the next school year. Our PTO provides support for programs, materials, field trips and fun activities at all grade levels. After school programs, CLASP, are offered three times a year in six-week sessions and is always at full capacity. Between parent volunteers, the PTO, the School Council, and our dedicated staff, Varnum Brook Elementary School is a busy and exciting place to learn and grow.

Our entire staff is grateful for the support of our School Committee, the collegial relationship we have with Nissitissit Middle School and the North Middlesex Regional High School, as well as our Superintendent and all the staff at our Central Office. We extend our gratitude to the community of Pepperell where we see our students demonstrating what they learn at school and home. The town of Pepperell truly is a special place.



SQUANNACOOK EARLY CHILDHOOD CENTER

Preschool Coordinator, Linda Rakiey

Our district preschool, Squannacook Early Childhood Center (SECC), is currently located in the Varnum Brook Elementary School at 10 Hollis Street, Pepperell, MA. The preschool serves all three district towns: Ashby, Townsend and Pepperell. We offer a variety of programming for children ages 3-5. Enrollment includes both regular and special education students. Children attend school following the school calendar established by the NMRSD School Committee.

SECC currently has four classrooms with 11 staff members. In addition SECC has a school nurse, secretary and a preschool coordinator. SECC offers an array of programming opportunities to meet the individual needs of all children. Each of the programs is designed to promote a child's emotional, social, physical and cognitive development.

The preschool program is an integrated model that follows the Massachusetts Curriculum Standards, which emphasizes a range of developmentally appropriate open-ended, hands-on activities. These activities offer each child the opportunity to gain competence in skill areas and to develop their self-esteem. Daily all children participate in choice time, circle time, structured learning activities, snack time, outside play, music, story time and social skill development. The child's daily program often includes expressive activities such as art, music and dramatic play. Children also have numerous opportunities to work on independent decision making, group cooperation, conflict resolution, social skill development, as well as classroom responsibility. Children are instructed in activities that develop fine motor, gross motor and communication skills. Each child is unique and develops at a different rate. Children are treated with respect and are encouraged to learn about their world through exploration and discovery. SECC provides a safe and accepting environment where preschoolers have fun while being encouraged to learn the cooperation/socialization skills necessary for beginning their school career.

Each classroom is taught by a certified Early Childhood/Special Education teacher and a minimum of 1 paraprofessional. The teacher to student ratio is currently 7:1. The special education program at SECC has a team that consists of early childhood/special education teachers, speech/language pathologist, occupational therapist, and a physical therapist. A unique feature of our program is the integration of specialists and therapists into the daily routine. Our teachers work with the local kindergarten staff at each of the elementary schools to ensure a smooth transition for students heading to kindergarten.

DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND TOWN ENGINEER

Comings and Goings:

2016 saw minor changes to the DPW staffing. Derek Young resigned as an operator from the Water Division in October of 2016. As part of the FY17 budget, a laborer/truck driver position was established within the Highway Division to partially offset one of the three positions lost over recent years. The recruitment for this position was done in the fall, and an offer was made and accepted by Shawn Tessier who planned to join the staff in January of 2016. Aside from Commissioner Greg Rice not running for re-election in the spring, the remainder of 2016 was uneventful with the DPW staffing remaining stable in all the divisions. Mr. Thomas Nephew announced his desire to fill the remainder of Mr. Rice's term, and it is expected that the Board of Public Works and Board of Selectmen will make a joint appointment in early 2016.

I would like to thank all the dedicated employees of the DPW who strive to maintain the Town's roads and sidewalks, water, sewer & drainage infrastructure, parks & cemeteries, and transfer station in times of challenging budgetary constraints while still providing the highest levels of customer service.

Water Division:

The Water Division commenced a much anticipated town-wide water meter/reader replacement program in 2016. There were numerous brands and ages of meter/reading equipment installed throughout the town over the past 16 years, and the age and variations of these components were causing an increasing amount of meter reading difficulties throughout the system. After having researched the available technologies and having decided to retain nutating discs and Radio Frequency (RF) transmitters, the staff retained the services of Weston & Sampson Engineers to assist with the creation of specifications for both the procurement of the meters and a separate contract to retain the services of a qualified vendor to perform the meter installations. The equipment bid was awarded to Stiles Company for Badger meters in the amount of \$586,012 and the installation contract was awarded to East National for \$281,230. Meter installations began in the early fall and are expected to be completed within a year.

The second major water project revolves around addressing the issue of increasing levels of iron and manganese in the raw water at the Bemis Road well. This is a relatively common occurrence in the water industry in New England. The staff retained the services of BlueLeaf Inc to run pilot tests to determine the efficiency of treatment. Although the staff had looked into a biological alternative that suggested potential savings in construction costs, it was determined that a traditional Green Sands filtration process would best suit the towns needs due to the varying rates of production at this facility. The test results indicated that the Green Sands process would easily meet the states quality standards and the test results were sent to Mass Dept. of Environmental Protection for their review and approval. A final design for a treatment facility is likely to be commissioned in 2016, with construction tentatively scheduled for 2018.

As an interim measure to address the iron and manganese in the distribution lines nearest the Bemis Well, the Water Division utilized a unique process known as 'Ice Pigging' along Bemis and sections of Brookline and Oak Hill. This process is far more effective than basic hydrant flushing, but far less intrusive than traditional 'pigging' in that rather than using a physical plug or 'pig' to scour the lines (which require excavating access pits and breaching the water main), a slurry of ice and water is pumped through the main using hydrants as entry and exit ports. The results were impressive and immediately apparent, and based on similar projects, a reapplication of this process is not likely to be required for several years.

Due to one of the most significant droughts in recent history, the Board of Public Works voted to enact a mandatory outdoor water ban in August. This measure applied to discretionary exterior uses such as watering lawns, filling pools, washing cars, etc... and thanks to the dedicated adherence to this policy, there was no need to further restrict water consumption for other uses such as commercial/industrial. While the ban can be reinstated at any time, the early indications during the winter of 2016/17 are that the groundwater resources are being recharged sufficiently enough to avoid the implementation of such restrictive measures in the spring of 2016.

Sewer Division:

The final version of the NPDES discharge permit was issued for the Waste Water Treatment Facility (WWTF) by the EPA in August. While the new phosphorous limit was not as severe as anticipated, it is a year-round limit, not a seasonal limit as was before. The EPA also shortened the timeline for compliance with the new limit from 5 years to 18 months. The Sewer Division hired a consultant (Wright Pierce) to evaluate the operations and physical infrastructure at the WWTF, and their report covered everything from achieving permit compliance to addressing building code and structural issues. Based on the various alternatives, construction estimates ranged from \$4-8M. Due to the accelerated timeline, the staff requested and obtained a borrowing authorization based on the worst case scenario (\$8M) at the Fall STM so that final design could commence immediately. Due to efforts by the staff and the Board of Public Works to limit the scope of work to addressing permit compliance and other essential elements, is very likely that the actual cost for WWTF upgrades will come in much closer to the lower end of the scale (\$4-5M).

The Board of Public works authorized the creation of a new foreman's position in 2016. This was in response to the request of the staff to create a more distinct collection system crew that could focus on the regular maintenance of the system, more fully utilize the new vacuum/jetter truck acquired in 2015, track the system condition and maintenance to the industry accepted CMOM standards, and to potentially allow for an expansion of support and service supplied to the Groton sewer system. Long time Sewer Division employee Robert Pearson was promoted to

fill this new foreman's position, and this created a vacancy for an additional sewer system maintainer. Recruitment for this position commenced in late 2016 and it is hoped the collection system crew will be fully established by early 2016.

Negotiations for the renewal of the Inter Municipal Agreement (IMA) for providing sewer treatment for the town of Groton began mid-year as the current agreement was set to expire in July of 2016, some 20 years after the implementation. Groton currently 'owns' 25% of the capacity of the Pepperell WWTF and also uses Pepperell staff for their system operation and maintenance on a time and materials basis. Major issues that will need to be addressed include a revised methodology for billing Groton and a proposed expansion of maintenance activities provided to Groton. Public Works Commissioner Paul Brinkman has played an instrumental role in this endeavor, having been involved in creating numerous IMAs throughout the state.

Highway Division:

The Highway Division spent \$454,746 of Chapter 90 funds received from the State to repair and repave streets throughout the town, including sections of Chestnut Street, Mason Street, Franklin Street, Cottage Street, Davis Street, Lowell Street, Nova Drive, Scotia Drive, Brookline Street, Heald Street, Park Street, Nashua Road, Tucker Street and Dow Street. Prior to the paving operations, Highway crews replaced several small drainage culverts throughout town, with two of them (Mason Street, Brookline Street) requiring permits from the Conservation Commission and Mass Dept. of Environmental Protection (MADEP). A significant effort was also put forth by the Highway crew to reset the curbing at the intersection of Heald and Park, as well as to relocate several hydrants and reconstruct the sidewalk on Tucker.

The Rail Road Square upgrades were deferred again in 2016, due to the lack of availability of a curb setter who could work within the budget. This same situation also caused the sidewalk repair and repaving of High Street to be deferred. With regards to High Street, there continues to be discussion surrounding the formal creation of the High Street Extension, which would allow for formal access to and from Canal Street, a concept that has been in existence since the early 1900's. Town Meeting did appropriate funding to allow for the survey research and title search to determine what interests the town holds in the property(ies) along the proposed extension, as well as what steps would need to be taken to legally create this extension.

The winter of 2015/16 was comparatively mild, with the majority of the storms being more of a nuisance than a problem. Unfortunately, it costs a significant amount of money to treat and clear the roads even for relatively small events, so the snow and ice budget did not see a noticeable reprieve. The Highway crews again did a great job in keeping the public ways open and passable all winter.

In 2015, the Environmental Protection Agency (EPA) determined that Pepperell would no longer retain its' waiver for compliance with the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit program. This is a nationwide Stormwater program that is administered by the EPA in Massachusetts. It is estimated that Pepperell will have approximately 4 years to come into full compliance with the current permit requirements. In addition to funding membership in a regional stormwater collaborative, the FY17 budget contained provisions to retain a consultant (AMEC) to assist the town with navigating the complex permitting and compliance requirements, and it is anticipated that the town will file its' Notice of Intent in 2016.

At the Fall STM, the town voted to accept a formal drainage easement across the Rolling Meadows development. The drainage from Tucker Street had long flowed through a series of pipes and open channels, ultimately discharging to Varnum Brook. An easement granted by the owner of LaSamana Court had previously formalized the first leg of this drainage network, and the Rolling Meadows easement completed the route. The town will now have the legal authority to enter the property to maintain and repair the drain lines as necessary.

Parks and Cemetery: As has been the norm for many years, the Town's parks, cemeteries, and common areas were in excellent condition in 2016. Athletic fields and facilities were well maintained and clean, and the cemeteries looked great, especially on Memorial Day when they are most visited. Parks and Cemetery also continued to work with the local athletic groups who contributed to some of the materials needs of the Division, such as seed and fertilizer, and

this was greatly appreciated by the DPW. Without the generous donations from these groups, the condition of the facilities would degrade significantly.

Transfer Station: The Transfer Station is an Enterprise Fund operation, which means it is funded by self-generated revenues and not augmented by tax-based funds. The solid waste disposal contract that was renegotiated in 2013 continues to provide a significant measure of financial stability, although the recyclable market continues to fluctuate with costs of trucking and processing continuing to rise. Use of retained earnings was not required to balance the budget in 2016, although the FY17 budget did contain provisions to fund a new trash hauling trailer from this source should one become available in our desired price range.

The former landfill adjacent to the transfer station was slated to host a solar photo-voltaic (solar PV) project, to be constructed at no cost to the town. Unfortunately, the projects primary proponent (and their financial backers) could not justify the financial viability of this endeavor due to the relatively small power output of this project as compared to the costs associated with the interconnection fees that would be assessed by National Grid to upgrade the transmission system to accommodate our project. The project was officially cancelled in May and the unexpended grant monies were unencumbered for reallocation by the State.

In 2014, the Massachusetts Department of Environmental Protection ruled that all transfer station facilities must undergo an annual independent 3rd party inspection starting in 2015. The facility was inspected in December and was found to be operated in an exemplary fashion, with no issues being noted on the report. This is a mandatory process and will be an ongoing additional cost in future budgets.

Once again I would like to extend our sincere thanks to Donelan's Market and Pepperell Family Pharmacy for continuing to work with the town and the Transfer Station staff with selling the bag tags for trash disposal for the convenience of our customers.

Town Engineer: The Pepperell Director of Public Works also serves as the Town Engineer, which results in savings to the Town on many issues. While budgets have been constrained, there has been no shortage on the amount of issues requiring the town engineers' time and assistance.

A lot of time was spent assisting with recruitment efforts throughout the town. While some were relatively straight forward, such as the sewer maintainer and highway truck driver, others took significantly more involvement. These included participation on the Fire Chief Search Committee (FCSC) and the recruitment for newly created Town Planners' position. The FCSC is prescribed by the Charter and is a pivotal step in transitioning from a Board of Fire Engineers to a 'strong' chief form of administration. The Town Planner position was the natural evolution of the Planning Assistant position, in which the duties and responsibilities were upgraded to better suit the current and future needs of the town. The new Town Planner was selected in 2016, and the FCSC will be making their recommendations for the finalist(s) to the Board of Selectmen in early 2016 as prescribed by the Charter.

I also worked with the Town Administrator on several significant initiatives and projects. The most significant of these was the upgrade of the AC units and repair to the roof of the vault at town hall. This project was partially funded several years ago, but reached critical mass when the roof started to leak, leading to an unsafe condition in the vault. This project involved recruiting an architect to finalize the structural details of tying together the various components that had been installed randomly over the years while minimizing the unforeseen 'extras' that are inevitable when undertaking a project of this type. A new rubberized roof and insulation were installed and both AC units were replaced and replumbed. The old air handling equipment was removed, necessitating a large penetration in an interior wall. The majority of this work was completed during off hours to minimize the disruption to the town hall staff and public. Another major town hall issue centered on the old (100+ years) plumbing. The goal was, and remains, to alleviate the chronic backups attributed to the heavy scaling and minimal pitch of the pipes. A thorough cleaning and lining of the pipes is scheduled for early 2016, and this will hopefully solve the issue without the need for significant demolition of interior walls and replumbing. I also coordinated the effort to ensure the utilities were in place in order for the town to sell the surplus properties on Brookline Street and Park Street. Brookline Street also needed to have additional environmental and survey work done to ensure the potential buyers would know the limitations for developing this lot. Utility coordination was also required when a severe storm took down poles and lines at the town

As Town Engineer, I reviewed a number of Planning and Zoning Board submissions in 2016. These included Open Space Residential Developments on River Road and Hollis Street, a reuse of 5 Chapel Place, the relocation of Dunkin' Donuts from Mill St to Main Street, a 40B Comprehensive Permit for Birch Drive Extension, and a multi-family proposal on Tucker Street. Many of these will carry over into 2016. The Emerson Village development was completed and the streets were successfully petitioned for acceptance at the Fall STM. The Reedy Meadows subdivision continued with buildout, and it is expected that the Pepperell portion will be completed in 2016.

As DPW Director, I worked closely with the DPW Board to coordinate their twice monthly meetings and to review the DPW bill schedules on a weekly basis for the DPW Board to approve. Review and approval of the bi-weekly DPW payroll is another duty for this office. As usual, I attended meetings with the Selectmen, the Finance Committee, and the public (including the Annual Spring and Fall Town Meetings) on budgets and other issues.

Kenneth Kalinowski, PE
Town Engineer / Director of Public Works

Mission Statement: The mission of the Pepperell Water Department is to provide safe drinking water to the Town's residents that meets or exceeds the water quality limits set by the U.S. Environmental Protection Agency in the most efficient and cost effective manner possible.

Department Functions: The water department's primary function is to provide a safe a reliable source of potable water to the town's resident and businesses in addition to insuring the requisite volume of water at required pressures for firefighting purposes. Additionally, the Water department is responsible for operating and maintaining three well sites which include five wells, treatment facilities at each site, three storage tanks, seventy five miles of water mains, and over six hundred fire hydrants.

2016 Highlights: The Water department, in a joint effort with the Wastewater department, continued the process of a town wide water meter replacement program. Actual meter change out began in October 2016. The program will update many aging meters, provide greater access to water usage trends, allow a more user friendly meter to the residents and allow the town to move forward with a quarterly billing schedule. The program is expected to be fully completed in 2016.

46

3000 foot length of cross country line originating at the Bemis well site. Over 9,000 pounds of sediment were removed from the water mains as a result of this project.

During November of 2016, the department piloted a treatment technology referred to as “Greensands” to remove iron and manganese from the water generated at the Bemis well location. Iron and Manganese has caused dirty water issues in the past, and was approaching a level that caused us to take the Bemis well #1 out of service. With approval from the Massachusetts DEP, the town expects to move forward with constructing a new filtration process at the Bemis site which will remove the iron and manganese and allow us to place the Bemis well #1 back into service. The new process will also treat water produced from the Bemis well # 2. This treatment process will further improve water quality from this site.

The department also began replacing services vehicles to provide a quicker response time when issues arise. Our new service truck replaced the need to mobilize multiple pieces of equipment in order to respond to a problem in the system.

A look ahead to 2017: Looking to 2017 we will complete the meter change-out program which will improve on meter reading and billing efficiency in addition to allow us to move toward a quarterly billing frequency instead of the semi-annual frequency currently use. We will continue to improve on our preventative maintenance practices which will help us to operate the system in the most efficient means practicable. We expect to begin design on a treatment process to remove iron and manganese at the Bemis Well site with the intention of constructing in 2018. We will investigate operational and maintenance alternatives at the storage tanks including; 1) entering into a long term maintenance program, 2) complete rehabilitation of one or more tanks and 3) replacement of the Townsend street tank. The outcome of these investigations will provide us with information to determine the most cost effective approach to improving and upgrading the water storage tanks.

Finally, I want to thank all those work in the Water Department for the dedication they exhibit and the pride they take in doing their job on a daily basis. They are the ones that truly make the system run as well as it does.

Respectfully submitted,
Joseph A. Jordan
Water & Sewer Superintendent
Pepperell Department of Public Works

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SEWER & WASTEWATER DIVISION

Mission Statement: The mission of the Pepperell Wastewater Department is to convey and treat domestic and commercial wastewater to a level that meets or exceeds water quality limits for the Nashua River as set by the U.S. Environmental Protection Agency in the most efficient and cost effective manner possible.

Department Organization: The wastewater department has a staff of nine individuals consisting of a Superintendent, Administrative Assistant, one Chief Operator, two plant operators one Collection System Chief Operator, two collection system operators, and one Heavy Equipment operator/Laborer.

Department Functions: The wastewater department’s primary function is to treat the town’s wastewater to a level that meets or exceeds the stringent standards set by MADEP and USEPA. The department is also responsible for the operation and maintenance of 36 miles of sewer lines that make up the collection system. The department accepts flow not only from Pepperell residents and businesses, but also serves the needs of the neighboring community of Groton.

2016 Highlights: In 2016, we completed the rehabilitation of the Sheffield Street pump station. The project included replacing all pumps, instrumentation equipment, and replacement of the emergency generator. A new water line was installed as part of the upgrade to allow staff to better clean the station and provide a wash station for staff when working at the site. The project was designed by Tighe & Bond and built by Weston & Sampson.

Much to the disappointment of our compost customers, we discontinued the composting process in 2016. The reason was to increase our wasting capacity at the facility, which was limited when composting. By not composting we were able to free up operator time to focus more on the operation and maintenance of the facility and provide greater effort in maintaining the collection system.

During 2016, the staff achieved a 98.7% compliance rate with its current NPDES discharge permit, experiencing only one violation for the year. The permit contains several treatment standards that must be achieved prior to discharge to the Nashua River. The staff, in addition to other contract laboratories, is required to perform a multitude of sampling and testing

procedures to insure that all the requirements of the permits are met. In addition to complying with treatment standards at the plant, the staff also operates and maintains 36 miles of sewer lines, 7 pump stations and over 800 manholes throughout the town to insure the entire system is operating in a manner consistent with EPA and MassDEP guidelines and requirements.

In addition to the daily tasks required at the plant and in the collection system, the staff completed an annual maintenance on three of the six aeration tanks which included draining, cleaning and repairing of any deficiencies observed, completed several hundred dig safe requests, and provided services to the Town of Groton in maintaining and repairing their collection system.

A look ahead to 2017: Looking to 2017 we will continue to operate the facility in the most efficient means practicable. The design of the treatment plant upgrades will begin and should be close to completion in 2017, with the possibility of going to bid for the construction phase. The work is required in order for the plant to meet more stringent discharge limits contained in the reissued NPDES permit from the USEPA. The project will also replace outdated systems and provide a healthier and safer work environment for the employees.

In the collection system, with the acquisition of the Vactor truck in 2015, we will step up our effort to clean and inspect the pipes to prevent blockages and identify those pipe sections most in need of repair. The goal is to identify and correct potential issues in the system before they become bigger problems requiring major replacement or repair.

In 2017 we anticipate finalizing a new Inter Municipal Agreement (IMA) with the Town of Groton as the current IMA is nearing its 2017 expiration date.

Finally, I want to thank all those work in the Wastewater Division for the dedication they exhibit and the pride they take in doing their job on a daily basis. They are the ones that truly make the system run as well as it does.

Respectfully submitted,
Joseph A. Jordan
Water & Sewer Superintendent
Pepperell Department of Public Works

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**HIGHWAY SUPERINTENDENT, TRANSFER STATION SUPERINTENDENT,
TREE WARDEN, AND
MOTH SUPERINTENDENT**

The following is a report from my Daily Diary of activity of the Pepperell Highway Department, Transfer Station, Tree Warden, Moth Superintendent and Town Forest Warden.

After a very busy season preparing and paving many streets the Highway Department is prepping all winter snow fighting equipment and putting away all the summer season equipment.

January 6th, 7th and 8th we filled the sand shed and salt shed with materials to be ready for the first snow. The temperatures are dropping and on January 9th we had our first slippery road event calling in the men on call. On January 12th we had our first plow able snow with 4.5". All equipment and personal were in all night plowing and treating the roads. On January 18th 2.5" snow.

In between snow storms the Highway crew worked on many trees that we took down to keep the roadside safe.

On February 5th we had 7.5" snow and on February 9th we had 4.5" more snow.

On February 11th Ken Kalinowski and I met with North Middlesex Council of Government to discuss upcoming repairs to RR Square Main Street area. This work will be moving forward in the 2016 construction season. February 16th 2 more inches of snow turning to freezing rain.

When we can we make a trip around town patching pot holes. These come out after rain or a snow event in the freeze thaw circle. New England weather is very hard on our roads.

This year we installed signs at internal points of entry to Pepperell. These signs are for Pepperell becoming a green community town.

We had a bad blockage on Deerfield Drive in our drainage system. This is a critical part of our drain lines and needed immediate attention.

February 24th we had 1" more of snow. Turning to rain this puts the patch crews back on the streets.

February 26th the Highway Department assisted the Fire Dept. at a call on Hollis Street for a large fuel spill. The Highway crew is always ready to help to assist.

We started cleaning catch basins on March 1st, this is a project that takes months to complete.

As always the Highway Dept. sets up and takes down the voting booths. We have help from the Cemetery/Parks Dept. This year we set the booths up four times, March 1st, September 8th, November 8th and April 25th.

From the heavy spring rains we had some shoulder wash outs all around town. The guys took care of them on March 3rd and 4th.

On March 4th we had another dusting of snow, old man winter just does not want to let go.

This week we are swapping out the sanders and winter equipment to Spring/Summer operations.

March 10th we started sweeping streets. All sidewalks are being swept ahead of the sweeper.

Each week we hauled a load of trash to N. Andover to the burn facility. The Highway Superintendent also manages the Transfer Station. We hauled approximately 870.75 tons of trash this year.

Again on March 21st we had 6" of snow, this snow was very wet and heavy. We plowed the whole town.

The Highway Dept. assisted the Cemetery Dept. with a burial on Park St.

We traded our 320 track type Cat excavator for a wheeled type John Deere. This machine will be a huge asset to this department making moving this around town much better. Also this will allow us to use it more on our streets.

This year we were able to purchase a new vibratory roller, this is an articulating type roller. This was purchased on a lease for 5 years at the end of 5 years we own the machine. This is a very valuable price of equipment for this department.

March 30th- 31st we graded all of our dirt roads. These were in rough shape after the winter months.

Once again on April 4th we have another late storm of 6" snow.

April 12th we reconstructed the turn around on Lakin Street at the end and also regraded and fix up the full length of the street.

On Yvonne Drive we worked on a blocked drainage system. We try to clean out a few drain systems each year to keep them flowing as best as we can.

The Highway Department mechanic does a great job fixing all highway equipment and is also responsible for two ambulances and all fire apparatus.

The crew repaired 26 catch basins on Ashley Street, this was a good size project that was long overdue.

All street signs were inspected and where needed repaired or replaced.

The Signs and Safety committee consisted of the Highway Superintendent, Police Chief, Town Engineer, one Selectmen and the Planning Administrator.

Each year the Highway Department picks up for the Town Wide Pepperell Clean Up. This is a project that is a great effort from many residents. This helps keep our town clean.

The driveway at the Keyes Conservation Land was fixed up along with the parking. Graded and recycle asphalt was put down to fix the driveway.

Installed many new cross culverts in May and June, one on Brookline Street before we paved. We fixed the drainage system in the rear part of the Cemetery on Heald Street. This completed the system we started the year before this system will last a very long time now with 75% of the system new.

Tree work all over town again, this is a very big part of our work and is worked on all throughout the year.

All cross walks were repainted in mid to late May. We like to get these done just before the Memorial Day Parade.

Another cross culvert rotted away on Elm Street. This was replaced and hot top patch installed. Also a new culvert on Lowell Street. One new leaching basin was installed on Mason Street at #30, this was done to improve drainage before a new paved road surface.

Started roadside mowing in mid-June.

The Highway Department assisted with the Hazard Waste Day put on by the Board of Health.

The Highway Department hosted a continuing education course again this year, for all town employees and this is offered to all local contractors in neighboring towns.

This year we paved many streets in town. Before paving we cut the shoulders back this helps with drainage. Trimming of problem trees is also another job done before paving.

This year we paved the following streets, this was a very aggressive year for paving:

Nashua Road from Hadley to North entrance of Lomar Park. Tucker Street, Tucker Ave., Chase Ave., Parker Hill, Mason St., Chestnut St., Lowell St., Nova and Scotia Drives, Cottage St., Davis St., Franklin St., Park St. from Main to Prescott St., Heald St. from Park to Sheffield St., Algonquin, Seminole, Simonne, Cheyenne, Gosselin. This is all of Indian Village area. After paving the shoulders were backed up with recycled asphalt and streets were repainted where needed.

A complete new drainage system was installed on Tucker St., this was done before a new sidewalk with new curbing.

On Heald St. at Park St. the curbs were reset to realign them before paving of Heald and Park St.

This year four new cross culvers were installed and the fire road was fixed up in the town forest. This makes it accessible to the fire and police for any type emergency.

We hired a private contractor this year to help with weed control on our sidewalks.

Street sweeping is done almost all summer long as needed. Another trip around town to repair signs and cold patching.

We assisted with a tree issue on town field this tree took down poles and wires causing a lot of damage.

In August before school all crosswalks were repainted for safety of our pedestrian's foot traffic.

Roadside mowing is an ongoing project another project we work on as much as possible.

The Highway Department assisted the Water Department on Park St. with the install of two new in line valves on August 31st.

We are grading the dirt roads again before fall and winter sets in.

Line stripping of all our streets was done in early November.

Sheds are getting filled up for another winter ahead of us.

In November we crushed our asphalt pile this is a big help to this department having all our materials on site for road repairs and new construction.

We are working on trees again before winter, checking sanders and plows and putting summer equipment away.

Our first snow event 1 1/2" snow on December 5th.

Also a thank you to the private contractors that have worked very hard with us to make Pepperell a great town to live in and help make our town as safe as possible.

Stay Safe

Peter J. Shattuck sr.

Transfer Station

Tree Warden/Moth Superintendent

Town Forest Warden Superintendent



Training held at Highway Garage

CEMETERY AND PARKS DEPARTMENT

This year a total of 9 lots were sold; 8 were full burial lots and 1 was a cremation lot, the revenue generated from lot sales was \$3,650.00.

ABOUT NAHB

Since 2009, the Nashoba Associated Boards of Health has provided Pepperell with their continued knowledge and expertise. Our association with NAHB, through membership, provides Pepperell with Health Officers, Registered Nurses, Registered Physical and Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides and Registered Dental Hygienists. Our present Health Agent Kalene Gendron has worked diligently with our Board and Town Administrator Mark Andrews, helping us to achieve the goals in 2016.

PEPPERELL ANNUAL REPORT 2016

Submitted by NAHB

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Pepperell**. In addition to the day to day public health work conducted for Pepperell we also provide the following services.

- Nashoba's web site to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Pepperell Board of Health up-to date on matters of emergency preparedness planning
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Nissitit Middle School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Pepperell's Board of Health**. Included in highlights of 2016 are the following:

- Through membership in the Association, **Pepperell** benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.**
- Reviewed **76** Title 5 state mandated private Septic System Inspections for **Pepperell** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Pepperell Board of Health for enforcement action.

By the **Pepperell** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

Environmental Health Department

Environmental Information Responses

Pepperell Office (days) 130

The Nashoba sanitarian is available for the public three times a week at the Pepperell Board of Health Office.

(Pepperell residents can also reach their Sanitarian by calling the Nashoba office in Ayer, Monday – Friday 8:00AM –4:30PM)

Food Service Licenses & Inspections 40

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Tattoo/Tanning/Camp Inspections 9

Tattoo parlors and tanning salons are inspected annually. Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00.

Housing & Nuisance Investigations 71

Nashoba, as agent for the Pepperell Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications 19

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests 127

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications 23

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews 39

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) 6

Septic System Permit Applications (upgrades) 14

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Inspections 62

Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations 55

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits	8
Water Quality/Well Consultations	38

Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....107

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice, Home Health

Nursing Visits2058

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits508

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit1007

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visit18

Nashoba Social Workers provide short-term assistance patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visits.....91

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to it member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large

(mandated by the Massachusetts Department of Public Health).

- We make well-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 13 clinics and those clinics offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.

Our staff conducted 14 health promotion/well-being checks in your communities. We assist other town departments with our participation in the Triad meeting and in case conferences with the Council on Aging

We administered 154 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Investigated	84
Confirmed	31

Communicable Disease Number of Cases

- | | |
|-------------------------------|----|
| • Anaplasmosis | 3 |
| • Calicivirus/Norovirus | 1 |
| • Campylobacter | 2 |
| • Cryptosporidiosis | 1 |
| • Giardia | 1 |
| • Group B | 1 |
| • Hepatitis C | 10 |
| • Influenza | 7 |
| • Salmonella | 3 |
| • Shigellosis | 2 |

Dental Health Department

Examination, Cleaning & Fluoride – Grades 5 & 6

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Participating..... 49
Referred to Dentist..... 4

In Memory of John Marriner

The Pepperell Board of Health would like to dedicate this year's Annual Report to Mr. John Marriner
An instrumental member of the Pepperell Board of Health serving our town as a dedicated member
for our board from 2008-2016.

We would like to thank the Town of Pepperell for your continued support of our board, and welcome further suggestions for
how we can best assist you, We strive to establish the best harmony between
our town and the beautiful environment in which we live, and for the betterment of the health and
welfare for the people in it.

Respectfully submitted on behalf of the Pepperell Board of Health,
Margie LaFleur, Member

VETERANS' SERVICE OFFICER

Veterans' Services Officers are veterans who are officials appointed by the mayor in cities and the boards of
selectmen in towns. They work under the direction of the Massachusetts Commissioner of Veterans'
Services. One Veterans' Service Officer may serve as a District Officer for two or more contiguous
communities. The Veterans' Service Officer's job is to counsel, advise, and assist local veterans and their
dependents in whatever way he can. Duties encompass but are not limited to dispensing state-sponsored veterans'
benefits and assisting veterans and their dependents or survivors in obtaining federal benefits or entitlements for
which they may be eligible; disbursing monetary and medical benefits and act as the veterans' burial agent for his
municipality or district and arrange for proper interment of deceased veterans. The Veterans' Service Officer
provides assistance in the areas of housing, employment, medical and educational needs, and alcohol/drug
rehabilitation. The Veterans' Services Officer also coordinates with local hospitals, nursing homes and eldercare
facilities to insure that veterans or widows are receiving proper treatment and all entitlements. The Veterans'
Service Officer is expected to be an active participant with local, state, and federal human services agencies to
ensure that maximum effort is placed on veteran-related problems and needs.

The Veterans' Service Officer holds office hours on Wednesday from 1 PM until 4 PM. The Veterans' Service
Officer can be contacted at 978-433-0342. Also, appointments can be made for the convenience of the applicant
applying for veteran's benefits.

Each case is serviced with utmost discretion. Individual cases are confidential and not open to the public.
Approximately 240 Veterans are assisted each year in Pepperell. Approximately \$179,719 was given to local
veterans for Mass. State Chapter 115 assistance.

Goals for 2016

- Contact veterans and provide the necessary information on benefits.
Continue to use all available means to disseminate veteran's information to the public.
Continue to support the Army covenant.

Respectfully submitted,
Joseph J. Mazzola, Veterans Service Officer

VETERANS' GRAVE OFFICER

There was an addition of (13) Veterans interred as follows at the Pepperrell cemeteries during the year of 2016: Woodlawn = 5, Walton = 0, Pepperrell Association = 2, and St Joseph's = 6.

TOTAL INTERMENTS BY WARS

War	Walton	Woodlawn	Pepperell Association	St. Joseph's	Total
Revolutionary	27	0	0	0	27
War of 1812	0	1	0	0	1
Civil War	13	9	10	5	37
Spanish-Am.	0	2	1	7	10
World War I	1	44	33	39	117
World War II	9	157	59	93	318
Korean War	2	31	12	13	58
Vietnam	1	20	4	7	32
Persian Gulf	0	0	0	1	1
Non-War	0	16	5	3	24
Total	53	280	124	168	625

Respectfully Submitted, Terence K. Spaulding, Veterans' Grave Officer

COUNCIL ON AGING



Your Home Away from Home

Mission Statement: The Pepperell Council on Aging is a home– away –from –home environment dedicated to providing nourishment of the mind, body and soul offering support systems, social interaction, education and physical activity for our senior citizens.

The center has had over 200 new members in the last two year and continues to grow. This center is a bright community full of life and memorable moments. This truly is a *Home Away From Home* for many of Pepperell's seniors and offers a large amount of diverse services, activities, meals, entertainment, education as well as fostering a powerful community of friendships, games and fun.



The Volunteers

In 2016, the number of volunteers rose to over 150 and they contributed more than 8,264 hours of services at the Pepperell Senior Center. These volunteers include many Pepperell residents, and local community nonprofit organizations, such as The Friends of the Pepperell Senior Center, PTO, Pepperell Women's Club, Our Lady of Grace, Pepperell Christian Fellowship, The Pepperell Garden club, The Ladies of the Oriental Shrine and new this year; The Nurses from Lahey Clinic. Volunteers are the lifeblood of the facility and as the Center grows in both patrons and services, their contributions cannot be minimized; we are immensely thankful. Volunteers include many vital organizations in which the Senior Center relies upon and frankly could not function without. They include The Friends of Pepperell Seniors, The Pepperell Police and Fire Departments, the Pepperell VFW, the Pepperell Lions Club, the Pepperell/ Groton Rotary and the Pepperell Business Association and other local businesses volunteer by serving meals and running programs.



The Outreach Services

The Council on Aging is dedicated to the well-being of our seniors and provides assistance with fuel assistance, bereavement, cancer support and Alzheimer's referrals, SHINE, File of Life, 5 Wishes, AARP tax preparation, and so much more. We are also the Salvation Army Service Unit for the Town of Pepperell, which meets additional needs of those within our community. In 2016 we helped more than 20 families in crisis. We also engage in community collaborations with Montachusset Home Care, Honoring Choices, and TRIAD program which manages town wide Hoarding Task Force. We also offer congregate meals at the center and "Meals on Wheels" (home delivery meals) provided by Montachusset Opportunity Council.

Did you know?

- More than 2,400 meals were delivered to homebound residents.
- A new collaboration with Lawrence Memorial Library has allowed for Mobile Library Services for home bound seniors.
- Once a month the Nashoba Board of Health does a free health screenings, including, blood pressure, and diabetes checks, in addition, yearly flu shot clinics.

- More than 1,600 contacts/ referrals/ office visits were made by our Outreach Coordinator.
- We have an annual health fair with over 30 vendors such as assisted living facilities, screenings, RMV, Veteran's Agent, NVMC, Southern NH and many more.
- Over 150 letters of thanks, get well, thinking of you and birthday cards go out each year.

The Services, Activities, Meals & More

Social, recreational, health and educational activities are numerous. All of our activities are 95% full and in 2016 the diversity of services and activities grew significantly. New in 2016 are Art Classes, international folk dancing, day trips, flower arranging and card making monthly. Also new are trips to music and musical performances. In the summer months we have our evening events such as our annual car shows, Rockin Lobstah party and dinner performances. We also have spa days, karaoke and DJ dance parties. This in addition to the staples that range from aerobics to movies, to painting, to day trips, computer classes, bingo, yoga, Zumba Gold, walking, and more. The Senior Center serves lunch daily and provides in a given week about 180+ participants with a delicious and healthy meal. Our chef is talented and loved by all (Lunch is available to any Pepperell resident regardless of age.) the COA is thrilled to leverage aggressive use of grants that this year allowed for evening performances of music, karaoke and cultural education talks.



Did You Know?

- Technology classes are very popular and are customized to meet each individual's needs.
- Our LRTA (The Van Program) has been a successful, well received program, which currently serves over 80 Pepperell residents; and the demands here continue to grow quickly. We provide a ridership on demand-response service offering transportation to medical appointments, shopping venues, and social activities, locally and at the Senior Center.
- The Children from The Moppet School, Nissitissit and Varnum Brook come and perform annually. Also several students from the high school volunteer their time to clean before and after events, serve meals for evening events and collect tickets. There are many opportunities for student eager to volunteer their time.
- The Nissitissit 8th Graders created a beautiful season's mural for our large dining room. It is gorgeous and creates a welcoming environment.
- Several non-profit groups and other town departments utilize the building after hours such as Pepperell Fire Department, Pepperell Garden Club and the American Legion.



Collaborative Efforts

This year we have a new sidewalk thanks to the efforts of Mark Andrews, Town Administrator and Highway Superintendent, Peter Shattuck. The curbing has been completely removed and bollards were placed to protect our beautiful building. It is

New 2016 collaborations

-



Warmly,
Susan McCarthy
COA Director

HISTORICAL COMMISSION

Under Massachusetts Law (Chapter 40: Section 8D) the Pepperell Historical Commission (PHC) is charged with “the preservation, protection and development of the historical or archeological assets” of our town. To this end the Commission engaged in the following activities in 2016:

Historic Pepperell Images

Last year the commission made high-resolution scans of twenty historic Pepperell photographs from the Lawrence Library collection. These are now being made available on the town website for the public to use and for local businesses to generate historic scenes that can be displayed in their businesses.

Millie Turner Dam Project

The PHC has continued advising the Massachusetts Division of Fisheries and Wildlife, which owns the Millie Turner Dam site on the Nissitissit River on Hollis Street, on their removal of the dam and to help educate users on the history of the site. The first kiosk describing the history of the site has been erected, and the commission is working to add historic documents about the property to our web site.

Colonel Prescott Statue

The town has never erected a memorial to the town's most illustrious resident, Colonel William Prescott, the commander of the Battle of Bunker Hill. Under the leadership of new commission member Cory Minichino, the PHC has begun an effort to build a statue to Prescott, including helping to raise funds from donations. The commission explored its options regarding fund raising and maintaining accounts.

Donations

The PHC received some important donations, including the records of the Pepperell Chapter of the WCTU (Woman's Christian Temperance Union), ledger books kept by nineteenth-century Pepperell farmers, an historic scrapbook, postcards, and photographs.

Freedom's Way

On May 22, the PHC, in conjunction with the Lawrence Library, participated in the “Hidden Treasures” program sponsored by Freedom’s Way, Inc., to promote appreciation of local cultural and historical resources. Chair Diane Cronin and Clerk Ron Karr, displayed signboards at the Prudence Wright Scenic Overlook and educated visitors about the history of the covered bridge, including the Prudence Wright incident.

Cemetery Photographs

Member Dean Johnson has largely completed his extensive photo inventory of Pepperell's historic cemetery, and the commission hopes to bring this online soon.

National Genealogy Conference

Member Francine Crowley has been attending national conferences and conducting research in Salt Lake City and will be sharing this research with the commission in 2016.

New Members

With the addition of new members, Francine Crowley and Cory Minichino, the PHC is back to full strength, for the first time in several years.

Pepperell Historical Commission

2016 Membership

Diane Cronin, Chair

Ron Karr, Clerk

Francine Crowley, Member

Dean Johnson, Member

Cory Minichino, Member

LAWRENCE LIBRARY

Two thousand sixteen (2016) was a year of great promise.

In January the library welcomed a new Trustee, Lynda Warwick, and a part time employee, Meredith Fournier. The Lawrence Library hosted a Legislative Breakfast on February 19th providing residents an opportunity to learn more about the funding issues faced by public libraries in Massachusetts. The theme for the Legislative Breakfasts was *Libraries = Opportunity For All*. This was a great forum to present the wide range of programs and materials the library provide the community of Pepperell.



The Lawrence Library partnered with the Pepperell Historical Commission and the Historical Society in the spring to participate in the Freedoms Way 'Hidden Treasures', which showcased the Pepperell Covered Bridge and its historical role. This was a great opportunity to promote the Pepperell Covered Bridge, which is one of only three *covered bridges* on public Massachusetts roads that is open to vehicular traffic and the *only one* east of the Connecticut River.

In May, the library budget passed at the spring town meeting, ensuring we met the state minimum funding requirements for the first time in 5 years, eliminating the need to apply for a waiver! The Lawrence Library also learned that our 30+ year old oil furnace would be replaced with a new gas furnace. This was extremely timely because the old furnace failed in the fall. With combined funding from the *Green Community* grant and capital funds, the new furnace was installed in late November.

Each year in June, the Children's Room hosts in partnership with the North Middlesex Regional School District tours of the library to the students. Over one hundred kindergarten students participated this year. Also in June, thanks to the town, a new water bubbler with a bottle fill station was installed replacing the original bubbler from the 1980s.

The library hours expanded in July thanks to the increased funding for FY2016. We are now open Tuesdays, Wednesdays and Thursdays until 9 pm. The additional hours have allowed us to increase programming and to meet increasing room requests from non-profits. Donna Andreason joined us in July, replacing Janina Majeran who is now a full time Young Adult Librarian in Swampscott.

Over the summer the Lawrence Library partnered with the Nashoba Conservation Trust to re-open the Green Brook Trail which is located behind the library. Work on this project will begin in the spring of 2016; in July 2016 the trail will re-open as a handicap accessible trail in celebration of [Disability \(ADA\) Awareness](#) Day on July 16th.



The library continues our partnership with PACH and the Friends of the Lawrence Library in offering the outreach program [Books to Keep](#). The Lawrence Library was the first public library to launch this service in 2015. The goal of *Books to Keep* is to provide new and gently used books to children and teens in need through local pantries or soup kitchens so they can create their own personal libraries. In 2016, we expanded the offering to include adult books. This program provides us a venue to promote the many free library services we offer. Thanks to the Friends of the Lawrence Library we have provided over 300 books from the thousands of books donated for their annual book sale.

In August, the Lawrence Library was one of three public libraries within the CWMARS consortium to launch a [mobile app](#) from Boopsie for Libraries. To date there have been 11,854 queries through our Lawrence Library Mobile app, averaging 2,371 per month. If you are a Lawrence Library card holder you can now access the library catalog, your account, and all of our online services with easy search features designed for your mobile devices (Android and iOS). If you haven't yet, download this FREE app today!



In the fall, the Lawrence Library submitted our five year Long Range Plan to the MBLC (Massachusetts Board of Library Commissioners). This plan, which reflected the community feedback from the library survey and public strategic workshops, was approved by the state in December. The library was awarded a Rural Gateways Grant for \$3,500 to provide STEM (Science, Technology, Engineering & Math) programming for adults. Programs will begin in the spring of 2016.

Working with the Nashoba Valley Technical High School Automotive department we sent our old rusting book drop for repairs and refurbishing for only the cost of materials and paint. With team work and partnership, this was made possible by Nancy Archer who delivered it to the high school using her truck and the aid of DPW to load it.

The total value of **only items loaned or borrowed for the year totaled \$1,665,938**; the **total ROI** (return on investment) which includes all services provided was **\$1,985,428**. **17,253** items were borrowed/requested just through interlibrary loan, making the library a net lender for the fifth consecutive year. **7,332** Pepperell residents have a current library card; we issue an average of 30 new cards each month.

[Library website](#) usage remained strong with over one million visits as reflected by the increased usage of the online [eBooks](#), [databases](#), [room-booking software](#), [event calendar](#) program registration and [museum pass](#) bookings. We also added two new online services: [Zinio](#) - the world's largest newsstand, offers full-color digital magazines for anytime, anywhere reading on computers and mobile devices; and [ArtistWorks for Libraries](#) which provides patrons with world-class instruction through self-paced video lessons from Grammy Award-winning music and artistic professionals. All online services can be accessed 24/7. The website is optimized for both computers and mobile devices. The foot traffic for the year was over 94,565 with an average of 378 library users per day.



It was another busy year for adult, teen and children's programming with the library offering 401 special events/programs with attendance over 9,840. The Summer Reading Program theme for children **was *On Your Mark, Get Set, Read*** with 1,284 participants over the course of 10 weeks.

Pepperell Cultural Council grants allowed us to offer six special events: Animal Adventures: Olympic Athletes of the Animal Kingdom, Jungle Jim: Olympic Training, Mobile Mini-Golf Around the World, Revolutionary Poster show by Stephen Lewis, Digging Into Native History with Dr. Robert Goodby, and Atwater-Donnelly: Traditional American Folk Music. We also offered a Buzz Lightyear story time thanks to a MEFA grant 'Start U. Reading Youth Literacy'.

[\(Massachusetts Educational Financing Authority\)](#)

A few of the other event/program highlights for the year:

- a. For children - in addition to regularly scheduled Story Time, Baby Time and Yoga for Kids; Miss Shannon and Miss Mandy offered Bubble Blast, Drop-in Movies, Wii U Gaming, Stuffed Animal Sleepover, Lego

Afternoons, Recycled Crafts, Valentine DIY cards and sachets, Night Owl Storytime, Winter Science, Grandparent Tea and Story Time and much more

- b. For teens - Teen Video Gaming, YA Book Club, Write Now Writers' Group, Tie-Dye, Jewelry Makerspace, Pokemon Go Thursdays, Tween Sewing, Foodie Fun, YA Film Club, and more.
- c. For adults - monthly: Learn to Play Bridge and Book Club; Retirement and Estate Planning workshops, Adult Crafting Night; Coloring Club, Stitch Club, Documentary Movie series, Henna Tattoos for Every Season and much more.
- d. The library also partnered with local organization and businesses to offer: Hidden Treasures Weekend featuring the Covered Bridge (Freedoms Way and Pepperell Historical Society and Commission) and Books to Keep (PACH and the Friends of the Library)



The library continued to provide two community services which were started in 2015: The *Mobile Library*, in partnership with the Senior Center, was launched and provides delivery service of library books and media to homebound residents and as previously referenced, [Books to Keep](#).



The library provided meeting space for 218 non-profit programs/events. Some of the community groups were ARC, political town committees, Destination Imagination, Friends of Pepperell, Brownies, Boys and Girls Scout meetings, PACH, Recreation Commission, Charter Committee, AA meetings,

Town Department Head meetings, the Radio Club, piano recitals, Tarbell, Holland & Berkshire Associations, Cultural Council, Pepperell GreenUp and Hidden Treasures.

Sponsored by the Friends of the Library ~ Year round art/photography exhibits in the Art Gallery, which included Rob Franco, Art Ferrier Photography, Squanicook Colonial Quilt Guild, Gail Allen, Pepperell Student Art Show, Nashua Breakfast Club, Stephen Lewis Revolution Poster collection, and That's What She Saw - Kirsty Benson & Tina McEvoy.

Partnering with the Friends, the Pepperell Garden Club, local florists, staff and patrons, the library hosted our fourth annual *Art in Bloom*, with a new twist in 2016 with the theme *Books in Bloom*.



Thanks to the funding provided by Friends of the Lawrence Library, we continued to offer two free monthly music events throughout the year: *Live @ Lawrence Library* and *Open Mic* night. The performers for *Live @ Lawrence Library* were: Justin Cohn, Night of Blues with Arthur James and Shaka, Frank Viele (New England Music Awards' "Live Act of The Year"), award winning Charlie Farren, Smith and Morgan Keating, and the Atwater-Donnelly Duo. All performances are aired live and recorded by the *Pepperell Community Media*. The recordings can be enjoyed at <http://pepperellchannel.org/VOD.html> (select Lawrence Library Events). For more information on 2016 art

gallery events bookmark the library's [In the Gallery](#) web page.

The Friends of the Library thankfully continue to provide their much needed monetary support. The Friends' annual fundraisers this year included the Cupcake Festival, the Wine Tasting in April, the weekend book sale in March, the Toy Yard Sale in April and the OctoberFest, beer and cider tasting. These events, plus membership, made possible the \$15,000 donation for the purchase of children's books, plus funded ALL library programs, with the exception of the six sponsored by the Pepperell Cultural Council.



The Friends continued to fund all fifteen [museum passes](#), sponsored the refreshments for the art gallery receptions, all music events and Books in Bloom; contributed funds to help expand programming; continue to fund the [electronic newsletter](#) (sign up today!) the library creates each month, coordinated numerous holiday craft programs, and funded/organized the annual Holiday Tree Lighting which once again drew over 500 residents. Their dedication, contributions, and support are much needed and always greatly appreciated!

Lawrence Library continues the use of the most popular social media tools with a presence on [Facebook](#), [Flickr](#), [Twitter](#) and [Instagram](#)



In the coming year, the library will work to meet the continuing budget challenges to comply with the state certification. The library must continue to meet the state minimum funding requirements in FY18.

On behalf of staff, Library Board of Trustees, and Friends of the Library, thank you Pepperell for your support. If you don't have a library card, stop by for one – it's **FREE** and a great way to help stretch your budget! We hope to see you soon.

Did you know? The library offers free WiFi 24/7, plus faxing, color and black and white copying/printing, and document scanning for a nominal fee.

Respectfully Submitted,
Debra Spratt, Director
On Behalf of the Library Board of Trustees

What's your library worth to you? Massachusetts Library Association has an online Library Service Calculator (<http://www.ilovelibraries.org/what-libraries-do/calculator>), which lets you determine the value of services/savings your library provides to you.

The estimated total dollar value of all services rendered for one year for Pepperell patrons is \$1,985,428. This total was calculated using borrowed materials (books, audio books and music, DVDs, magazines and newspapers), programs, computer and WiFi usage, museum passes, online databases, and reference assistance. Try this calculator and see what you'll save in just one month.

The [Library Board of Trustees](#) meet monthly on the first Wednesday at 7 PM.

Lawrence Library Hours of Operation:

Tuesday & Thursday	10am to 9pm	*Summer Hours (June 3 – Labor Day Weekend)
Wednesday & Friday	10am to 5pm	As noted except closed Saturdays
Saturday*	10am to 2pm	
Sunday & Monday	Closed	



"My best friend is a person who will give me a book I have not read."
- Abraham Lincoln



Lawrence Library
15 Main Street, Pepperell, MA 01463
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CULTURAL COUNCIL

Every year, the Pepperell Cultural Council (PCC) grants money to support community-based arts, humanities, and science projects. The goal is to promote rich cultural experiences for our citizens. We are one of 329 Local Cultural Councils that make up the Massachusetts Cultural Council. This state program serves all 351 Massachusetts cities and towns.

For the 2016 grant cycle, the PCC awarded \$4,800 to 15 applicants. Supported projects included school field trips, after school programs, lectures and music performances. Many of the projects take place at the Lawrence Library, the Pepperell Senior Center, and our local schools. Other eligible locations are the Community Center, the Town Field or any other venue where residents come together.

Individuals, schools, and cultural organizations are eligible to apply for project support from the PCC. **Please note that all applications are now filled out and submitted online through the Massachusetts Cultural Council.** Applicants are welcome to contact the PCC with any questions before completing and submitting grant applications.

As an ongoing requirement by the state, the PCC performed a Community Input session in August. As a Community Partner at one of the Pepperell Business Association summer band concerts, the PCC took written suggestions from concert-goers for cultural programs that Pepperell residents would like. This helped us to shape our decisions for the 2016 grant applications cycle.

If you are interested in submitting a grant application, or if you would simply like to learn more about the Cultural Council, please visit <http://mass-culture.org>

The PCC is actively seeking new members to join the council. Our membership consists of town-appointed volunteers for 3-year terms. If you would like to join the local council, email PCC chairperson Georgette Rogers at georgette@visionariesevents.com



AUGUST 2016 – PCC members request resident input for future grant consideration at the Pepperell Business Association summer band concert.

RECREATION COMMISSION

The Pepperell Recreation Commission manages the Sis McGrath Community Center and offers a comprehensive recreation program for the Town of Pepperell. In addition, the Recreation Commission is responsible for the management and scheduling of all use of our town fields. The Community Center, located at 4 Hollis Street, is a public, affordable resource for the residents of Pepperell and surrounding communities to hold meetings, rent space for private parties, and host a wide variety of community events.

The Recreation Commission is supportive of many non-profit community organizations such as the Boy Scouts and Girls Scouts as well as many other non-profit groups.

Staffing

Nancy Archer is our Recreation Director. Nancy works part-time coordinating events and programs at the center, scheduling requests for all town fields, and working to upgrade and maintain our facilities.

Athletic Fields and Hard Court Facilities Master Plan

Over the past five years, this Commission has noted an increased demand on the towns athletic fields with limited budgeting for care and maintenance of these fields. The spaces we currently have simply do not meet the demand for all youth and adult leagues to have adequate practice and game time, while also allowing fields to “rest” as required for healthy grass growth and development. With the financial cooperation of youth athletic groups town wide, and support from the town at last fall’s “Special Town Meeting.”, the commission is currently working to develop a Master Plan for the athletic fields and hard courts (tennis & basketball.)

Community Center

The care and maintenance of The Community Center continues to be a high priority for this Commission. As a “Green Community” Pepperell qualifies for certain programs and funding to improve lighting, heating, etc. The Recreation Commission has been actively seeking out and prioritizing improvements which may be grant funded or reimbursable. Additionally, the outdoor bathrooms and storage shed have been identified as a possible capital improvement, upgrading the facilities and providing additional storage space for town events.

Program Highlights

Our Recreation Programs offer a variety of courses for all ages and interests (youth to adult), such as fitness programs, arts and crafts, archery, babysitting and home alone preparation courses, etiquette and dance classes for kids, children's playgroups and vacation week activities.

The weather cooperated for our annual Easter Egg Hunt on the town fields this year (we were doubtful!) The Egg Hunt continues to be a very well attended event that fosters a strong sense of community spirit. Before the Egg Hunt, the Recreation Commission hosted a pancake breakfast with the Easter Bunny. With help from Pepperell Lions Club, who manned the griddles, we served over 200 people. During the event there was face painting, crafts, pictures with the bunny and many smiles. Special thanks should be given to Dr. Davis Ice Cream for their donation, the Pepperell Lions Club and the many volunteers within the community that came to help at the event.

Thank you to the residents of Pepperell for your support of the Recreation Commission. Please visit our website at <http://www.town.pepperell.ma.us/recreation> for a complete Program Guide of our current offerings. As always, we welcome your ideas and input for program offerings. Please contact us at recreation@town.pepperell.ma.us with questions or ideas. We look forward to another great year of providing Recreation opportunities to the Town of Pepperell!

Respectfully Submitted,

Timothy Doyle
Commission Chair

M. Alise Herrera
Treasurer

Brendan McNabb
Secretary

AGRICULTURAL ADVISORY BOARD

In 2016 the Agricultural Advisory Board concentrated their efforts once again on the Pepperell Farmers Market. The market was held every Saturday starting June 11th thru October 1st, from 9:00 to 1:00PM. Consumer traffic varied, averaging about 150 shoppers, weekly.

We hosted local musicians who performed during market hours. A variety of fruits, vegetables, meats and flowers were provided by our local farms. In addition, breads, pastries, crafts, and local charities contributed to the growth of the market.

The Pepperell Farmers' Market continued to collaborate with the Fourth of July committee, generating resident participation. The market also collaborated with the Fall Festival committee for the first time. Our meetings focused on gaining new vendors and increasing visitors to the market.



TOWN CLERK

2016 was a busy election year. The Presidential Primary was held on March 1st, the annual town election was held on April 25th, the State Primary was held on September 8th and the Presidential Election was held on November 8th. Pepperell used its electronic, optical scan voter machines for the election. Thank you to the dedicated election workers for their hard work through four elections.

Early voting was introduced for the very first time beginning with the November 8th election. Voters had 86 hours, including several evenings and a Saturday, where they had the opportunity to vote in the town clerk's office before the Presidential Election. The goal was voter convenience. It was a success bringing in 2,230 early voters which was 25% of the voter population. Thank you to those who worked many hours to make this new program a success!

Annual Town Meeting was held on May 2nd and Special Town Meeting was held on October 24th. Thank you to the dedicated Board of Registrars for its hard work at town meeting.

The town clerk posts all municipal government meeting notices on the Town of Pepperell website at <http://town.pepperell.ma.us>. Past meeting minutes for all boards and committees, as well as town meeting results and other documents, are also available online. The website has become a resourceful tool for Pepperell residents to learn of many events of various subject matter.

In order to increase voter registration among teens, the town clerk now mails a voter registration form to anyone turning 18 years of age on a regular basis. Another new service is hosting voter registration sessions at the North Middlesex Regional High School. Additionally, beginning August 1, 2016, 16 and 17 year olds can preregister to vote. On their 18th birthday, they are registered.

Anyone who purchases a residence in town automatically receives a welcome packet which contains the following: voter registration form, dog license registration form, transfer station informational sheet, Town of Pepperell Visitor Guide, Walk and Bike Pepperell (Board of Health), Pepperell Business Association brochure, Pepperell Trail Guide (Conservation Commission and Nashoba Conservation Trust), telephone directory of town office, and town website information.

Residents continue to order dog and kennel licenses, vital records, and other town clerk services online through the Town's partnership with UniPay. Dog licensing remains a more diligent process therefore resulting in the licensing of several hundred more dogs than prior years. Vital records are more accessible and can be produced quickly and efficiently through the State's Virtual Gateway.

Notary Public services continue to be offered to the public free of charge. Also available is the opportunity to be sworn in as a Notary Public or Justice of the Peace, as the clerk is also a Commissioner to Qualify, through a partnership with the Town of Townsend. Also available is the option to be married by the town clerk who has been appointed a Justice of the Peace.

The town clerk has been appointed the Records Access Officer by the Board of Selectmen in order to adhere to the New Public Records Law, Chapter 121 of the Acts of 2016.

Lisa M. Ferolito
Town Clerk

Town of Pepperell Statistics:

Population: 11,790 (as of December 31, 2016)

Land area: 22.9 Square miles

Elevation: 244 Feet above mean sea level

Districts: Third Congressional
Fifth Councilor

First Middlesex Senatorial

First Middlesex Representative

Vital Records: (Births, Deaths, and Marriages recorded in Pepperell during 2016)

Births: 85

Deaths: 69

Marriages: 54

Late returns could change the final totals of Pepperell resident births and deaths. Please note that the above birth statistics do not include Pepperell residents who gave birth to their children in New Hampshire, since those records are no longer forwarded to Pepperell.

2016 Dog Licenses: 2,186 Dog Licenses
29 Kennel Licenses

2016 dog licenses expire March 31, 2016. A grace period is given until May 31st to allow residents to obtain rabies vaccinations for their dog(s). M.G.L Section 81-12 states that failure to license your dog will result in a \$50.00 violation fee and the code of Pepperell states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the licensing fee.

Male or Female: \$20.00

Spayed or Neutered: \$15.00

(increase effective July 1, 2016)

State law requires proof of rabies vaccination for licensing. Pepperell Veterinary Hospital, in conjunction with the Pepperell Board of Health, will hold a rabies clinic on the first Saturday in April.

2016 Business Certificates:

- 45 New business certificates during 2016
- 410 Total active business certificates in Pepperell (as of 12/31/2016)

Filing for a Business Certificate: **Businesses in Pepperell must file for a Business Certificate, as required under Massachusetts General Laws, Chapter 110, Section 5. Business certificates cost \$60 (fee increase July 1, 2016) and valid for four (4) years after which time they must be renewed. Violations shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.**

2017 Election Schedule:

Annual Town Election, Monday, April 24, 2017

Last day to register to vote is April 4, 2017

Annual Town Meeting, Monday, May 1, 2017

Last day to register to vote is April 4, 2017

Registered voters (as of the 2016 Annual Town Census):

	Precinct 1	Precinct 2	Precinct 3	Totals
Conservative	1	0	0	1
Constitution	0	0	0	0
Democrat	578	506	533	1617
Green Party	0	0	0	0
Green-Rainbow	2	4	0	6
Libertarian	10	14	7	31
Mass Independent American	1	0	0	1
Independent	0	0	0	0
Inter. 3 rd Party	0	1	2	3
Pirate	1	0	0	1
Reform	1	1	0	2
Republican	521	518	493	1532
Socialist	1	0	0	1
Unenrolled	1858	1770	1756	5384
United	33	21	32	86
Independent Working Families	0	1	0	1
Totals	3007	2836	2823	8666

**PRESIDENTIAL PRIMARY - March 1, 2016
DEMOCRATIC**

Final Tally				
Presidential Preference	P1	P2	P3	Totals
Bernie Sanders	355	437	384	1176
Martin O'Malley	1	2	6	9
Hillary Clinton	271	264	275	810
Roque "Rocky" De La Fuente	1	0	0	1
No Preference	7	4	4	15
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	4	2	2	8
Blanks	1	3	2	6
Totals	640	712	673	2025

State Committee Man	P1	P2	P3	Totals
Curtis J. LeMay	454	502	472	1428
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	5	1	1	7
Blanks	181	209	200	590
Totals	640	712	673	2025

State Committee Woman	P1	P2	P3	Totals
Jennifer L. Mieth	470	518	494	1482
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	4	0	1	5
Blanks	166	194	178	538
Totals	640	712	673	2025

Town Committee	P1	P2	P3	Totals
GROUP	1	0	0	1
Thomas J. McGrath	363	405	378	1147
Virginia E. Wellwood	331	359	313	1004
Alice M. Peck	325	383	324	1033
Carl M. Derry	315	361	308	985
Barbara Z. Stromsted	319	413	329	1062
Carol M. Quinn	335	363	317	1016
Nannene Gowdy	314	375	306	996
Carl Schilling	323	372	305	1001
Kathryn P. Pries	315	358	319	993
Diane P. Temple	321	366	331	1019
Kenneth R. English, Jr.	330	355	323	1009
Carol J. Hasse	320	357	310	988
Scott P. Scholefield	314	359	324	998
Adeline P. Scholefield	322	366	326	1015
Taryn G. Recco	355	371	329	1056
Michael J. Recco, Sr.	356	371	340	1068
Deborah K. Cohen	324	367	335	1027
Susan A. Edwards	332	392	359	1084
	0	0	0	0
Scattered Write-ins	5	1	6	12
Blanks	16446	18226	17587	52259
Totals	22366	24920	23469	70755

PRESIDENTIAL PRIMARY - March 1, 2016
REPUBLICAN

Final Tally				
Presidential Preference	P1	P2	P3	Totals
Jim Gilmore	0	0	1	1
Donald J. Trump	337	321	343	1001
Ted Cruz	67	87	87	241
George Pataki	0	0	0	0
Ben Carson	12	28	18	58
Mike Huckabee	0	1	0	1
Rand Paul	2	4	4	10
Carly Fiorina	2	3	1	6
Rick Santorum	0	0	0	0
Chris Christie	2	4	3	9
Marco Rubio	99	111	114	324
Jeb Bush	11	10	8	29
John. R. Kasich	108	100	114	322
No Preference	2	2	3	7
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	2	1	1	4
Blanks	2	3	0	5
Totals	646	675	697	2018

State Committee Man	P1	P2	P3	Totals
Dennis J. Galvin	448	435	448	1331
Jordan John Gys	114	159	164	437
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	2	0	0	2
Blanks	82	81	85	248
Totals	646	675	697	2018

State Committee Woman	P1	P2	P3	Totals
Sheila C. Harrington	464	515	533	1512
Georjann A. McGaha	111	103	105	319
	0	0	0	0
Scattered Write-ins	2	0	0	2
Blanks	69	57	59	185
Totals	646	675	697	2018

Town Committee	P1	P2	P3	Totals
GROUP	0	1	0	1
P. Derek Tenbroeck, Jr.	394	409	457	1261
Rick Green	296	326	339	962
Jennifer R. Gavrichev	299	308	349	957
Pavel Gavrichev	281	289	318	889
Kimberly C. Green	305	311	326	943
Merle R. Green, Jr.	284	331	325	941
Michael L. Green	315	318	336	970
Caroline Ahdab	0	1	0	1
George Walters	0	1	0	1
Lori Flournoy	0	1	0	1
Kenneth Morgan	0	2	0	2
Chris Thielbar	0	2	0	2
James E. Harkins, III	1	0	0	1
Bob Switzer	1	0	0	1
Roland Nutter	1	0	0	1
Charles Walkovich	0	0	1	1
Andrea Castillo	0	0	1	1
Tim Tierney	0	0	1	1
David Priddle	0	0	1	1
Alan Leao	0	0	1	1
Rick Barry	0	0	1	1
John Marriner	0	0	1	1
Dorothy Marriner	0	0	1	1
	0	0	0	0
Scattered Write-ins	5	0	0	5
Blanks	20388	21257	21939	63584
Totals	22570	23557	24397	70524

PRESIDENTIAL PRIMARY - March 1, 2016
GREEN-RAINBOW

Final Tally				
Presidential Preference	P1	P2	P3	Totals
Sedinam Kinamo Christin Moyowasifza Curry	0	0	0	0
Jill Stein	0	1	0	1
William P. Kreml	0	0	0	0
Kent Mesplay	0	0	0	0
Darryl Cherney	0	0	0	0
No Preference	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	0	0	0	0
Blanks	0	0	0	0
Totals	0	1	0	1

State Committee Man	P1	P2	P3	Totals
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	0	0	0	0
Blanks	0	1	0	1
Totals	0	1	0	1

State Committee Woman	P1	P2	P3	Totals
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	0	0	0	0
Blanks	0	1	0	1
Totals	0	1	0	1

Town Committee	P1	P2	P3	Totals
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	0	0	0	0
Blanks	0	10	0	10
Totals	0	10	0	10

PRESIDENTIAL PRIMARY - March 1, 2016
UNITED INDEPENDENT PARTY

Final Tally				
Presidential Preference	P1	P2	P3	Totals
No Preference	0	1	0	1
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	5	3	4	12
Blanks	1	1	2	4
Totals	6	5	6	17

State Committee Man	P1	P2	P3	Totals
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	1	2	1	4
Blanks	5	3	5	13
Totals	6	5	6	17

State Committee Woman	P1	P2	P3	Totals
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	0	0	2	2
Blanks	6	5	4	15
Totals	6	5	6	17

Town Committee	P1	P2	P3	Totals
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
Scattered Write-ins	1	0	6	7
Blanks	59	50	54	163
Totals	60	50	60	170

	Total	Ballots Cast on 3/1/16	%
Total Number of Registered Voters	8187	4061	49.60%
Number of Registered Voters-Precinct 1	2795	1292	46.23%
Number of Registered Voters-Precinct 2	2733	1393	50.97%
Number of Registered Voters-Precinct 3	2659	1376	51.75%

	Ballots	%
Total ballots cast	4061	100.00%
Democratic ballots	2025	49.86%
Republican ballots	2018	49.69%
Green-Rainbow ballots	1	0.02%
United-Independent ballots	17	0.42%



**Annual Town Election
Monday, April 25, 2016
Town of Pepperell, Massachusetts
OFFICIAL TALLY SHEET**

Vote for **One**

Board of Assessors	Prec. 1	Prec. 2	Prec. 3	Totals
Michael T. Coffey	144	179	188	511
Write-ins	0	1	5	
Branz Ross			1	1
Mark Walsh			1	1
Peter Shattuck		1		1
Scattered			3	3
Blanks	33	39	41	113
Totals	177	219	234	630

Vote for **One**

Board of Health	Prec. 1	Prec. 2	Prec. 3	Totals
Virginia I. Malouin	141	179	188	508
Write-ins	3	1	4	
Cathy Forrest	2			2
Frank Kiluk			1	1
Ben Schmitz		1		1
Al Buckley			1	1
Scattered	1		2	3
Blanks	33	39	42	114
Totals	177	219	234	630

Vote for **One** (5 years)

Housing Authority	Prec. 1	Prec. 2	Prec. 3	Totals
Janice T. Shattuck	148	188	189	525
Write-ins	1	1	0	
Ben Schmitz		1		1
Merle Green		1		1
				0
Scattered	1		2	3
Blanks	28	29	43	100
Totals	177	219	234	630

Vote for Two

Board of Library Trustees	Prec. 1	Prec. 2	Prec. 3	Totals
Lynda L. Warwick	145	176	183	504
Write-ins	64	98	74	
Charles Burnham	64	99	73	236
Mark Walsh			1	1
Roland Nutter		1		1
Alan Leao			1	1
Tieza Davis			1	1
Bob Kowalski	1		0	1
Jessica Bocelli			1	1
Scattered				0
Blanks	144	162	208	514
Totals	354	438	468	1260

Vote for **One** (5 years)

Planning Board	Prec. 1	Prec. 2	Prec. 3	Totals
				0
Write-ins	44	44	60	
Charles P. Walkovich	23	17	39	79
Steven Temple	4	3	5	12
Anna MacDonald	1	2		3
Bill Kennison	2		1	3
Mark Walsh		2		2
David Tine	2			2
Lisa Ferolito	2		1	3
Tim Tierney			2	2
Roland Nutter	1		1	2
Christopher DeSimone			2	2
Ralph Leblanc	1			1
Albert Patenaude	1			1
Philip Graves			1	1
Nicole Leblanc	1			1
William Gikas			1	1
Patrick McNabb		1		1
Caroline Ahdab		1		1
David Greene		1		1
Rob Rand		1		1
Douglas Babineau		1		1
Ron Karr	1			1
Robert Archer			1	1
Mike Landino			1	1
Kimberly Manuel		1		1
Brian Edmonds		1		1
Terry Frechette			1	1
Mark Diclocco			1	1
Albert Buckley			1	1
Matt Nesbit	1			1

Scattered	6		6	12
Blanks	131	188	170	489
Totals	177	219	234	630

Vote for **One** (3 Years)

Board of Public Works	Prec. 1	Prec. 2	Prec. 3	Totals
				0
Write-ins	16	24	17	
Jack Visniewski	1	5	3	9
Pat McNabb	1	1	1	3
Jon Eibye	2			2
Frank Kiluk		2		2
Chuck Walkovich	1	1		2
David Walsh		2		2
Gregory Rice		1	1	2
Peter Shattuck	1	1		2
Ralph Leblanc	1			1
Louis Lunn	1			1
Shaun Shattuck	1			1
Michael Schrader	1			1
Brendan McNabb	1			1
Merle Green		1		1
Richard Kazanjian		1		1
Brian Edmonds		1		1
Steven Temple		1		1
Ben Schmitz		1		1
Douglas Babineau		1		1
Tim Tierney			1	1
Ed Tyler		1		1
Richard Timpani			1	1
David Priddle			1	1
Nancy Pace			1	1
Patrick Patenaude			1	1
Albert Buckley			1	1
Mark Newell			1	1
Scattered	7		5	12
Blanks	159	199	217	575
Totals	177	219	234	630

Vote for **One** (3 Years)

Recreation Commission	Prec. 1	Prec. 2	Prec. 3	Totals
				0
Write-ins	22	25	24	
Brendan McNabb	11	6	13	30
Richard Douglas		3		3
Michelle Gallagher	2			2
Douglas Babineau		2		2
David Priddle	1		1	2

Al Patenaude			2	2
Darrell Gilmore		1	1	2
Anthony Wales	1			1
Sue Boswell	1			1
Paul Kieran		1		1
Shirley Blood Thom		1		1
Alycia Gelin-Burr		1		1
Derek TenBroeck		1		1
Brian Edmonds		1		1
Alan Leao, Jr.		1		1
Steven Temple		1		1
Chuck Walkovich			1	1
Mel Parris			1	1
Patricia Sergi			1	1
William Koutruba			1	1
Scattered	7		3	10
Blanks	154	200	210	564
Totals	177	219	234	630

Vote for **One** (3 Years)

Board of Selectmen	Prec. 1	Prec. 2	Prec. 3	Totals
Roland P. Nutter	83	146	140	369
Albert W. Patenaude, Jr.	89	65	90	244
Write-ins	1	3	0	
John McNabb		1		1
Douglas Babineau		1		1
Matt Jussaume		1		1
Scattered	2			2
Blanks	3	5	4	12
Totals	177	219	234	630

Vote for One (3 Years)

North Middlesex School Committee	Prec. 1	Prec. 2	Prec. 3	Totals
Lisa M. Martin	142	166	187	495
Write-ins	2	9	2	
Brian Edmonds		4		4
Joseph Sergi	1	2		3
Shirley Blood-Thom		2		2
Alan Leao, Jr.		1		1
Rachel Loprinze	1			1
James Solka			1	1
Chris Thielbar			1	1
Scattered				0
Blanks	33	44	45	122
Totals	177	219	234	630

<u>Ballots cast</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total Ballots cast	177	219	234	630
<u>Registered Voters</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total registered voters	2825	2752	2673	8250
Voter participation percentage	6.27%	7.96%	8.75%	7.64%

2016 ANNUAL TOWN MEETING – MAY 2, 2016

The Annual Town Meeting was called to order at 7:30 p.m. by Lisa M. Ferolito, Town Clerk, acting as Moderator pro tem.

The Meeting said the Pledge of Allegiance.

The Town Clerk read the notice of the posting of the warrant.

Registrars checking voters in were Jane E. Eshleman, Kathryn P. Pries, and Sharon T. Tetreault.

Counters were Alfred T. Buckley, Sr., Debbie J. Nutter, and Gregory J. Rice.

The Town Clerk announced the Moderator, Scott N. Blackburn's, absence and called for nominations for the appointment of a Temporary Town Moderator for this Annual Town Meeting. Selectman, Stephen C. Themelis, nominated Ronald D. Carr. The Town Clerk called for any other nominations, there were none, and she closed the nominations. The Annual Town Meeting voted unanimously for the appointment of Ronald D. Carr as Temporary Moderator. The Town Clerk swore in Mr. Carr as Temporary Moderator.

The Temporary Moderator announced that a quorum was present.

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 2nd of May, A.D. 2016 at 7:30 PM to act on the following articles:

ANNUAL TOWN MEETING May 2, 2016

PRELIMINARY MOTION: *Majority vote required for passage*

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the Moderator allow non-voters or non-residents to speak on issues related to Town Meeting warrant articles where appropriate.

Motion required a majority and passed by unanimous voice vote.

Motion Carried

ARTICLE 1

FREE CASH APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from Free Cash certified as of 7/1/15, or take any other action relative thereto.

Explanation: The following appropriations from free cash are needed to cover unforeseen costs associated with Snow and Ice Costs and retirements with the Police Department and funding of the EMT/Fire new union contract on March 18, 2016.

Finance Committee recommendation given at Town Meeting.

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the Town vote to appropriate the following sums of money from Free Cash:

<u>Amount</u>	<u>To</u>	<u>Reason</u>
\$ 19,098	FY16 Gen Fund–Public Works-Snow & Ice	To Cover Existing Deficit for Snow Removal Costs
\$ 24,000	FY16 Gen Fund-Public Safety-Police Wages	To Cover Accrued Time Payouts & Shift Coverage
\$ 2,421	FY17 Gen Fund-Public Safety–Amb Wages	Fire/Amb Union Contract Additional Costs
\$ 45,519	TOTAL	

The balance of Free Cash certified as of 7/1/15 is \$1,279,323 less this article = \$1,233,804 balance.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 2

FISCAL YEAR 2016 GENERAL FUND TRANSFERS

To see if the Town will vote to transfer sums of money within the FY 2016 General Fund budget, or take any other action relative thereto.

Explanation: The following Transfers are for FY2016 expenses associated with retirements in the Police Department.

Finance Committee recommendation given at Town Meeting.

Motion by: Melissa M. Tzanoudakis, Board of Selectmen

I move that the Town vote to transfer the following sums within the FY2017 General Fund Budget:

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
\$ 18,000	Unemployment	Police Wages	To Cover Accrued Time Payouts & Shift Coverage
\$ 10,450	Town Clerk Wages	Police Wages	To Cover Accrued Time Payouts & Shift Coverage
\$ 28,450	Total		

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 3

FISCAL YEAR 2016 CEMETERY SALE OF LOTS TRANSFER

To see if the Town will vote to appropriate a sum of money from the Receipts Reserved for Appropriation - Cemetery Sale of Lots account for the capital improvement cost of a new roof for the cemetery garage, or take any other action relative thereto.

Explanation: The roof of the Cemetery Building on Heald Street is more than 30 years old. The “20-year” shingles are starting to come loose and leaks have been developing in various locations. Due to the age of the roof, it is no longer feasible to continue to repair individual shingles and leaks, and we recommend replacing the roof as normal maintenance.

Finance Committee recommendation given at Town Meeting.

Motion by: Lewis Lunn, Board of Public Works

I move that the Town vote to appropriate \$10,000 from the Receipts Reserved for Appropriation – Cemetery Sale of Lots account for the capital improvement cost of a new roof for the cemetery garage.

The current balance in the Cemetery Sale of Lots account is \$52,446.25 less this article = \$42,446.25 balance.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 4

FISCAL YEAR 2016 WATER ENTERPRISE FUND TRANSFERS

To see if the Town will vote to transfer sums of money within the FY 2016 Water Enterprise Fund budget, or take any other action relative thereto.

Explanation: This is a mid-year budget adjustment to account for an increase in wages attributable to contractual obligations that were finalized after the FY16 budget was approved. Funding will be provided from available Water funds and there are no rate or fee adjustments associated with this adjustment.

Finance Committee recommendation given at Town Meeting.

Motion by: William Kenison, Board of Public Works

I move that the Town vote to transfer \$4,500 from FY2016 Water Enterprise Fund Employee Benefits & Insurance to Salary & Wages.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 5

FISCAL YEAR 2016 TRANSFER STATION ENTERPRISE FUND TRANSFERS

To see if the Town will vote to transfer sums of money within the FY 2016 Transfer Station Enterprise Fund budget, or take any other action relative thereto.

Explanation: This is a mid-year budget adjustment to account for an increase in wages due to contractual obligations that were finalized after the FY16 budget was approved. Funding will be provided from available Transfer Station funds and there are no rate or fee adjustments associated with this adjustment.

Finance Committee recommendation given at Town Meeting.

Motion by: William Kenison, Board of Public Works

I move that the Town vote to transfer \$1,500 from FY2016 Transfer Station Enterprise Fund Employee Benefits & Insurance to Salary & Wages.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 6

TOWN OFFICERS AND COMMITTEES

To choose all Town Officers and Committees for the ensuing year (July 1, 2016 - June 30, 2017) not required to be elected by ballot.

Motion by: Roland P. Nutter, Board of Selectmen

I move that the Town vote to choose all Town Officers and Committees for the ensuing year (July 1, 2016 - June 30, 2017) not required to be elected by ballot.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 7

FISCAL YEAR 2017 TOWN GENERAL FUND BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2016 through June 30, 2017 for General Government, Public Safety, Nashoba Valley Technical High School, North Middlesex Regional School District, Public Works, Human Services, Culture & Recreation, Debt Service, Employee Benefits & Insurance, and Capital Outlay, or take any other action relative thereto.

Finance Committee recommendation given at Town Meeting.

Town of Pepperell						
5 Year Expense / Revenue Projection						
General Fund						
From Town Accountant - 4/14/16	<i>Actual</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>
	2016	2017	2018	2019	2020	2021
Revenues - Tax Levy (actual \$)						
R.E. Tax Levy Limit from Prior Year	17,079,459	17,641,357	18,172,391	18,706,701	19,234,369	19,775,228
2.5% Increase	426,986	441,034	454,310	467,668	480,859	494,381
New Growth	134,912	90,000	80,000	60,000	60,000	60,000
Debt Exclusion - School - NMRSD Varnum Brook	224,400	0	0	0	0	0
Debt Exclusion - School - NMRSD Nissitissit	333,861	321,950	316,450	305,950	295,550	280,250
Debt Exclusion - School - NMRSD New HS	12,331	320,724				
Debt Exclusion - School - Nashoba Valley Tech	111,249	99,827	97,105	94,391	90,601	87,953
Debt Exclusion - Town - Fire Truck	35,505	36,309	35,000	25,000	25,000	25,000
Debt Exclusion - Town - Ambulance	33,180	0	0	0	0	0
Subtotal - Tax Revenue	18,391,883	18,951,201	19,155,256	19,659,709	20,186,379	20,722,812
Revenues - State Aid & Local Receipts						
State - Cherry Sheet Revenue	1,593,409	1,655,326	1,600,000	1,600,000	1,600,000	1,600,000
Local Revenues	2,200,292	2,393,208	2,299,427	2,299,427	2,299,427	2,299,427
Indirect Costs - Sewer Ent	43,615	66,526	68,189	69,894	69,894	71,641
Indirect Costs - Water Ent	42,000	48,210	49,415	50,651	50,651	51,917
Indirect Costs - Transfer Ent	0	8,022	8,223	8,428	8,639	8,855
Free Cash for Gen Fund Operating Budget	78,202	91,156	0	0	0	0
Free Cash for Gen Fund Capital Outlay	221,000	311,770	0	0	0	0
Subtotal - State Aid & Local Receipts	4,178,518	4,574,218	4,025,254	4,028,400	4,028,610	4,031,840
Assessments						
Library - Cherry Sheet Offset Item	(15,095)	(14,981)	(14,981)	(14,981)	(14,981)	(14,981)
State - Cherry Sheet Assessments	(30,517)	(31,018)	(31,018)	(31,018)	(31,018)	(31,018)
Town - Estimated Overlay	(223,632)	(200,000)	(225,000)	(225,000)	(225,000)	(225,000)
Subtotal - Assessments	(269,244)	(245,999)	(270,999)	(270,999)	(270,999)	(270,999)
NET REVENUES	22,301,157	23,279,420	22,909,511	23,417,110	23,943,990	24,483,653
Expenditures						
Town Budget - Departments	7,432,345	7,644,105	7,720,546	7,797,752	7,875,729	7,954,486
Town Budget - Capital Outlay	221,000	311,770	0	0	0	0
Town Budget - Long Term Debt	145,496	141,413	121,173	118,115	112,920	108,460
No Middlesex Reg School Assessment	12,133,036	12,776,154	13,159,439	13,554,222	13,960,848	14,379,674
Nashoba Valley Tech - Assessment	1,552,088	1,592,470	1,640,244	1,689,451	1,740,135	1,792,339
Nashoba Valley Tech - Roof Project Debt	35,108	34,699	34,699	34,699	34,699	0
Subtotal - Budget Expenses	21,519,073	22,500,611	22,676,100	23,194,239	23,724,331	24,234,959
Debt Exclusion - Town - Fire Truck	35,505	36,309	35,000	25,000	25,000	25,000
Debt Exclusion - Town - Ambulance	33,180	0	0	0	0	0
Debt Exclusion - School - NMRSD Varnum Brook	224,400	0	0	0	0	0
Debt Exclusion - School - NMRSD Nissitissit	362,338	321,950	316,450	305,950	295,550	280,250
Debt Exclusion - School - NMRSD New HS	12,332	320,724				
Debt Exclusion - School - Nashoba Valley Tech	111,249	99,827	97,105	94,391	90,601	87,953
Subtotal - Debt Exclusion Expenses	779,004	778,810	448,555	425,341	411,151	393,203
TOTAL EXPENDITURES	22,298,077	23,279,420	23,124,655	23,619,579	24,135,483	24,628,162
BUDGET SUMMARY						
Net Revenues	22,301,157	23,279,420	22,909,511	23,417,110	23,943,990	24,483,653
Expenditures	(22,298,077)	(23,279,420)	(23,124,655)	(23,619,579)	(24,135,483)	(24,628,162)
Surplus / (Deficit)	3,081	(0)	(215,144)	(202,469)	(191,492)	(144,510)
RESERVES						
Stabilization Fund - as of 3/31/16	650,387					
Free Cash - as of 3/31/16	1,279,323					
Annual Assumptions - FY18 to FY21						
1.0% Increase - Town Budget						
3.0% Increase - No Middlesex Assessment						
3.0% Increase - Nashoba Valley Assessment						

Motion by: Melissa M. Tzanoudakis, Board of Selectmen

I move that the Town vote to appropriate \$402,926 from Free Cash and to raise and appropriate \$22,876,494 for the purpose of funding the Town General Fund Budget for the period July 1, 2016 to June 30, 2017 in accordance with the recommendation of the Town Administrator and Board of Selectmen, with each numbered Part below to be considered a separate appropriation:

Part I	General Government	\$ 1,111,583
Part II	Public Safety	\$ 2,790,908
Part III	Nashoba Valley Technical High School	\$ 1,726,996
Part IV	North Middlesex Regional School District	\$ 13,418,828
Part V	Public Works	\$ 1,074,971
Part VI	Human Services	\$ 410,213
Part VII	Culture & Recreation	\$ 510,051
Part VIII	Debt Service	\$ 178,413
Part IX	Employee Benefits & Insurance	\$ 1,745,687
Part X	Capital Outlay	\$ 311,770

TOTAL FY2017 TOWN GENERAL FUND BUDGET \$ 23,279,420

Motion to move the question was made and required a majority and passed by a voice count.

106 in favor; 10 opposed.

Motion Carried

Motion on Article 7 required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 8

FISCAL YEAR 2017 SEWER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Sewer Enterprise Fund, in accordance, with the provisions of MA General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2016 through June 30, 2017, or take any other action relative thereto.

Explanation: This article is to comply with MA General Law Chapter 44 Section 53F1/2 Enterprise Funds which requires submission of an estimated income and expenditure budget to town meeting, to be voted on in the same manner as all other budgets, prior to the beginning of each fiscal year.

Finance Committee recommendation given at Town Meeting.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to appropriate the following sums of money to operate the Sewer Enterprise Fund for the period July 1, 2016 to June 30, 2017 with \$2,250,895 appropriated from Enterprise Fund revenues and \$66,526 appropriated in the General Fund operating budget:

REVENUES

User Charges	\$ 1,891,500
Connection Fees	\$ 100,000
Other Departmental Revenue	\$ 5,000
Betterments	\$ 316,921
Investment Income	\$ 4,000

TOTAL REVENUE	\$ 2,317,421
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EXPENSES

Direct

Salary & Wages	\$ 625,494
Expenses	\$ 405,500
Capital Outlay	\$ 95,000
Debt Service	\$ 839,415
Employee Benefits & Insurance	\$ 219,344
General Liability Insurance	\$ 30,000
Reserve Fund	\$ 36,142
SUBTOTAL	\$ 2,250,895

Indirect

Shared Employees – Town Administrator	\$ 11,977
Shared Employees – Town Accountant	\$ 15,283
Shared Employees – Assessors	\$ 11,723
Shared Employees – Treasurer/Collector	\$ 16,795
Shared Employees – Info System Tech	\$ 8,561
Other - Annual Audit of Town Books	\$ 2,187
SUBTOTAL	\$ 66,526

TOTAL EXPENSES	\$ 2,317,421
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Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 9

FISCAL YEAR 2017 WATER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Water Enterprise Fund, in accordance, with the provisions of MA General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2016 through June 30, 2017, or take any other action relative thereto.

Explanation: This article is to comply with MA General Law Chapter 44 Section 53F1/2 Enterprise Funds which requires submission of an estimated income and expenditure budget to Town Meeting, to be voted on in the same manner as all other budgets, prior to the beginning of each fiscal year.

Finance Committee recommendation given at Town Meeting.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to appropriate the following sums of money to operate the Water Enterprise Fund for the period July 1, 2016 to June 30, 2017 with \$1,515,977 appropriated from Enterprise Fund revenues and \$48,210 appropriated in the General Fund operating budget:

REVENUES

User Charges	\$ 1,391,200
Connection Fees	\$ 25,000
Other Departmental Revenue	\$ 21,500
Retained Earnings	\$ 121,487
Investment Income	\$ 5,000

TOTAL REVENUE	\$ 1,564,187
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EXPENSES**Direct**

Salary & Wages	\$ 471,473
Expenses	\$ 494,300
Capital Outlay	\$ 115,000
Debt Service	\$ 279,500
Employee Benefits & Insurance	\$ 124,704
General Liability Insurance	\$ 31,000
SUBTOTAL	\$ 1,515,977

Indirect

Shared Employees – Town Administrator	\$ 11,980
Shared Employees – Town Accountant	\$ 10,151
Shared Employees – Assessors	\$ 7,786
Shared Employees – Treasurer/Collector	\$ 11,155
Shared Employees – Info System Tech	\$ 5,686
Other - Annual Audit of Town Books	\$ 1,452
SUBTOTAL	\$ 48,210

TOTAL EXPENSES	\$ 1,564,187
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Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 10**FISCAL YEAR 2017 TRANSFER STATION ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Transfer Station Enterprise Fund, in accordance, with the provisions of MA General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2016 through June 30, 2017, or take any other action relative thereto.

Explanation: This article is to comply with MA General Law Chapter 44 Section 53F1/2 Enterprise Funds which requires submission of an estimated income and expenditure budget to town meeting, to be voted on in the same manner as all other budgets, prior to the beginning of each fiscal year.

Finance Committee recommendation given at Town Meeting.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to appropriate the following sums of money to operate the Transfer Station Enterprise Fund for the period July 1, 2016 to June 30, 2017 with \$387,770 appropriated from Enterprise Fund revenues and \$8,022 appropriated in the General Fund operating budget:

REVENUES

User Charges	\$ 319,592
Other Departmental Revenue	\$ 6,000
Investment Income	\$ 200
Retained Earnings	\$ 70,000

TOTAL REVENUE	\$ 395,792
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EXPENSES

Direct

Salary & Wages	\$ 132,620
Expenses	\$ 132,450
Capital Outlay	\$ 70,000
Debt Service	\$ -----
Employee Benefits & Insurance	\$ 42,200
General Liability Insurance	\$ 10,500
SUBTOTAL	\$ 387,770

Indirect

Shared Employees – Town Administrator	\$ 2,377
Shared Employees – Town Accountant	\$ 2,014
Shared Employees – Assessors	\$ -----
Shared Employees – Treasurer/Collector	\$ 2,214
Shared Employees – Info System Tech	\$ 1,129
Other - Annual Audit of Town Books	\$ 288
SUBTOTAL	\$ 8,022

TOTAL EXPENSES	\$ 395,792
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Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 11

REVOLVING FUND REPORTS – MGL CHAPTER 44, SECTION 53E1/2

To see if the Town will vote to accept the revolving fund reports in accordance with MA General Law Chapter 44, Section 53E1/2 or take any other action relative thereto.

Explanation: This article is to comply with MA General Law Chapter 44 Section 53E1/2 Revolving Funds which requires a report of the revolving funds be made to the annual town meeting that includes the total amount of receipts and expenditures for each revolving fund for the prior fiscal year and for the current fiscal year through December 31st. The approval of this article accepts the reports and meets the requirements of the law.

Motion by: Roland P. Nutter, Board of Selectmen

I move that the Town vote to accept the following revolving fund reports in accordance with MA General Law Chapter 44, Section 53E-1/2:

COUNCIL ON AGING - L.R.T.A. VAN TRANSPORTATION REVOLVING FUND

	Beginning Balance	Receipts	Expended	Ending Balance
FY2015	\$ 0.00	\$ 26,596.17	\$ (24,725.11)	\$ 1,871.06
FY2016 – 6 months	\$ 1,871.06	\$ 12,953.83	\$ (13,539.14)	\$ 1,285.75

COUNCIL ON AGING - SENIOR CENTER MEALS REVOLVING FUND

	Beginning Balance	Receipts	Expended	Ending Balance
FY2015	\$ 171.00	\$ 19,520.56	\$ (16,343.68)	\$ 3,347.88
FY2016 – 6 months	\$ 3,347.88	\$ 13,018.82	\$ (8,894.37)	\$ 7,472.33

RECREATION REVOLVING FUND

	Beginning Balance	Receipts	Expended	Ending Balance
FY2015	\$ 22,500.01	\$ 56,888.05	\$ (59,881.43)	\$ 19,506.63
FY2016 – 6 months	\$ 19,506.63	\$ 43,923.49	\$ (35,306.92)	\$ 28,123.20

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 12

REVOLVING FUNDS – MGL CHAPTER 44, SECTION 53E1/2

To see if the Town will vote, upon recommendation of the Board of Selectmen, to authorize revolving funds for certain Town departments under MA General Law Chapter 44, Section 53E1/2 for the Fiscal Year July 1, 2016 through June 30, 2017, or take any other action relative thereto.

Explanation: MA General Law Chapter 44 Section 53E1/2 Revolving Funds requires that revolving funds established under this section must be authorized annually before the start of the new fiscal year. Each authorization must specify the purposes for which the fund may be expended, the receipts that will be credited to the fund, the board, department or officer authorized to expend from the fund, and the limit on the total amount which may be expended in the fiscal year.

Finance Committee recommendation given at Town Meeting.

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the Town vote to authorize the revolving funds listed below for certain Town departments under MA General Law Chapter 44, Section 53E1/2 for the period July 1, 2016 to June 30, 2017:

Revolving Fund	**Authorized To Spend	Revenue Source	Use of Fund	FY2017 Spending Limit
L.R.T.A. Transportation	Council on Aging Director	L.R.T.A. Van Transportation Revenue	Part-time wages & Operational Expenses	\$ 35,000
Senior Center Meals	Council on Aging Director	Donations for Meals	Part-time wages & Operational Expenses	\$ 25,000
Recreation	Recreation Director	Revenue from Recreation Dept. Activities	Part-time wages & Operational Expenses	\$ 80,000
			TOTAL OF REVOLVING FUNDS	<u>\$ 140,000</u>
	**Single Dept. Authorization May Not Exceed 1% of Tax Levy		Limit 10% of FY16 Tax Levy <u>\$18,388,803.42</u>	<u>\$ 1,838,880</u>
			1% Limit – Authorized to Spend**	<u>\$ 183,888</u>

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 13

By: Board of Selectmen

PROFESSIONAL TECHNICAL ASSISTANCE: High Street Extension

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money not to exceed \$10,000 for the purpose of procuring professional survey and legal services to research, identify and resolve any issues associated with the town's interests in various layouts, said appropriation to be under control of the Board of Selectmen; or take any other action relative thereto.

Explanation: High Street Extension is an unimproved, publicly accepted way that extends from the end of High Street to Canal Street. Subsequent to the acceptance of this way over one hundred years ago, several other plans have been put forth for access and subdivision of lands along this section of road. The exact legal status of this way including rights of access has been questioned and needs to be resolved. This article would allow for the proper title search required to address these questions.

Finance Committee recommendation given at Town Meeting.

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the Town vote to appropriate from free cash the sum of \$10,000 for the purpose of procuring professional survey and legal services to research, identify and resolve any issues associated with the Town's interests in various layouts, said appropriation to be under control of the Board of Selectmen.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 14

DISPOSAL OF TOWN OWNED SURPLUS LAND

To see if the Town will vote to authorize the Town Administrator to sell three surplus properties owned by the Town pursuant to: 1) hiring land surveyor(s) and wetland surveyor(s) to conduct surveys that are necessary for the sale of the property, 2) selling the properties at a public auction pursuant to the Town Agreement with an auctioneer approved by the Town Administrator, 3) paying from the Town budget for the costs of the engineering surveys and any potential required attorney fees, an amount not to exceed \$10,000 prior to the auction sale, and 4) reserving the right for the Town at its discretion to reject any purchase proposals, or take any other action relative thereto.

The three parcels are 33 Chace Ave (a portion that fronts on Brookline Street), 90 Park St, and Off Nashua Rd. The total land area is approximately 11 acres, and the current assessed value is approximately \$221,500.

Finance Committee recommendation given at Town Meeting.

Motion by: Melissa M. Tzanoudakis, Board of Selectmen

I move that the Town vote to authorize the Town Administrator to sell three surplus properties owned by the Town pursuant to: 1) hiring land surveyor(s) and wetland surveyor(s) to conduct surveys that are necessary for the sale of the property, 2) selling the properties at a public auction pursuant to the Town agreement with an auctioneer approved by the Town Administrator, 3) appropriate from free cash the sum of \$10,000 prior to the auction sale, and 4) reserving the right for the Town at its discretion to reject any purchase proposal.

Motion required a majority and passed by a majority voice vote.

Motion Carried

ARTICLE 15

By: Board of Public Works

RELOCATION OF EASEMENT: 2 – 26 Herget Drive

To see if the Town will vote to accept a permanent easement for the purposes of owning, operating and maintaining drain lines and appurtenances on the following property. Acceptance of this easement expressly dissolves and extinguishes all rights to existing twenty foot drainage easement as shown on a plan entitled “Plan of Easement, Pepperell Pine Estates”, recorded in MSDRD: Book 12351; Page: END. Executed full copy of said easement being on file in the office of the DPW Director/Town Engineer:

Record Owner: **Pinewood Estates, LLC**

Mailing Address: P.O. Box 61, Pepperell, MA 01463

Title Reference: M.S.D.R.D. Book 34783, Page 13

Interests Taken: Drainage Easement (Permanent Easement)

Area: 6,820 +/- sq. ft.

Explanation: In the summer of 2015, the DPW/Hwy Dept. replaced a failed drain line (c.1972) from Herget Drive to Reedy Meadow Brook. The old drain line was not installed in the existing drainage easement. As part of the reconstruction, the new drain line was relocated and requires a new easement. This new easement will replace and eliminate the old easement.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to accept a permanent easement for the purposes of owning, operating and maintaining drain lines and appurtenances on the following property. Acceptance of this easement expressly dissolves and extinguishes all rights to existing twenty foot drainage easement as shown on a plan entitled “Plan of Easement, Pepperell Pine Estates”, recorded in MSDRD: Book 12351; Page: END. Executed full copy of said easement being on file in the office of the DPW Director/Town Engineer:

- Record Owner: Pinewood Estates, LLC
- Mailing Address: P.O. Box 61, Pepperell, MA 01463
- Title Reference: M.S.D.R.D. Book 34783, Page 13
- Interests Taken: Drainage Easement (Permanent Easement)
- Area: 6,820 +/- sq. ft.

Motion required a majority and passed by a unanimous voice vote.

Motion Carried

ARTICLE 16

By: Board of Public Works

ACCEPTANCE OF EASEMENT: 17-23 Shawnee Road

To see if the Town will vote to accept a permanent easement for the purposes of owning, operating and maintaining drain lines and appurtenances on the following property. Executed full copy of said easement being on file in the office of the DPW Director/Town Engineer:

Record Owner: **Southern End Realty, LLC**

Mailing Address: 1105 Lakeview Avenue, Dracut, MA 01826

Title Reference: M.S.D.R.D. Book 61959, Page 389

Interests Taken: Easement A (Permanent Easement)

Area: 1,315 sq. ft.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to take no action on Article 16.

Motion required a majority and no action was taken.

ARTICLE 17

LOCAL OPTION MEALS EXCISE

To see if the Town will vote to accept MA General Law Chapter 64L Section 2(a) which allows the Town to impose a local sales tax upon the sale of restaurant meals originating within the Town by a vendor at a rate of .75% of the gross receipts, or take any other action relative thereto.

Finance Committee recommendation given at Town Meeting.

Motion by: Melissa M. Tzanoudakis, Board of Selectmen

I move that the Town vote to accept MA General Law Chapter 64L Section 2(a) which allows the Town to impose a local sales tax upon the sale of restaurant meals originating within the Town by a vendor at a rate of .75% of the gross receipts.

Motion required a majority and passed by a majority voice vote.

Motion Carried

Motion to adjourn was made and seconded and passed by unanimous voice vote.

The meeting was adjourned at 8:53 p.m.

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 11th day of April, A.D. 2016.

Stephen C. Themelis, Chairman

Michelle R. Gallagher, Clerk

Melissa M. Tzanoudakis

PEPPERELL BOARD OF SELECTMEN

CONSTABLE OF PEPPERELL

DEPT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017	
PART I	GENERAL GOVERNMENT					
12200	SELECTMEN					
	Salaries, Elected Officials	0	0	0	0	
	Other Charges and Expenses	\$1,400	1,400.00	1,400.00	\$1,400	
		\$1,400	\$1,400	\$1,400	\$1,400	
12900	TOWN ADMINISTRATOR					
	Labor and Related	\$159,661	\$163,628	\$163,628	\$163,628	
	Services and Supplies	\$6,250	\$6,500	\$6,250	\$6,250	
		\$165,911	\$170,128	\$169,878	\$169,878	
13200	RESERVE FUND					
	Other Charges and Expenses	\$80,011	\$80,000	\$70,000	\$70,000	
		\$80,011	\$80,000	\$70,000	\$70,000	
13500	ACCOUNTANT					
	Labor and Related	\$109,401	\$113,592	\$113,592	\$113,592	
	Services and Supplies	\$28,700	\$30,561	\$30,561	\$30,561	
		\$138,101	\$144,153	\$144,153	\$144,153	
13600	AUDIT					
	Services and Supplies	\$20,625	\$20,625	\$20,625	\$20,625	
		\$20,625	\$20,625	\$20,625	\$20,625	
14100	ASSESSORS					
	Labor and Related	\$83,620	\$86,725	\$86,725	\$86,725	
	Services and Supplies	\$23,650	\$23,850	\$22,850	\$22,850	
		\$107,270	\$110,575	\$109,575	\$109,575	
14200	GIS					
	Services and Supplies	\$10,350	\$10,350	\$6,000	\$6,000	
		\$10,350	\$10,350	\$6,000	\$6,000	
14500	TREASURER COLLECTOR					
	Labor and Related	\$133,495	\$136,381	\$137,896	\$137,896	
	Services and Supplies	\$17,635	\$17,535	\$17,435	\$17,435	
		\$151,130	\$153,916	\$155,331	\$155,331	
15100	LAW DEPARTMENT					
	Services and Supplies	\$15,500	\$32,000	\$32,000	\$32,000	
		\$15,500	\$32,000	\$32,000	\$32,000	
15200	PERSONNEL BOARD					
	Services and Supplies	\$1,300	\$1,300	\$1,300	\$1,300	
		\$1,300	\$1,300	\$1,300	\$1,300	
15500	INFORMATION SYSTEMS TECH					
	Labor and Related	\$78,953	\$80,750	\$80,750	\$80,750	
	Services and Supplies	\$10,375	\$10,570	\$9,250	\$9,250	
		\$89,328	\$91,320	\$90,000	\$90,000	

DEPT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017
15700	CENTRAL TELEPHONE				
	Services and Supplies	\$27,253	\$18,100	\$18,100	\$18,100
		\$27,253	\$18,100	\$18,100	\$18,100
15800	TAX TITLE / FORECLOSURE				
	Services and Supplies	\$4,500	\$4,500	\$4,500	\$4,500
		\$4,500	\$4,500	\$4,500	\$4,500
15900	POSTAGE METER				
	Services and Supplies	\$31,500	\$32,000	\$32,000	\$32,000
		\$31,500	\$32,000	\$32,000	\$32,000
16100	TOWN CLERK				
	Labor and Related	\$75,723	\$75,723	\$56,975	\$56,975
	Services and Supplies	\$3,080	\$3,080	\$2,680	\$2,680
		\$78,803	\$78,803	\$59,655	\$59,655
16200	ELECTIONS				
	Labor and Related	\$6,000	\$6,000	\$2,000	\$2,000
	Services and Supplies	\$7,950	\$7,950	\$7,950	\$7,950
		\$13,950	\$13,950	\$9,950	\$9,950
16300	REGISTRATION				
	Labor and Related	\$2,290	\$2,290	\$2,290	\$2,290
	Services and Supplies	\$4,000	\$4,162	\$4,162	\$4,162
		\$6,290	\$6,452	\$6,452	\$6,452
17100	CONSERVATION COMMISSION				
	Labor and Related	\$40,814	\$42,471	\$42,471	\$42,471
		\$40,814	\$42,471	\$42,471	\$42,471
17500	PLANNING BOARD				
	Labor and Related	\$46,097	\$47,011	\$47,011	\$47,011
	Services and Supplies	\$4,409	\$4,409	\$4,409	\$4,409
		\$50,506	\$51,420	\$51,420	\$51,420
17600	BOARD OF APPEALS				
	Labor and Related	\$9,194	\$11,638	\$9,311	\$9,311
	Services and Supplies	\$250	\$250	\$250	\$250
		\$9,444	\$11,888	\$9,561	\$9,561
19200	TOWN HALL				
	Labor and Related	\$44,983	\$50,562	\$47,362	\$47,362
	Services and Supplies	\$29,850	\$29,850	\$29,850	\$29,850
		\$74,833	\$80,412	\$77,212	\$77,212
TOTAL PART I - GENERAL GOVERNMENT		\$1,118,819	\$1,155,763	\$1,111,583	\$1,111,583

DEPT. NO.	DEPARTMENT/ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017
PART II	PUBLIC SAFETY				
21100	POLICE DEPARTMENT				
	Labor and Related	\$1,430,405	\$1,589,399	\$1,480,961	\$1,480,961
	Services and Supplies	\$190,853	\$206,498	\$186,498	\$186,498
		<u>\$1,621,258</u>	<u>\$1,795,897</u>	<u>\$1,667,459</u>	<u>\$1,667,459</u>
22100	FIRE DEPARTMENT				
	Labor and Related	\$195,079	\$195,080	\$195,080	\$195,080
	Services and Supplies	\$73,275	\$74,175	\$74,175	\$74,175
		<u>\$268,354</u>	<u>\$269,255</u>	<u>\$269,255</u>	<u>\$269,255</u>
23100	AMBULANCE				
	Labor and Related	\$303,199	\$382,127	\$325,535	\$325,535
	Services and Supplies	\$66,345	\$71,345	\$73,345	\$73,345
		<u>\$369,544</u>	<u>\$453,472</u>	<u>\$398,880</u>	<u>\$398,880</u>
24100	BUILDING AND ZONING OFFICER				
	Labor and Related	\$70,296	\$71,180	\$71,180	\$71,180
	Services and Supplies	\$2,350	\$2,450	\$2,350	\$2,350
		<u>\$72,646</u>	<u>\$73,630</u>	<u>\$73,530</u>	<u>\$73,530</u>
24200	GAS INSPECTOR				
	Labor and Related	\$7,581	\$7,600	\$7,600	\$7,600
	Services and Supplies	\$250	\$425	\$265	\$265
		<u>\$7,831</u>	<u>\$8,025</u>	<u>\$7,865</u>	<u>\$7,865</u>
24300	PLUMBING INSPECTOR				
	Labor and Related	\$7,519	\$7,600	\$7,600	\$7,600
	Services and Supplies	\$250	\$425	\$250	\$250
		<u>\$7,769</u>	<u>\$8,025</u>	<u>\$7,850</u>	<u>\$7,850</u>
24400	SEALER OF WEIGHTS AND MEASURES				
	Labor and Related	\$4,825	\$4,921	\$4,921	\$4,921
	Services and Supplies	\$125	\$175	\$125	\$125
		<u>\$4,950</u>	<u>\$5,096</u>	<u>\$5,046</u>	<u>\$5,046</u>
24500	WIRING INSPECTOR				
	Labor and Related	\$11,890	\$12,900	\$12,900	\$12,900
	Services and Supplies	\$250	\$525	\$500	\$500
		<u>\$12,140</u>	<u>\$13,425</u>	<u>\$13,400</u>	<u>\$13,400</u>
25100	COMMUNICATIONS CENTER				
	Labor and Related	\$289,074	\$298,979	\$292,979	\$292,979
	Services and Supplies	\$16,765	\$17,615	\$17,115	\$17,115
		<u>\$305,839</u>	<u>\$316,594</u>	<u>\$310,094</u>	<u>\$310,094</u>
29100	EMERGENCY MANAGEMENT				
	Services and Supplies	\$8,225	\$8,225	\$8,225	\$8,225
		<u>\$8,225</u>	<u>\$8,225</u>	<u>\$8,225</u>	<u>\$8,225</u>

DEPT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017
29200	ANIMAL CONTROL OFFICER				
	Labor and Related	\$17,934	\$18,966	\$18,966	\$18,966
	Services and Supplies	\$6,150	\$6,150	\$6,150	\$6,150
		\$24,084	\$25,116	\$25,116	\$25,116
29300	SAFETY AND TRAFFIC SIGNS				
	Services and Supplies	\$3,838	\$4,000	\$3,838	\$3,838
		\$3,838	\$4,000	\$3,838	\$3,838
29600	CONSTABLES				
	Services and Supplies	\$350	\$350	\$350	\$350
		\$350	\$350	\$350	\$350
TOTAL PART II - PUBLIC SAFETY		\$2,706,828	\$2,981,110	\$2,790,908	\$2,790,908
PART III	EDUCATION - NASHOBA VALLEY TECHNICAL HIGH SCHOOL				
31100	NASHOBA VALLEY TEC HIGH SCHOOL				
	Operating Assessment	\$1,552,088	\$1,629,692	\$1,592,470	\$1,592,470
	Debt Exclusion	\$111,249	\$108,267	\$99,827	\$99,827
	Debt - Roof Project (Not Excluded)	\$35,108	\$35,108	\$34,699	\$34,699
		\$1,698,445	\$1,773,067	\$1,726,996	\$1,726,996
TOTAL PART III - EDUCATION - NVTHS		\$1,698,445	\$1,773,067	\$1,726,996	\$1,726,996
PART IV	EDUCATION - NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT				
32100	N. MIDDLESEX REG SCH DISTRICT				
	Operating Assessment	\$12,133,036	\$12,497,027	\$12,776,154	\$12,776,154
	Debt Exclusion - Varnum Brook	\$224,400	\$0	\$0	\$0
	Debt Exclusion - Nissitissit	\$362,338	\$321,950	\$321,950	\$321,950
	Debt Exclusion - High School	\$12,332	\$419,981	\$320,724	\$320,724
		\$12,732,106	\$13,238,958	\$13,418,828	\$13,418,828
TOTAL PART IV - EDUCATION - NMRSD		\$12,732,106	\$13,238,958	\$13,418,828	\$13,418,828
PART V	PUBLIC WORKS				
41100	TOWN ENGINEER				
	Labor and Related	\$69,391	\$76,741	\$67,741	\$67,741
	Services and Supplies	\$2,435	\$7,235	\$7,235	\$7,235
		\$71,826	\$83,976	\$74,976	\$74,976
42200	HIGHWAYS-CONST & MAINTENANCE				
	Labor and Related	\$433,607	\$518,563	\$472,167	\$472,167
	Services and Supplies	\$194,438	\$209,325	\$186,725	\$186,725
		\$628,045	\$727,888	\$658,892	\$658,892
42300	SNOW & ICE				
	Labor and Related	\$66,600	\$66,600	\$66,600	\$66,600
	Services and Supplies	\$113,400	\$113,400	\$113,400	\$113,400
		\$180,000	\$180,000	\$180,000	\$180,000

DEPT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017	
42400	STREET LIGHTING					
	Services and Supplies	\$45,000	\$45,000	\$45,000	\$45,000	
		<u>\$45,000</u>	<u>\$45,000</u>	<u>\$45,000</u>	<u>\$45,000</u>	
42700	TREE CARE AND PLANTING					
	Labor and Related	\$100	\$0	\$0	\$0	
	Services and Supplies	\$11,130	\$16,285	\$13,274	\$13,274	
		<u>\$11,230</u>	<u>\$16,285</u>	<u>\$13,274</u>	<u>\$13,274</u>	
49100	CEMETERY / PARKS					
	Labor and Related	\$84,712	\$86,033	\$86,033	\$86,033	
	Services and Supplies	\$16,796	\$16,796	\$16,796	\$16,796	
		<u>\$101,508</u>	<u>\$102,829</u>	<u>\$102,829</u>	<u>\$102,829</u>	
TOTAL PART V - PUBLIC WORKS		\$1,037,609	\$1,155,978	\$1,074,971	\$1,074,971	
PART VI	HUMAN SERVICES					
51100	BOARD OF HEALTH					
	Labor and Related	\$23,638	\$23,999	\$23,999	\$23,999	
	Services and Supplies	\$41,257	\$40,898	\$41,501	\$41,501	
		<u>\$64,895</u>	<u>\$64,897</u>	<u>\$65,500</u>	<u>\$65,500</u>	
54100	COUNCIL ON AGING					
	Labor and Related	\$125,310	\$128,534	\$128,534	\$128,534	
	Services and Supplies	\$35,665	\$33,091	\$33,091	\$33,091	
		<u>\$160,975</u>	<u>\$161,625</u>	<u>\$161,625</u>	<u>\$161,625</u>	
54300	VETERANS' SERVICES					
	Labor and Related	\$7,323	\$7,488	\$7,488	\$7,488	
	Services and Supplies	\$165,600	\$180,600	\$175,600	\$175,600	
		<u>\$172,923</u>	<u>\$188,088</u>	<u>\$183,088</u>	<u>\$183,088</u>	
TOTAL PART VI - HUMAN SERVICES		\$398,793	\$414,610	\$410,213	\$410,213	
PART VII	CULTURE & RECREATION					
61100	LAWRENCE LIBRARY					
	Labor and Related	\$322,878	\$340,326	\$340,326	\$340,326	
	Services and Supplies	\$119,715	\$150,514	\$137,174	\$137,174	
		<u>\$442,593</u>	<u>\$490,840</u>	<u>\$477,500</u>	<u>\$477,500</u>	
63100	SUMMER PLAYGROUND					
	Labor and Related	\$2,850	\$2,850	\$2,850	\$2,850	
		<u>\$2,850</u>	<u>\$2,850</u>	<u>\$2,850</u>	<u>\$2,850</u>	
63200	COMMUNITY CENTER					
	Labor and Related	\$18,471	\$19,689	\$19,689	\$19,689	
	Services and Supplies	\$7,012	\$7,012	\$7,012	\$7,012	
		<u>\$25,483</u>	<u>\$26,701</u>	<u>\$26,701</u>	<u>\$26,701</u>	

DEPT. NO.	DEPARTMENT/ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017
69200	MEMORIAL DAY CELEBRATION Services and Supplies	\$3,000	\$3,000	\$3,000	\$3,000
		\$3,000	\$3,000	\$3,000	\$3,000
TOTAL PART VII - CULTURE & RECREATION		\$473,926	\$523,391	\$510,051	\$510,051
PART VIII	DEBT SERVICE				
71700	DEBT - PARKS & REC BUILDING Long-Term Debt	\$4,710	\$4,630	\$4,630	\$4,630
		\$4,710	\$4,630	\$4,630	\$4,630
71710	DEBT - SENIOR CENTER Long-Term Debt	\$73,303	\$72,043	\$72,043	\$72,043
		\$73,303	\$72,043	\$72,043	\$72,043
71800	DEBT-PEPP SPRINGS LAND ACQ Long-Term Debt	\$57,299	\$51,480	\$51,480	\$51,480
		\$57,299	\$51,480	\$51,480	\$51,480
71900	DEBT-COMPUTER HARDWARE Long-Term Debt	\$4,260	\$4,080	\$4,080	\$4,080
		\$4,260	\$4,080	\$4,080	\$4,080
71910	DEBT-FIRE DEPT RADIO Long-Term Debt	\$9,585	\$9,180	\$9,180	\$9,180
		\$9,585	\$9,180	\$9,180	\$9,180
75200	INTEREST SHORT-TERM DEBT Interest on Temporary Loans	\$2,000	\$2,000	\$2,000	\$2,000
	Principle - Fire Truck	\$35,000	\$35,000	\$35,000	\$35,000
	Principle - Ambulance	\$33,000	\$0	\$0	\$0
		\$70,000	\$37,000	\$37,000	\$37,000
TOTAL PART VIII - DEBT SERVICE		\$219,157	\$178,413	\$178,413	\$178,413
PART IX	EMPLOYEE BENEFITS & INSURANCE				
91100	RETIREMENT ASSESSMENT	\$801,127	\$1,074,825	\$853,304	\$853,304
91300	UNEMPLOYMENT INSURANCE	\$25,000	\$25,000	\$2,500	\$2,500
91400	HEALTH INSURANCE	\$636,865	\$688,605	\$676,383	\$676,383
91500	LIFE INSURANCE	\$2,000	\$2,000	\$2,000	\$2,000
91600	TOWN SHARE MEDICARE	\$55,000	\$55,000	\$55,000	\$55,000
		\$1,519,992	\$1,845,430	\$1,589,187	\$1,589,187
94500	GENERAL INSURANCE	\$152,335	\$156,500	\$156,500	\$156,500
TOTAL PART IX - EMPLOYEE BENEFITS & IN		\$1,672,327	\$2,001,930	\$1,745,687	\$1,745,687

DEPT. NO.		DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017
PART X		CAPITAL OUTLAY				
93000		CAPITAL OUTLAY				
		Capital Expense	\$221,000	\$250,000	\$311,770	\$311,770
			\$221,000	\$250,000	\$311,770	\$311,770
		TOTAL PART X - CAPITAL OUTLAY	\$221,000	\$250,000	\$311,770	\$311,770
		SUMMARY - GENERAL FUND				
PART I		GENERAL GOVERNMENT	\$1,118,819	\$1,155,763	\$1,111,583	\$1,111,583
PART II		PUBLIC SAFETY	\$2,706,828	\$2,981,110	\$2,790,908	\$2,790,908
PART III		EDUCATION - NASHOBA VALLE	\$1,698,445	\$1,773,067	\$1,726,996	\$1,726,996
PART IV		EDUCATION - NORTH MIDDLESE	\$12,732,106	\$13,238,958	\$13,418,828	\$13,418,828
PART V		PUBLIC WORKS	\$1,037,609	\$1,155,978	\$1,074,971	\$1,074,971
PART VI		HUMAN SERVICES	\$398,793	\$414,610	\$410,213	\$410,213
PART VII		CULTURE & RECREATION	\$473,926	\$523,391	\$510,051	\$510,051
PART VIII		DEBT SERVICE	\$219,157	\$178,413	\$178,413	\$178,413
PART IX		EMPLOYEE BENEFITS & INSUR	\$1,672,327	\$2,001,930	\$1,745,687	\$1,745,687
PART X		CAPITAL OUTLAY	\$221,000	\$250,000	\$311,770	\$311,770
		TOTAL GENERAL FUND	\$22,279,010	\$23,673,220	\$23,279,420	\$23,279,420

[illegible]

DEPT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017	
	WATER ENTERPRISE FUND - FUND 610					
	Salary & Wages					
	Salaries, Appointed Positions	\$70,607	\$71,457	\$71,457	\$71,457	
	Wages, Hourly	\$325,363	\$341,941	\$341,941	\$341,941	
	Overtime	\$53,561	\$56,000	\$56,000	\$56,000	
	Longevity	\$2,075	\$2,075	\$2,075	\$2,075	
	Total Salary & Wages	\$451,606	\$471,473	\$471,473	\$471,473	
	Expenses	\$518,000	\$494,300	\$494,300	\$494,300	
	Capital Outlay	\$90,000	\$115,000	\$115,000	\$115,000	
	Debt Service	\$296,883	\$279,500	\$279,500	\$279,500	
	Indirect Costs	\$42,000	\$48,210	\$48,210	\$48,210	
	Employee Benefits & Insurance					
	Retirement	\$75,600	\$80,504	\$80,504	\$80,504	
	Unemployment	\$5,000	\$5,000	\$5,000	\$5,000	
	Health Insurance	\$50,000	\$30,000	\$30,000	\$30,000	
	Life Insurance	\$200	\$200	\$200	\$200	
	Medicare	\$9,000	\$9,000	\$9,000	\$9,000	
	Total Employee Benefits & Insur	\$139,800	\$124,704	\$124,704	\$124,704	
	General Liability Insurance					
	Package Policy	\$20,000	\$20,000	\$20,000	\$20,000	
	Worker's Comp	\$6,500	\$7,000	\$7,000	\$7,000	
	Special Coverages	\$3,000	\$3,000	\$3,000	\$3,000	
	Deductibles	\$1,000	\$1,000	\$1,000	\$1,000	
	Total General Liability Insurance	\$30,500	\$31,000	\$31,000	\$31,000	
	Reserve Fund	\$0	\$0	\$0	\$0	
	TOTAL - WATER ENTERPRISE FUND	\$1,568,789	\$1,564,187	\$1,564,187	\$1,564,187	

DEPT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET FY2016	DEPARTMENT REQUEST FY2017	BOS/TOWN ADMIN RECOMMEND FY2017	FINANCE COMM RECOMMEND FY2017	
	TRANSFER STATION ENTERPRISE FUND 620					
	Salary & Wages					
	Salaries, Appointed Positions	\$17,504	\$17,645	\$17,645	\$17,645	
	Wages, Hourly	\$108,727	\$110,924	\$110,924	\$110,924	
	Overtime	\$2,500	\$2,500	\$2,500	\$2,500	
	Longevity	\$1,542	\$1,551	\$1,551	\$1,551	
	Total Salary & Wages	\$130,273	\$132,620	\$132,620	\$132,620	
	Expenses	\$132,450	\$132,450	\$132,450	\$132,450	
	Capital Outlay	\$0	\$70,000	\$70,000	\$70,000	
	Debt Service	\$0	\$0	\$0	\$0	
	Indirect Costs	\$0	\$8,022	\$8,022	\$8,022	
	Employee Benefits & Insurance					
	Retirement	\$25,000	\$27,000	\$27,000	\$27,000	
	Unemployment	\$0	\$0	\$0	\$0	
	Health Insurance	\$12,500	\$12,500	\$12,500	\$12,500	
	Life Insurance	\$100	\$200	\$200	\$200	
	Medicare	\$2,000	\$2,500	\$2,500	\$2,500	
	Total Employee Benefits & Insur	\$39,600	\$42,200	\$42,200	\$42,200	
	General Liability Insurance					
	Package Policy	\$6,000	\$7,000	\$7,000	\$7,000	
	Worker's Comp	\$3,000	\$3,500	\$3,500	\$3,500	
	Special Coverages	\$0	\$0	\$0	\$0	
	Deductibles	\$0	\$0	\$0	\$0	
	Total General Liability Insurance	\$9,000	\$10,500	\$10,500	\$10,500	
	Reserve Fund	\$0	\$0	\$0	\$0	
	TOTAL - TRANSFER STATION	\$311,323	\$395,792	\$395,792	\$395,792	



State Primary
Thursday, September 08, 2016
Town of Pepperell, Massachusetts
DEMOCRATIC PARTY TALLY SHEET

Vote for **One**

Representative in Congress	Prec. 1	Prec. 2	Prec. 3	Totals
Nicola S. Tsongas	67	78	72	217
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	6	10	4	20
Totals	73	88	76	237

Vote for **One**

Councillor	Prec. 1	Prec. 2	Prec. 3	Totals
Eileen R. Duff	65	73	65	203
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	8	15	11	34
Totals	73	88	76	237

Vote for **One**

Senator in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
Eileen M. Donoghue	67	77	73	217
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	6	11	3	20
Totals	73	88	76	237

Vote for **One**

Representative in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
Matthew T. Meneghini	61	75	63	199
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	12	13	13	38
Totals	73	88	76	237

Vote for **One**

Sheriff	Prec. 1	Prec. 2	Prec. 3	Totals
Peter J. Koutoujian	51	65	47	163
Barry S. Kelleher	22	19	22	63
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	4	7	11
Totals	73	88	76	237

<u>Ballots cast</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total Ballots cast	125	173	155	453
<u>Registered Voters</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total registered voters	2880	2781	2700	8361
Voter participation percentage	4.34%	6.22%	5.74%	5.42%



State Primary
Thursday, September 08, 2016
Town of Pepperell, Massachusetts
REPUBLICAN PARTY TALLY SHEET

Vote for **One**

Representative in Congress	Prec. 1	Prec. 2	Prec. 3	Totals
Ann Wofford	45	79	67	191
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	7	5	10	22
Totals	52	84	77	213

Vote for **One**

Councillor	Prec. 1	Prec. 2	Prec. 3	Totals
Richard A. Baker	46	79	67	192
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	6	5	10	21
Totals	52	84	77	213

Vote for **One**

Senator in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	52	84	77	213
Totals	52	84	77	213

Vote for **One**

Representative in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
Sheila C. Harrington	50	77	76	203
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	2	7	1	10
Totals	52	84	77	213

Vote for **One**

Sheriff	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	52	84	77	213
Totals	52	84	77	213

<u>Ballots cast</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total Ballots cast	125	173	155	453
<u>Registered Voters</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total registered voters	2880	2781	2700	8361
Voter participation percentage	4.34%	6.22%	5.74%	5.42%



State Primary
Thursday, September 08, 2016
Town of Pepperell, Massachusetts
GREEN-RAINBOW PARTY TALLY SHEET

Vote for **One**

Representative in Congress	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	0	2	2
Totals	0	0	2	2

Vote for **One**

Councillor	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	0	2	2
Totals	0	0	2	2

Vote for **One**

Senator in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	0	2	2
Totals	0	0	2	2

Vote for **One**

Representative in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0

				0
				0
Scattered				0
Blanks	0	0	2	2
Totals	0	0	2	2

Vote for **One**

Sheriff	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	0	2	2
Totals	0	0	2	2

Ballots cast	Prec. 1	Prec. 2	Prec. 3	Totals
Total Ballots cast	125	173	155	453
Registered Voters	Prec. 1	Prec. 2	Prec. 3	Totals
Total registered voters	2880	2781	2700	8361
Voter participation percentage	4.34%	6.22%	5.74%	5.42%



State Primary
Thursday, September 08, 2016
Town of Pepperell, Massachusetts
UNITED INDEPENDENT PARTY TALLY SHEET

Vote for **One**

Representative in Congress	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	1	0	1
Totals	0	1	0	1

Vote for **One**

Councillor	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	1	0	1
Totals	0	1	0	1

Vote for **One**

Senator in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	1	0	1
Totals	0	1	0	1

Vote for **One**

Representative in General Court	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	1	0	1
Totals	0	1	0	1

Vote for **One**

Sheriff	Prec. 1	Prec. 2	Prec. 3	Totals
N/A				0
Write-ins	0	0	0	
				0
				0
				0
Scattered				0
Blanks	0	1	0	1
Totals	0	1	0	1

<u>Ballots cast</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total Ballots cast	125	173	155	453
<u>Registered Voters</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Totals</u>
Total registered voters	2880	2781	2700	8361
Voter participation percentage	4.34%	6.22%	5.74%	5.42%

2016 SPECIAL TOWN MEETING – OCTOBER 24, 2016

The **Special Town Meeting** was called to order at 7:30 p.m. by Scott N. Blackburn, Moderator.

The Meeting said the Pledge of Allegiance.

The Town Clerk, Lisa M. Ferolito, read the notice of the posting of the warrant.

Registrars checking voters in were Jane E. Eshleman, Kathryn P. Pries, and Sharon T. Tetreault.

The Counters were John Dee, III, Christopher F. DeSimone and Arnold Silva, Jr.

The Moderator announced that a quorum was present and announced the location of exits.

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 24th of October, A.D. 2016 at 7:30 PM to act on the following articles:

SPECIAL TOWN MEETING

October 24, 2016

The Town Clerk introduced State Representative Sheila C. Harrington who spoke about early voting and applauded the proactive effort made in town regarding opioid awareness.

PRELIMINARY MOTION:

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the Moderator may allow non-voters or non-residents to speak on issues related to Special Town Meeting warrant articles where appropriate.

Motion required a majority and no action was taken.

“Free Cash” as of 8/5/2016 Certified by the Department of Revenue for the Town of Pepperell is:

General Fund	\$ 2,161,330.00
Sewer Enterprise Fund	\$ 1,133,730.00
Water Enterprise Fund	\$ 463,965.00
Transfer Station Enterprise Fund	\$ 106,431.00
Stabilization Fund Balance as of 9/30/16	\$ 661,943.98

ARTICLE 1

POST-EMPLOYMENT BENEFIT TRUST FUND (MA GENERAL LAW c32B s20)

To see if the Town will vote to accept MA General Law, Chapter 32B, Section 20 Other Post-Employment Benefits Liability Trust Fund, or take any other action relative thereto.

- ✓ *Moody's and Standard & Poor bond rating agencies look favorably upon OPEB trust funds.*
- ✓ *Reported OPEBs include post-retirement health insurance costs including pharmacy costs.*
- ✓ *OPEB liabilities are trending upward... for states that have completed new OPEB actuarial studies since our last survey (which used 2013 or prior studies), total liabilities increased \$59.4 billion, or 12% over a span of two years.*
- ✓ *Massachusetts added \$515 million or +3.3% from FY 2014 to FY 2015.*
- **Source:** *S&P Global Ratings' latest survey of U.S. states report dated 9/7/2016.*

Finance Committee approval given at Town Meeting.

Motion by: Roland P. Nutter, Board of Selectmen

I move that the Town vote to accept Massachusetts General Law, Chapter 32B, Section 20 Other Post-Employment Benefits Liability Trust Fund.

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 2

By: Town Administrator and Board of Selectmen

PERSONNEL BY-LAW COMPENSATION PLAN

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows, which reflects a Fiscal Year 2017 increase of 2.5% effective July 1, 2016.

Explanation: This action places a new "Personnel Bylaw Compensation Plan" in place for non-union employees and reflects a Fiscal Year 2017 increase of 2.5% effective July 1, 2016.

APPENDIX B - HOURLY COMPENSATION PLAN FISCAL 2017 (EFFECTIVE JULY 1, 2016) REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY EMPLOYEES						
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	14.71	15.30	15.91	16.55	17.21	17.90
2	15.58	16.20	16.85	17.53	18.23	18.96
3	17.16	17.84	18.56	19.30	20.07	20.88
4	18.85	19.60	20.39	21.20	22.05	22.93
5	20.77	21.60	22.46	23.36	24.29	25.27
6	22.84	23.75	24.70	25.69	26.72	27.78
7	25.11	26.12	27.16	28.25	29.38	30.55
8	27.63	28.74	29.89	31.08	32.33	33.62
9	30.39	31.61	32.87	34.19	35.55	36.98
10	33.43	34.76	36.15	37.60	39.10	40.67

APPENDIX C - SALARY
COMPENSATION PLAN
FISCAL 2017 (EFFECTIVE JULY 1, 2016)
REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	14.71	15.30	15.91	16.55	17.21	17.90
2	15.58	16.20	16.85	17.53	18.23	18.96
3	17.16	17.84	18.56	19.30	20.07	20.88
4	18.85	19.60	20.39	21.20	22.05	22.93
5	21.13	21.97	22.85	23.76	24.71	25.70
6	23.67	24.61	25.60	26.62	27.69	28.79
7	26.51	27.57	28.67	29.82	31.01	32.25
8	29.70	30.89	32.13	33.41	34.75	36.14
8a	31.50	32.76	34.07	35.43	36.85	38.32
9	33.23	34.56	35.94	37.38	38.87	40.43
9a	35.37	36.79	38.26	39.79	41.38	43.04
10	37.24	38.73	40.28	41.89	43.56	45.31

APPENDIX D
COMPENSATION PLAN
FISCAL 2017 (EFFECTIVE JULY 1, 2016)
SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	9.75	10.14	10.54	10.96	11.40	11.86
1	14.71	15.30	15.91	16.55	17.21	17.90
2	15.59	16.21	16.86	17.54	18.24	18.97
3	17.16	17.84	18.56	19.30	20.07	20.88
4	18.87	0.00	0.00	0.00	0.00	22.97
4a	20.38	0.00	0.00	0.00	0.00	0.00
5	20.76	0.00	0.00	0.00	0.00	25.26
6	22.84	0.00	0.00	0.00	0.00	27.79
7	25.11	0.00	0.00	0.00	0.00	30.56
8	27.62	0.00	0.00	0.00	0.00	33.62

This action places a new "Personnel Bylaw Compensation Plan" in place for non-union employees and reflects a Fiscal Year 2017 increase of 2.5% effective July 1, 2016.

Finance Committee approval given at Town Meeting.

Motion by: Melissa M. Tzanoudakis, Personnel Board

I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as listed above, which reflects a Fiscal Year 2017 increase of 2.5% effective July 1, 2016.

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 3

By: Town Administrator and Board of Selectmen

GENERAL FUND FREE CASH APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from General Fund Free Cash certified as of 8/5/16, or take any other action relative thereto.

Finance Committee approval given at Town Meeting.

Motion by: Melissa M. Tzanoudakis, Board of Selectmen

I move that the Town vote to appropriate the following sums of money from General Fund Free Cash certificate as of 8/5/16:

<u>Amount</u>	<u>To</u>	<u>Reason</u>
\$100,000.00	OPEB Trust Fund	Initial Funding of Other Post-Employment Benefits Liability
\$ 31,000.00	FY17 Capital Outlay	Railroad Square Survey and Feasibility Study
\$ 7,500.00	FY17 Capital Outlay	Athletic Fields and Hard Court Facilities Master Plan
\$ 16,073.00	FY17 Capital Outlay	Library Boiler – Quotation
\$ 4,400.00	FY17 Capital Outlay	Dam Inspection - Heald Street
\$ 18,800.00	FY17 General Gov't	Town Administrator/BOS - Contract Negotiations
\$ 15,724.00	FY17 General Gov't	2.5% Increase - Non-Union Employees
\$ 14,836.00	FY17 Public Safety	2.5% Increase - Non-Union Employees
\$ 9,500.00	FY17 Public Safety	New Ambulance Billing Company Hired in June
\$ 5,140.00	FY17 Public Works	DPW Union Contract – FY17 Negotiated Increase
\$ 6,497.00	FY17 Public Works	2.5% Increase - Non-Union Employees
\$ 3,269.00	FY17 Human Services	2.5% Increase - Non-Union Employees
\$ 725.00	FY17 Culture & Recreation	2.5% Increase - Non-Union Employees
\$ 30,619.00	FY17 Liability Insurance	MIIA Increase & Deductible Requirement
\$264,083.00	TOTAL FROM FREE CASH	

Motion to exclude the \$7,500 for Athletic Fields and Hard Court Facilities Master Plan and make the new total from free cash \$256,583.00 was made by Michelle R. Gallagher and seconded and did not pass by a majority voice vote.

Motion made by move the question was made and seconded and passed by a majority voice vote.

Motion required a majority vote and passed by a majority voice vote.

Motion Carried

ARTICLE 4

By: Board of Public Works

SEWER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from the Sewer Enterprise Fund Retained Earnings certified as of 8/5/16, or take any other action relative thereto.

Explanation: This transfer is necessary to fund increase in the sewer operating budget (wages & salaries) due to the increases in pay rates that are to be retroactive to July 1st.

Motion by: William M. Kenison, Board of Public Works

I move that the Town vote to appropriate the following sums of money from the Sewer Enterprise Fund Retained Earnings certified as of 8/5/16:

<u>Amount</u>	<u>To</u>	<u>Reason</u>
\$4,753.00	FY17 Wages	2.5% Increase – Non-Union Employees
\$9,318.00	FY17 Wages	DPW Union Contract – FY17 Negotiated Increase
\$14,071.00	TOTAL FROM RETAINED EARNINGS	

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 5

By: Board of Public Works

WATER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from the Water Enterprise Fund Retained Earnings certified as of 8/5/16, or take any other action relative thereto.

Explanation: This transfer is necessary to fund increase in the water operating budget (wages & salaries) due to the increases in pay rates that are to be retroactive to July 1st.

Motion by: William M. Kenison, Board of Public Works

I move that the Town vote to appropriate the following sums of money from the Water Enterprise Fund Retained Earnings certified as of 8/5/16:

Amount	To	Reason
\$4,862.00	FY17 Wages	2.5% Increase – Non-Union Employees
\$5,499.00	FY17 Wages	DPW Union Contract – FY17 Negotiated Increase
\$10,361.00	TOTAL FROM RETAINED EARNINGS	

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 6

By: Board of Public Works

TRANSFER STATION ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from the Transfer Station Enterprise Fund Retained Earnings certified as of 8/5/16, or take any other action relative thereto.

Explanation: This transfer is necessary to fund increase in the transfer station operating budget (wages & salaries) due to the increases in pay rates that are to be retroactive to July 1st.

Motion by: William M. Kenison, Board of Public Works

I move that the Town vote to appropriate the following sums of money from the Transfer Station Enterprise Fund Retained Earnings certified as of 8/5/16:

Amount	To	Reason
\$2,605.00	FY17 Wages	DPW Union Contract – FY17 Negotiated Increase
\$490.00	FY17 Wages	2.5% Increase – Non-Union Employees
\$3,195.00	FY17 Wages	New Hire – Truck Driver/Laborer
\$6,290.00	TOTAL FROM RETAINED EARNINGS	

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 7

By: Board of Public Works

SEWER ENTERPRISE FUND – REPURPOSING OF BORROWING

To see if the Town will vote to repurpose the \$75,000.00 unexpended balance of an existing line item for the Sewer Enterprise Fund UV Treatment System Enclosure which was originally authorized under Article 39 of the Annual Town Meeting on 5/7/2007, and use the repurposed monies for Sewer Plant Upgrades, or take any other action relative thereto.

Explanation: In order for the Wastewater Treatment Facility (WWTF) to comply with the recently issued EPA / NPDES Discharge Permit, the WWTF will need several significant upgrades. A study performed by the consultant (Wright Pierce) recommended many upgrades to various components and processes and may likely include the UV system. The previous \$75k borrowing was for a simple weather enclosure for the UV system. While it is not 100% certain at this point whether a UV upgrade will be necessary, we wish to repurpose the existing \$75k borrowing towards the overall WWTF upgrade project.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to repurpose the \$75,000.00 unexpended balance of an existing line item for the Sewer Enterprise Fund UV Treatment System Enclosure which was originally authorized under Article 39 of the Annual Town Meeting on 5/7/2007, and use the repurposed monies for Sewer Plant Upgrades.

Motion required a 2/3 vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 8

By: Board of Public Works

SEWER ENTERPRISE FUND – AUTHORIZATION TO BORROW FOR PLANT UPGRADES

To see if the Town will vote to appropriate a sum of money for the Design of Waste Water Treatment Facility Upgrade and Comprehensive Waste Water Management Plan and any other costs incidental or related thereto, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44 of the MA General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any federal, state or other grants or gifts from any sources that may be available for the project, or take any other action relative thereto.

Explanation: In order for the Wastewater Treatment Facility (WWTF) to comply with the recently issued EPA / NPDES Discharge Permit, the WWTF will need significant upgrades. A study performed by the consultant (Wright Pierce) recommended many upgrades including treatment processes, structural repairs to the buildings, enhanced process controls (SCADA), etc... The upper end of the estimated construction costs for all of the proposed upgrades is \$8M. Based on the widely accepted practice of estimating engineering costs at 10% of the construction value, the engineering costs for a project of this magnitude would not exceed a borrowing ceiling of \$800k.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to appropriate \$800,000.00 for the Design of Waste Water Treatment Facility Upgrade and Comprehensive Waste Water Management Plan and any other costs incidental or related thereto, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44 of the MA General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any federal, state or other grants or gifts from any sources that may be available for the project.

Motion required a 2/3 vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 9

By: Board of Public Works

WATER ENTERPRISE FUND – AUTHORIZATION TO BORROW FOR BEMIS WELL UPGRADES

To see if the Town will vote to appropriate a sum of money for the Design of Upgrade for the Bemis Well and any other costs incidental or related thereto, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44 of the MA General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any federal, state or other grants or gifts from any sources that may be available for the project, or take any other action relative thereto.

Explanation: The Bemis Well has been experiencing an increase in levels of iron (Fe) and manganese (Mn) in the water source for many years. These levels are now approaching the upper limit where MADEP will require treatment (filtration) to remove these minerals. The most viable solution appears to be the design and construction of a filtration system, and for a facility of the size of Bemis, this is estimated to cost approximately \$3.5M. Based on the widely accepted practice of estimating engineering costs at 10% of the construction value, the engineering costs would not exceed a borrowing ceiling of \$350k.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to appropriate \$350,000.00 for the Design of Upgrade for the Bemis Well and any other costs incidental or related thereto, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44 of the MA General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any federal, state or other grants or gifts from any sources that may be available for the project.

Motion required a 2/3 vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 10

By: Board of Public Works

TRANSFER STATION ENTERPRISE FUND – PRIOR YEAR BILL

To see if the Town will vote to appropriate a sum of money for the payment of a Transfer Station Enterprise Fund unpaid bill from the prior fiscal year FY2016, or take any other action relative thereto.

Explanation: Due to several unforeseen expenses during FY16, the last solid waste disposal invoice for FY16 created an expense that exceeded the FY16 'appropriated budget'. Although there was sufficient revenue generated during FY16 to cover this cost, the enterprise funds are legally unable to expend anything beyond the approved appropriation without authorization from the town meeting body (usually at a Special Town Meeting or STM). This is a directive of the MA Dept. of Revenue. Therefore the staff and vendor agreed to remittance of an amount equal to the remaining balance of the FY16 operating budget, and to then process the remaining balance of this invoice as a 'prior years unpaid bill' at the Fall STM.

Motion by: William M. Kenison, Board of Public Works

I move that the Town vote to authorize the payment of \$2,923.95 from FY17 Transfer Station Enterprise Fund Expense for the payment of an unpaid bill from the prior fiscal year FY2016.

Motion required a 9/10 vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 11

By: North Middlesex Regional School District

AUTHORIZATION TO BORROW FOR VARNUM BROOK SCHOOL REPAIRS

To see if the Town will approve the \$140,000 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a feasibility study/schematic design for a roof, window and door replacement

project at the Varnum Brook Elementary School, 10 Hollis St, Pepperell, MA 01463, including all costs incidental and related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further, that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA; or to take any other action relative thereto.

Finance Committee recommendation given at Town Meeting.

Motion by: Jonna M. Clermont, North Middlesex Regional School District School Committee

I move that the Town vote to approve the \$140,000 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a feasibility study/schematic design for a roof, window and door replacement project at the Varnum Brook Elementary School, 10 Hollis St, Pepperell, MA 01463, including all costs incidental and related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District has applied for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Building Committee. The town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; and provided further, that the amount of borrowing authorized by the District for the Project shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Motion required a 2/3 vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 12

By: Town Administrator and Conservation Commission

TO PROTECT PUBLIC LAND AND INSURE CONSERVATION RESTRICTIONS

To see if the inhabitants of Pepperell will authorize the Pepperell Board of Selectmen to declare approximately 35 acres of town-owned land known as Assessor’s maps and parcels 16-10-0, a portion of 25-44-0, and a portion of 25-22-1 (Book 31512, Page 494, dated June 16, 2000 from Adamowitch) surplus and sell said parcels to the Commonwealth of Massachusetts acting by and through its Department of Fish and Game for wildlife habitat and passive recreation consistent with and subject to the purposes and protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts for the appraised value up to \$2,000 per acre, or take any other action relative thereto.

Explanation:

- *This article “permanently protects” the former Adamowitch property owned by the Town, which is in a floodplain.*
- *The State will purchase this land for the appraised value, up to \$70,000 and the land will remain open to the public.*
- *This permanent protection ensures that wildlife habitat and our 35 acres of pristine conservation land is safeguarded forever.*
- *This transfer has no impact on the Senior Center or any plans for the future. This article has been unanimously approved by the Pepperell Council on Aging, the Friends of Pepperell Seniors, and the Pepperell Conservation Commission.*

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the inhabitants of Pepperell will authorize the Pepperell Board of Selectmen to declare approximately 35 acres of town-owned land known as Assessor’s maps and parcels 16-10-0, a portion of 25-44-0, and a portion of 25-22-1 (Book 31512, Page 494 and Book 31512, Page 499, dated June 16, 2000 from Adamowitch) surplus and sell said

parcels to the Commonwealth of Massachusetts acting by and through its Department of Fish and Game for wildlife habitat and passive recreation consistent with and subject to the purposes and protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts for the appraised value up to \$2,000 per acre.

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 13

By: Board of Selectmen

STREET ACCEPTANCE – EMERSON CIRCLE, FAIRCHILD COURT, WINSLOW COURT

To see if the Town will vote to accept and maintain as public ways the layouts of Emerson Circle, Fairchild Court and Winslow Court, as laid out by the Board of Selectmen and shown on a plan entitled “Street Acceptance Plan, Emerson Village, Plan of Land in Pepperell, MA” prepared by Hancock Associates, dated September 30, 2016 and consisting of two (2) sheets, which plan is on file with the Town Clerk; and to authorize the Board of Selectmen to accept instruments conveying for nominal consideration the aforesaid roadways or interest(s) therein, together with all easements and appurtenances thereto, as are shown on the aforementioned plan; or take any other action relative thereto.

Explanation:

- *The approval of this project, which was reviewed and supported by all relevant Town departments, was predicated upon the acceptance of these streets as public ways.*
- *The Town Engineer reported that these roads were constructed in accordance with the approved plans and the construction standards of the Town of Pepperell.*
- *The Planning Board recommended approval of these ways in a report, The Board of Selectmen have laid out these ways at a duly authorized public hearing and the Zoning Board of Appeals concurred with the Town Engineer’s recommendation.*

Motion by: Roland P. Nutter, Board of Selectmen

I move that the Town vote to accept and maintain as public ways the layouts of Emerson Circle, Fairchild Court and Winslow Court, as laid out by the Board of Selectmen and shown on a plan entitled “Street Acceptance Plan, Emerson Village, Plan of Land in Pepperell, MA” prepared by Hancock Associates, dated September 30, 2016 and consisting of two (2) sheets, which plan is on file with the Town Clerk; and to authorize the Board of Selectmen to accept instruments conveying for nominal consideration the aforesaid roadways or interest(s) therein, together with all easements and appurtenances thereto, as are shown on the aforementioned plan.

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 14

By: Board of Public Works

ACCEPTANCE OF EASEMENT

To see if the Town will vote to accept a permanent easement for the purposes of owning, operating and maintaining drain lines on the following property. Executed full copy of said easement being on file in the office of the DPW Director/Town Engineer:

Record Owner: **Rolling Meadows LLC**

Mailing Address: 7 Tucker Street, Pepperell, MA 01463

Title Reference: Book 34776, Page 159

Interests Taken: Utility Easement B (Permanent Easement)

Area: 7,253 sq. ft.

or take any other action relative thereto.

Explanation: The Town of Pepperell has long discharged road runoff from Tucker St. to the Varnum Brook via the Rolling Meadows drainage system. This existing drainage system contained a section open channel. Rolling Meadows recently rebuilt this open channel section to incorporate underground piping. Because runoff from Tucker St., a public way, utilizes this portion of that system, the Town of Pepperell will take the responsibility to operate and maintain this section drainage system going forward. The easement will allow the Highway Dept. to properly and legally access this closed drainage system to perform these tasks.

Motion by: John Dee, III, Board of Public Works

I move that the Town vote to accept a permanent easement for the purposes of owning, operating and maintaining drain lines on the following property. Executed full copy of said easement being on file in the office of the DPW Director/Town Engineer:

Record Owner: **Rolling Meadows LLC**

Mailing Address: 7 Tucker Street, Pepperell, MA 01463

Title Reference: Book 34776, Page 159

Interests Taken: Utility Easement B (Permanent Easement)

Area: 7,253 sq. ft.

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

ARTICLE 15

By: Town Administrator and Board of Selectmen

ADOPTION OF BYLAW TO ALLOW THE TOWN TO ENTER INTO PERSONAL SERVICES CONTRACTS WITH CERTAIN EMPLOYEES

To see if the Town will vote to amend the Personnel Bylaw by deleting the next to the last paragraph of section 1a and inserting in lieu thereof a new section 1b authorizing the Town Administrator to provide employment contracts to appointed department heads, involving wages, hours and other terms and conditions of employment.

Explanation:

- *This article provides the opportunity for the Town Administrator to provide employment contracts per Section 4 of the Town Charter to the Board of Selectmen for review and approval (Charter 4-2-J).*
- *This article will provide a standard process for contract development and solid public management.*
- *This article was approved and endorsed by the Town's Labor Counsel.*

Motion by: Melissa M. Tzanoudakis, Board of Selectmen

I move that the Town vote to amend the Personnel Bylaw by deleting the next to the last paragraph of section 1a and adding a new section 1b as follows:

1b. The Town, acting through the Town Administrator, may provide an employment contract for appointed department heads for a period of up to three (3) years, involving wages, hours and other terms and conditions of employment.

Such employment contracts shall prevail over and preempt any provision of any local personnel bylaw, rule or regulation covering the subject matter of the employment contract. This bylaw does not cover the Town Administrator, Police Chief, Fire Chief or any other Town official authorized by statute to have an employment contract. Nothing contained in this section shall affect the appointment or removal powers of the Town Administrator over the department heads. This section does not grant tenure. From time to time, the Town Administrator may adopt rules and regulations relative to the administration of this section. All such contracts and agreements shall be subject to the approval of the Board of Selectmen.

Motion required a majority vote and passed by majority voice vote.

Motion Carried

ARTICLE 16

By: Town Administrator and Board of Selectmen

ADOPTION OF PROVISIONS OF MGL CHAPTER 48, SECTIONS 42, 42A, 43 and 44

To see if the Town will adopt the provisions of MGL Ch. 48, Sections 42, 42A, 43 and 44 to be consistent with Section 5-3 of the Pepperell Rule Charter governing the powers, duties and responsibilities of the Fire Chief, or take any other action relative thereto.

Explanation:

- *This article puts the Town in compliance with Massachusetts General Law, Chapter 48, relative to the duties and responsibilities of the Fire Chief.*
- *This article clearly defines the role of the Fire Chief in the Town of Pepperell.*
- *This article is intended to bring the Town Charter in accordance with Massachusetts General Laws.*

Motion by: Stephen C. Themelis, Board of Selectmen

I move that the Town vote to adopt the provisions of MGL Ch. 48, Sections 42, 42A, 43 and 44 to be consistent with Section 5-3 of the Pepperell Rule Charter governing the powers, duties and responsibilities of the Fire Chief

Motion required a majority vote and passed by unanimous voice vote.

Motion Carried

Motion to adjourn made and seconded and passed by unanimous voice vote.

The Meeting was adjourned at 9:30 p.m.

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 3rd day of October, A.D. 2016.

Stephen C. Themelis, Chairman

Melissa M. Tzanoudakis, Clerk

Roland P. Nutter

PEPPERELL BOARD OF SELECTMEN

CONSTABLE OF PEPPERELL

TOWN OF PEPPERELL STATE ELECTION - November 8, 2016
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Final Tally	
Electors of President and Vice President	Totals
Clinton and Kaine	2932
Johnson and Weld	455
Stein and Baraka	84
Trump and Pence	3098
All others	98
McMullin and Johnson	22
N/A	0
N/A	0
N/A	0
Scattered Write-ins	54
Blanks	103
Totals	6846

Representative in Congress	Totals
Nicola S. Tsongas	3779
Ann Wofford	2792
N/A	0
N/A	0
N/A	0
N/A	0
N/A	0
Scattered Write-ins	2
Blanks	273
Totals	6846

Councillor	Totals
Eileen R. Duff	2979
Richard A. Baker	3299
N/A	0
N/A	0
N/A	0
N/A	0
N/A	0
Scattered Write-ins	4
Blanks	564
Totals	6846

Senator in General Court	Totals
Eileen M. Donoghue	4734
N/A	0
N/A	0
N/A	0
N/A	0
N/A	0
Scattered Write-ins	97
Blanks	2015
Totals	6846

Representative in General Court	Totals
Sheila C. Harrington	4236
Matthew T. Meneghini	2147
N/A	0
N/A	0
N/A	0
N/A	0
N/A	0
Scattered Write-ins	3
Blanks	460
Totals	6846

Sheriff	Totals
Peter J. Koutoujian	4881
N/A	0
N/A	0
N/A	0
N/A	0
N/A	0
Scattered Write-ins	82
Blanks	1883
Totals	6846

Question 1	Totals
Yes	3066
No	3565
Blanks	215
Totals	6846

Question 2	Totals
Yes	2941
No	3795
Blanks	110
Totals	6846

Question 3	Totals
Yes	5118
No	1627
Blanks	101
Totals	6846

Question 4	Totals
Yes	3721
No	3046
Blanks	79
Totals	6846

Total Registered Voters in Pepperell	8647
Total Ballots Cast	6846
Voter Turnout (%)	79.2%

TOWN ACCOUNTANT

ANNUAL REPORT OF THE TOWN ACCOUNTANT AS OF JUNE 30, 2016

Respectfully Submitted By,

Lori J. Blanchard, Town Accountant (hire date 4/28/14)

ANNUAL REPORT OF THE TOWN ACCOUNTANT AS OF JUNE 30, 2016				
FY16 GENERAL FUND - REVENUE				
	FY16	FY16		
LOCAL RECEIPTS	BUDGET	ACTUAL	Diff	
Motor Vehicle Excise	1,410,000.00	1,578,316.99	168,316.99	
Penalties & Interest on Taxes	100,000.00	316,620.92	216,620.92	
Payments in Lieu of Taxes	20,000.00	23,422.05	3,422.05	
Other Charges for Services	370,292.00	293,788.85	(76,503.15)	
Fees	50,700.00	107,683.04	56,983.04	
Rentals	4,800.00	5,100.00	300.00	
Dept Rev - Library	2,000.00	3,847.14	1,847.14	
Other Dept Revenue	42,900.00	38,993.50	(3,906.50)	
Licenses & Permits	167,400.00	230,422.10	63,022.10	
Fines & Forfeits	17,000.00	26,350.50	9,350.50	
Investment Income	15,200.00	14,725.22	(474.78)	
Misc Recurring (Anticipated)	-	2,765.68	2,765.68	
Misc Non-Recurring (Unanticipated)	-	83,561.31	83,561.31	
TOTAL LOCAL RECEIPTS	2,200,292.00	2,725,597.30	525,305.30	
TOTAL REAL ESTATE TAXES	18,122,238.57	18,566,307.32	444,068.75	
TOTAL PERSONAL PROPERTY TAXES	266,564.43	263,934.31	(2,630.12)	
STATE AID/CHERRY SHEET REVENUE				
Unrestricted Aid	1,375,893.00	1,375,893.00	-	
Veterans Benefits	131,227.00	123,928.84	(7,298.16)	
Exempt: Vet, Blind, Surviving Spouse	39,363.00	64,496.00	25,133.00	
State Owned Land	31,831.00	31,831.00	-	
TOTAL STATE AID	1,578,314.00	1,596,148.84	17,834.84	
TRANSFERS/OTHER FINANCING SOURCES				
Sewer Enterprise Indirect Costs	43,615.00	43,615.00	-	
Water Enterprise Indirect Costs	42,000.00	42,000.00	-	
Free Cash	362,300.00	362,300.00		
Prior Article Balances Forward	127,830.67	127,830.67		
Prior Encumbered Funds Forward	64,512.85	64,512.85	-	
Transfers from Agency Funds		11,801.58	11,801.58	
Transfers from Special Revenue Funds	10,000.00	12,300.00	2,300.00	
TOTAL TRANSFERS	650,258.52	664,360.10	14,101.58	
TOTAL FY16 GENERAL FUND REVENUE	22,817,667.52	23,816,347.87	998,680.35	
			998,680.35	
FY16 GENERAL FUND - EXPENSES	FY16	FY16	FY16	FY16
	BUDGET	BUDGET	EXPENDED	BUDGET
	APPROP	ADJUST	& ENCUMB	UNEXPENDED
General Government	1,221,016.94	(15,938.00)	(1,151,082.34)	53,996.60
Public Safety	2,739,593.22	80,909.93	(2,784,326.28)	36,176.87
School Assessments - Nashoba Valley	1,698,445.00		(1,698,445.00)	-
School Assessment - North Middlesex	12,732,106.00	(28,478.00)	(12,703,628.00)	-
Public Works	1,095,093.15	41,530.06	(1,072,942.14)	63,681.07
Human Services	398,793.00	16,585.00	(401,948.94)	13,429.06
Culture & Recreation	474,829.22	322.00	(464,843.23)	10,307.99
Debt Service	219,157.00	(72,960.00)	(146,180.91)	16.09
Employee Benefits & Insurance	1,672,327.00	(8,700.00)	(1,663,152.20)	474.80
Capital Outlay	221,000.00	9,887.00	(229,928.25)	958.75
TOTAL GENERAL FUND BUDGET	22,472,360.53	23,157.99	(22,316,477.29)	179,041.23
STATE ASSESSMENTS/CHERRY SHEET				
Air Pollution	-	3,136.00	(3,136.00)	-
Regional Transit		16,881.00	(16,881.00)	-
RMV Renewal Surcharge		10,500.00	(10,500.00)	-
TOTAL STATE ASSESSMENTS	-	30,517.00	(30,517.00)	-
TRANSFERS/OTHER FINANCING USES				
Transfer to Capital Projects Fund		68,000.00	(68,000.00)	-
FY16 Allowance for Abatements	223,632.00		(223,632.00)	-
TOTAL TRANSFERS	223,632.00	68,000.00	(291,632.00)	-
			150	
TOTAL FY16 GENERAL FUND EXPENSES	22,695,992.53	121,674.99	(22,638,626.29)	179,041.23

FY16 SPECIAL REVENUE FUNDS						
		7/1/2015	Encumbrances		TRANSFERS	6/30/2016
DEPT#	DEPT# & ACCOUNT NAME	BAL FWD	& Expenditures	Revenue	CORR JE	Balance
	FUND "201" FEDERAL GRANTS					
22301	FY2012 SAFER Grant - Fire & Emergency Staff	(7,503.00)		7,503.00		-
22303	FY2014 Assistance to Firefighters Grant	-	(42,414.00)	42,414.00		-
	FEDERAL GRANTS "201" FUND TOTALS	(7,503.00)	(42,414.00)	49,917.00	-	-
						-
	FUND "202" STATE GRANTS					
						-
12900	FY16 Green Communities Grant	-	(15,169.00)			(15,169.00)
22141	Fire - 2015 S.A.F.E. Student Awareness Grant	2,776.84	(2,776.84)			-
22142	Fire - 2016 S.A.F.E. Student Awareness Grant	-	(495.61)	4,237.00		3,741.39
22151	Fire - 2015 Senior Safe Grant	2,795.00	(2,795.00)			-
22152	Fire - 2016 Senior Safe Grant	-	(38.24)	2,716.00		2,677.76
25200	Communications - FY14 911 Support & Incentive Grant	(7.45)		7.45		(0.00)
25201	Communications - FY14 911 Training Grant	(503.65)		503.65		-
25202	Communications - FY15 911 Training Grant	(4,566.26)				(4,566.26)
25203	Communications - FY15 911 Support & Incentive Grant	(18,013.04)		18,013.04		-
25204	Communications - FY16 911 Training Grant	-	(2,099.00)	1,032.00		(1,067.00)
25205	Communications - FY16 911 Support & Incentive Grant	-	(27,764.00)	27,764.00		-
41110	DPW - Solar PV Grant	1,000.00		(1,000.00)		-
42001	Highway - Chapter 90	-	(399,920.40)	396,740.40		(3,180.00)
42003	Highway - WRAP Pothole Repair	(62,377.00)		62,377.00		-
44001	Sewer - FY15 WWTP Blower VFD & Pump Upgrade Grant	(6,700.00)		14,277.00		7,577.00
51140	BOH - MAHB/MDPH Healthy Aging Grant	-	(6,540.00)	3,270.00		(3,270.00)
54110	COA - Council on Aging Grant	-	(16,776.00)	16,776.00		-
69310	Cultural Council State Grant	4,650.09	(7,700.00)	4,800.00		1,750.09
	STATE GRANTS "202" FUND TOTALS	(80,945.47)	(482,074.09)	551,513.54	-	(11,506.02)
	FUND "240" SPECIAL REVENUE FUNDS					
12210	12210 Marketing Mill Site	1,000.00			(1,000.00)	-
12220	12220 Mill Site Master Plan	1,300.00			(1,300.00)	-
16120	16120 Extended Polling Hours	3,962.04	(536.04)	574.00		4,000.00
17120	17120 Wetlands Protection Filing Fee	26,045.46	(1,445.64)	405.00		25,004.82
17130	17130 Conservation Outreach	544.11	(296.43)	100.00	100.00	447.68
17140	17140 Pepperell Pond Grant	100.00			(100.00)	-
17210	17210 USDA-WHIP Contract	12,742.15				12,742.15
21110	21110 Gifts to Police DARE Fund	1,900.53				1,900.53
21200	21200 Police Insur Reimb Under \$20K	-		500.00		500.00
21220	21220 Gifts - RAD Program	2,508.04				2,508.04
21240	21240 Fed Law Enforcement Trust Funds	1,281.66		7.71		1,289.37
22114	22114 Fire Dept Gifts & Donations	-		100.00		100.00
22150	22150 2014 SENIOR SAFE GRANT FIRE	589.10	(589.10)			-
22261	22261 Gift- Upgrade Paramedic Monitor	40.68				40.68
29200	29200 Animal Control Gifts & Donations	-		100.00		100.00
42280	42280 Highway Insur Reimb Under \$20K	-	(1,107.00)	5,853.99		4,746.99
49110	49110 Cemetery Sale of Lots	50,746.25		1,700.00	(10,000.00)	42,446.25
51120	51120 BOH - Public Health Reg 2 Preparedness Coalition	796.96	(796.96)			-
51130	51130 BOH - 2014 Opioid Emerg Assist Grant	3.61	(3.61)			0.00
54120	54120 Gifts to the Council on Aging	11,875.61	(5,620.95)	11,396.25		17,650.91
54140	54140 Gifts - New Senior Center - COA	12,131.62				12,131.62
54150	54150 COA - Meals Revolving Fund	3,347.88	(20,959.74)	24,403.32		6,791.46
54160	54160 COA - LRTA Van Transportation Revolving Fund	1,871.06	(24,855.12)	25,128.55		2,144.49
54510	54510 Gift - Handicap Sign	10.00				10.00
54520	54520 Disabilities Committee - Handicap Park Violation	1,000.00				1,000.00
61110	61110 Library - State Aid	67,164.53	(12,531.12)	15,462.69		70,096.10
61140	61140 Gift to Library - General	4,964.96	(1,914.90)			3,050.06
61150	61150 Gift to Library - Children's Services	20,254.55	(8,998.39)	15,000.00		26,256.16
61160	61160 Restitution { \$10,000 - Library Books	6,177.63	(6,181.55)	1,986.39		1,982.47
61180	61180 Gift to Library - Burnham Foundation	151,004.75		4,921.86		155,926.61
61190	61190 Gift to Library - Book Fund	16,163.00		1,929.00		18,092.00
61240	61240 Library MIIA Children's Room	1,448.29	(1,030.00)	2,309.26		2,727.55
61250	61250 Public Library Fund Gift/State Match	240.00				240.00
61290	61290 Gift - Greater Lowell Community Foundation	5,040.55		826.47		5,867.02
61350	61350 Gifts - Charles G. Parsons Memorial Fund	5.65				5.65
61360	61360 Gifts - Pauline Mahony Gift Fund	1,402.80				1,402.80
65120	65120 Gifts to Playground & Recreation Commission	1,976.25	(628.00)			1,348.25
65200	65200 Recreation Revolving Fund MGL c44 s53D	19,506.63	(61,601.77)	79,084.64		36,989.50
69310	69310 Cultural Council - Local Funds	487.56		2.94		490.50
69400	69400 Covered Bridge Committee	1,601.99				1,601.99
99100	99100 Transfers to General Fund	-	121 (12,300.00)		12,300.00	-
	SPECIAL REVENUE "240" FUND TOTALS	431,235.90	(161,396.32)	191,792.07	-	461,631.65

FY16 NON-EXPENDABLE & EXPENDABLE TRUST FUNDS					
		7/1/2015	Encumbrances		6/30/2016
DEPT#	DEPT# & ACCOUNT NAME	BAL FWD	& Expenditures	Revenue	Balance
	FUND "810" NON-EXPENDABLE TRUST FUNDS				
95010 & 95310	Farrar Flag Pole Fund (Treas)	149.88		3.49	153.37
95020 & 95320	Brooks Educational & Entertainment Fund (Treas)	44,965.08		1,044.37	46,009.45
95030 & 95330	95030 Cemetery Perpetual Care Trust Fund	162,711.92		6,592.30	169,304.22
95040 & 95340	95040 Library Trust Funds	62,387.49		1,450.74	63,838.23
95050 & 95350	95050 Library Gertrude Carter Trust Fund	13,823.74		321.08	14,144.82
95060 & 95360	95060 Library Thurston Fund	499.61		11.61	511.22
	NON-EXPENDABLE TRUST "810" FUND TOTALS	284,537.72	-	9,423.59	293,961.31
	FUND "820" EXPENDABLE TRUST FUNDS				
96010 & 96310	Farrar Flag Pole Fund	65.25		48.99	114.24
96020 & 96320	Brooks Educational & Entertainment Fund	26,260.26	(1,230.00)	1,025.60	26,055.86
96030 & 96330	Cemetery Perpetual Care Trust Fund	28,627.98	(2,627.80)	1,883.30	27,883.48
96040 & 96340	Library Trust Fund	85,362.77		2,954.40	88,317.17
96050 & 96350	Gertrude Carter Library Trust Fund	4,285.79		211.64	4,497.43
96060 & 96360	Library Belle Heald Fund	16,444.20		489.76	16,933.96
96090 & 96390	Library Thurston Fund	387.23		21.45	408.68
96120 & 96420	Library Dean Smith Fund	6,022.47		179.37	6,201.84
	EXPENDABLE TRUST "820" FUND TOTALS	167,455.95	(3,857.80)	6,814.51	170,412.66
	FUND "830" OTHER TRUST FUNDS				
97010 & 97310	Stabilization Fund	649,170.13		19,334.07	668,504.20
97020 & 97320	Conservation Fund	16,940.93	(2,122.91)	630.52	15,448.54
97030 & 97330	Retirement Fund	107.89		3.22	111.11
97040 & 97340	Land Fund	7,968.24		237.31	8,205.55
	OTHER TRUST "830" FUND TOTALS	674,187.19	(2,122.91)	20,205.12	692,269.40

FY16 AGENCY FUNDS						
		7/1/2015	Encumbrances		Transfers	6/30/2016
DEPT#	DEPT# & ACCOUNT NAME	BAL FWD	& Expenditures	Revenue	CORR JE	Balance
	FUND "890" AGENCY FUNDS					
12900	12900 Town Admin North Midd Community Cares	-	(746.47)	1,000.00		253.53
21130	21130 Police Outside Detail Revolving	(17,293.98)	(228,433.76)	225,167.21		(20,560.53)
98010	98010 Unclaimed Eminent Domain Funds	3,042.34		18.34		3,060.68
98020	98020 Wetlands Delineations - 71 Hollis Street	1,529.02		7.64	(1,536.66)	-
98030	98030 Assessors - Lowell Place Realty Trust - 40B	1,996.61		12.03		2,008.64
98050	98050 Conservation - Heritage Estates	345.18		2.10		347.28
98060	98060 Planning Board - South Road Common Dr - Au	16,346.85		98.49		16,445.34
98100	98100 EMA - NMAECP - Emergency Planning Commi	23,081.25				23,081.25
98210	98210 Planning Board - Shattuck Street Common Dr	10,213.95		50.97	(10,264.92)	-
98230	98230 Zoning Board of Appeals - Emerson Village	37,857.28		228.05		38,085.33
98260	98260 Planning Board - Heritage Estates	24,732.49		148.98		24,881.47
98320	98320 Planning Board - Bemis Estates	19,468.02		117.25		19,585.27
98480	98480 Planning Board - Reedy Meadows Subdivisio	10,205.77	(10,080.00)	61.59		187.36
99100	99100 Transfers to General Fund	-	(11,801.58)		11,801.58	-
	AGENCY "890" FUND TOTALS	131,524.78	(251,061.81)	226,912.65	-	107,375.62

FY16 SEWER ENTERPRISE "600" FUND - REVENUE	FY16	FY16			
	BUDGET	ACTUAL	<i>Diff</i>		
Connection Fees	33,000.00	127,802.95	94,802.95		
Investment Income	4,000.00	14,149.21	10,149.21		
Other Dept Revenue	36,000.00	33,698.69	(2,301.31)		
Other Available Funds	335,281.00	335,281.00	-		
Retained Earnings	650,000.00	650,000.00	-		
User Charges	1,953,720.00	1,944,726.47	(8,993.53)		
TOTAL FY16 SEWER ENTERPRISE "600" FUND REVENUES	3,012,001.00	3,105,658.32	93,657.32		
FY16 SEWER ENTERPRISE "600" FUND - EXPENSES	FY16	FY16			FY16
	BUDGET	BUDGET	FY16	FY16	BUDGET
	APPROP	ADJUST	EXPENDED	ENCUMB	UNEXPENDED
Expenses	415,250.00		(314,092.46)	(3,042.00)	98,115.54
Debt Service	864,688.00		(856,787.16)		7,900.84
Capital Outlay	110,000.00	650,000.00	(481,212.16)	(272,325.00)	6,462.84
Labor and Related	563,265.00		(560,524.69)		2,740.31
Employee Benefits & Insurance	187,870.00		(181,945.48)		5,924.52
Indirect Costs	43,615.00		(43,615.00)		-
General Liability Insurance	26,500.00	5,000.00	(29,754.00)		1,746.00
Reserve Fund	150,813.00	(5,000.00)			145,813.00
TOTAL FY16 SEWER ENTERPRISE "600" FUND EXPENSES	2,362,001.00	650,000.00	(2,467,930.95)	(275,367.00)	268,703.05
FY16 SEWER BETTERMENT "601" FUND BALANCE	7/1/2015	FY16	FY16	6/30/2016	
	BALANCE	REVENUES	TRANSFERS	BALANCE	
Sewer Betterment Projects	2,097,311.67	306,158.08	(335,281.00)	2,068,188.75	
TOTAL FY16 SEWER BETTERMENT "601" FUND BALANCE	2,097,311.67	306,158.08	(335,281.00)	2,068,188.75	
FY16 SEWER CAPITAL PROJECTS "602" FUND - EXPENSES	7/1/2015	FY16			FY16
	BAL FWD	BUDGET	FY16	FY16	BUDGET
	ADJUST	EXPENDED	ENCUMB	UNEXPENDED	
Art 19 ATM 5/5/14 Sheffield St Pump Station Expense	198,112.12		(65,835.00)		132,277.12
Art 39 ATM 5/7/07 UV Treatment System Enclosure	75,000.00				75,000.00
TOTAL FY16 SEWER CAPITAL PROJECTS "602" FUND EXPENSES			(65,835.00)	-	207,277.12
FY16 WATER ENTERPRISE FUND - REVENUE	FY16	FY16			
	BUDGET	ACTUAL	<i>Diff</i>		
Connection Fees	25,000.00	47,412.51	22,412.51		
Investment Income	2,900.00	6,834.00	3,934.00		
Other Dept Revenue	27,000.00	36,213.87	9,213.87		
Other Available Funds	-	-	-		
Retained Earnings	700,000.00	700,000.00	-		
User Charges	1,413,889.00	1,431,610.12	17,721.12		
TOTAL FY16 WATER ENTERPRISE FUND REVENUES	2,168,789.00	2,222,070.50	53,281.50		
FY16 WATER ENTERPRISE FUND - EXPENSES	FY16	FY16			FY16
	BUDGET	BUDGET	FY16	FY16	BUDGET
	APPROP	ADJUST	EXPENDED	ENCUMB	UNEXPENDED
Expenses	518,000.00		(462,289.37)	(8,004.75)	47,705.88
Debt Service	296,883.00		(289,372.12)		7,510.88
Capital Outlay	90,000.00	600,000.00	(140,403.66)	(547,096.34)	2,500.00
Labor and Related	451,606.00	4,500.00	(446,513.24)		9,592.76
Employee Benefits & Insurance	139,800.00	(4,500.00)	(114,617.61)		20,682.39
Indirect Costs	42,000.00		(42,000.00)		-
General Liability Insurance	30,500.00		(25,992.32)		4,507.68
TOTAL FY16 WATER ENTERPRISE FUND EXPENSES	1,568,789.00	600,000.00	(1,521,188.32)	(555,101.09)	92,499.59
FY1 TRANSFER STATION ENTERPRISE FUND - REVENUE	FY16	FY16			
	BUDGET	ACTUAL	<i>Diff</i>		
Connection Fees	-	-	-		
Investment Income	125.00	624.00	499.00		
Other Dept Revenue	4,000.00	6,585.00	2,585.00		
Other Available Funds	-	-	-		
User Charges	307,198.00	328,822.93	21,624.93		
TOTAL FY16 TRANSFER STATION ENTERPRISE FUND REVENUE	311,323.00	336,031.93	24,708.93		
FY16 TRANSFER STATION ENTERPRISE FUND - EXPENSES	FY16	FY16			FY16
	BUDGET	BUDGET	FY16	FY16	BUDGET
	APPROP	ADJUST	EXPENDED	ENCUMB	UNEXPENDED
Expenses	132,450.00	7,110.15	(139,560.15)		-
Labor & Related	130,273.00	1,499.99	(131,772.99)		-
Employee Benefits & Insurance	39,600.00	(8,199.14)	(31,400.86)		-
General Liability Insurance	9,000.00	(411.00)	(8,589.00)		-
TOTAL FY16 TRANSFER STATION ENTERPRISE FUND EXPENSES	311,323.00	-	(311,323.00)	-	-

TOWN OF PEPPERELL				
FY16 ARTICLES FORWARD		<i>Art 19 ATM 5/5/08 - Articles Automatically Close After 3 Years</i>		
			6/30/2016	
FY16			ARTICLE	FUND
ACCOUNT NO.	DEPARTMENT	ACCOUNT NAME	BALANCE	TOTALS
100-12200-90088	SELECTMEN	Art 18 ATM 5/4/15 NMCOG Stormwater Collab Memb	200.00	
100-12200-90090	SELECTMEN	Art 13 ATM 5/2/16 Free>BOS Tech Asst - High/Park/Brookline St	10,000.00	
100-12900-90084	TOWN ADMIN	Art 6 STM 10/27/14 Appraisals for Town Properties	750.00	
100-12900-90085	TOWN ADMIN	Art 7 STM 10/27/14 RFPs for Town Properties	5,000.00	
100-12900-90091	TOWN ADMIN	Art 14 ATM 5/2/16 Free>ADMIN-Disposal of Surplus Town Land	10,000.00	
100-19200-90017	TOWN HALL	Art 9 STM 11/8/12 Town Hall Roof - 11/8/15 Purchase Order Signed	800.00	
100-42700-90050	TREE CARE	Art 24 ATM 5/5/14 Town Forest 5-Year Program Maint	41,827.29	
100-49100-90089	CEMETERY	Art 3 ATM 5/2/16 Sale of Lots>Cemetery Garage Roof	10,000.00	
		TOTAL "100" GENERAL FUND FY16 ARTICLES FORWARD		78,577.29
		GRAND TOTAL OF FY16 ARTICLES FORWARD	78,577.29	78,577.29

TOWN OF PEPPERELL						
LONG TERM DEBT - Year Ended June 30, 2016						
	LTD				LTD	
	BALANCE	NEW	RETIRED	PRIN	BALANCE	INTEREST
ACCOUNT NAME	7/1/2015	BORROWING	BORROWING	PAID	6/30/2016	PAID
Parks & Rec Bldg Remodeling (\$41,200) ATM 5/02	28,000.00			(4,000.00)	24,000.00	(710.00)
Senior Center Bldg Constr (\$612,500) ATM 5/02	410,000.00			(63,000.00)	347,000.00	(10,302.50)
Pepperell Springs Land Acq (\$800K) ATM 6/05	378,000.00		(378,000.00)		-	-
Pepperell Springs Land Acq (REFI - \$364K) ATM 6/05	-	364,000.00		(42,000.00)	322,000.00	(11,638.34)
Computer Hardware (\$41K) STM 10/07	8,000.00		(4,000.00)	(4,000.00)	-	(160.44)
Computer Hardware (REFI - \$4K) STM 10/07	-	4,000.00			4,000.00	(99.56)
Fire Dept. Radio System (\$89K) - STM 10/07	18,000.00		(9,000.00)	(9,000.00)	-	(361.00)
Fire Dept. Radio System (REFI - \$9K) - STM 10/07	-	9,000.00			9,000.00	(224.00)
TOTALS - GENERAL FUND "900"	842,000.00	377,000.00	(391,000.00)	(122,000.00)	706,000.00	(23,495.84)
Sewer Mains Jewett Street (\$132K) - ATM 5/02	90,000.00			(14,000.00)	76,000.00	(2,257.50)
WWTP - Design WWTP - Plans (\$350K) ATM 6/05	162,000.00		(162,000.00)	-	-	(1,930.53)
WWTP - Design WWTP - Plans (REFI - \$156K) ATM 6/05	-	156,000.00		(18,000.00)	138,000.00	(3,055.54)
Sewer - WWTP/SRF Upgrade (\$4,724,930) STM 2/05 - MWPAT Loan	2,780,000.00			(235,000.00)	2,545,000.00	(70,407.27)
Sewer Ext - Townsend/Mason St. (\$475K) - STM 10/07	307,000.00		(283,000.00)	(24,000.00)	-	(6,277.25)
Sewer Ext - Townsend/Mason St. (REFI - \$277K) - STM 10/07	-	277,000.00		-	277,000.00	(5,643.56)
Constr - Parker/Oak Hill Sewer Mains Donuts (\$525K) STM 10/07	327,000.00		(301,000.00)	(26,000.00)	-	(6,688.75)
Constr - Parker/Oak Hill Sewer Mains Donuts (REFI - \$292,500) STM	-	292,500.00		-	292,500.00	(5,945.33)
Sewer UV Treatment System Enclosure WWTP (\$75K) STM 10/07	47,000.00		(43,000.00)	(4,000.00)	-	(953.89)
Sewer UV Treatment System Enclosure WWTP (REFI - \$42K) STM 10,	-	42,000.00			42,000.00	(871.11)
Sewer Extension - Park III Sewer Mains (\$280K) ATM 6/05	126,000.00		(126,000.00)		-	(1,501.52)
Sewer Extension - Park III Sewer Mains (REFI - \$122K) ATM 6/05	-	122,000.00		(14,000.00)	108,000.00	(2,398.67)
Sewer Mains Lowell Road - Phase III Extension (\$139K) ATM 5/02	91,000.00			(16,000.00)	75,000.00	(2,210.00)
Sewer Mains Park St - Phase II Extension (\$30,300) ATM 5/02	21,000.00			(3,000.00)	18,000.00	(532.50)
Sewer Ext - Brookline Village (\$1,749,000) ATM 7/10	1,394,000.00			(88,000.00)	1,306,000.00	(48,705.00)
Nashua Road Design - Engineering - Sewer (\$98,150) STM 10/07	72,000.00			(6,000.00)	66,000.00	(2,445.00)
IVSEP Engineering - Sewer (\$150K) ATM 5/09	118,000.00			(8,000.00)	110,000.00	(4,083.75)
Nashua Road Sewer Extension (\$1,322,000) ATM 5/08	1,052,000.00			(67,000.00)	985,000.00	(36,695.62)
REFI - Lowell/Bennet/Parker/River Sewer Mains (\$915K) STM 9/98	475,000.00			(115,000.00)	360,000.00	(12,190.62)
TOTALS - SEWER ENTERPRISE FUND "603"	7,062,000.00	889,500.00	(915,000.00)	(638,000.00)	6,398,500.00	(214,793.41)
Lowell Road Water Line - Water Mains (\$500K) ATM 6/05	234,000.00		(234,000.00)	-	-	(2,788.54)
Lowell Road Water Line - Water Mains (REFI - \$225K) ATM 6/05	-	225,000.00		(26,000.00)	199,000.00	(4,406.67)
Bemis St. Well Improvements (\$506K) - STM 10/07	325,000.00		(300,000.00)	(25,000.00)	-	(6,643.75)
Bemis St. Well Improvements (REFI - \$291K) - STM 10/07	-	291,000.00			291,000.00	(5,914.22)
Jersey St. Well Improvements (\$135K) - STM 10/07	86,000.00		(79,000.00)	(7,000.00)	-	(1,759.50)
Jersey St. Well Improvements (REFI - \$77K) - STM 10/07		77,000.00			77,000.00	(1,580.44)
Jersey St. Well Improvements II (\$258K) - STM 10/07	164,000.00		(151,000.00)	(13,000.00)	-	(3,354.00)
Jersey St. Well Improvements II (REFI - \$146K) - STM 10/07	-	146,000.00			146,000.00	(2,992.89)
Water Main Ext - Parker/Oak Hill (Donuts) (\$70K) STM 10/07	41,000.00		(37,000.00)	(4,000.00)	-	(842.25)
Water Main Ext - Parker/Oak Hill (Donuts) (REFI - \$36K) STM 10/07	-	36,000.00			36,000.00	(734.22)
Water Dept HQ Bldg Renov (\$390K) STM 10/07	242,000.00		(223,000.00)	(19,000.00)	-	(4,948.50)
Water Dept HQ Bldg Renov (REFI - \$216K) STM 10/07	-	216,000.00			216,000.00	(4,411.56)
Water Mains/Wellsite (\$200K) - STM 10/07	130,000.00		(120,000.00)	(10,000.00)	-	(2,657.50)
Water Mains/Wellsite (REFI - \$117,500K) - STM 10/07	-	117,500.00			117,500.00	(2,386.22)
Water Engineering Services (\$250K) ATM 5/09	194,000.00			(13,000.00)	181,000.00	(6,751.86)
Mill Street Lines - Water Mains/Lines (\$217,500) ATM 5/08	168,000.00			(12,000.00)	156,000.00	(5,801.25)
Water Mains-Lining Upgrade (\$125K) ATM 5/10	96,000.00			(6,000.00)	90,000.00	(3,356.25)
Well - Nashua Road (\$1,186,600) ATM 5/10	946,000.00			(60,000.00)	886,000.00	(33,042.50)
TOTALS - WATER ENTERPRISE FUND "613"	2,626,000.00	1,108,500.00	(1,144,000.00)	(195,000.00)	2,395,500.00	(94,372.12)
TOTAL LONG TERM DEBT - ALL FUNDS	10,530,000.00	2,375,000.00	(2,450,000.00)	(955,000.00)	9,500,000.00	(332,661.37)

TOWN OF PEPPERELL																		
Combined Balance Sheet																		
Fiscal Year Ended June 30, 2016																		
	100	201	202	240	350	600 & 601	602	603	610	613	620	810	820	830	890	900	901	
	General	Federal	State	Other	Capital	Sewer	Sewer Ent	Sewer - Long	Water	Water - Long	Trf Sta	Non-Expend	Expendable	Other Trust	Agency	GF - Long	Gen Fund	Combined
	Fund	Grants	Grants	Spec Rev	Projects	Enterprise	Capital Proj	Term Debt	Enterprise	Term Debt	Enterprise	Trusts	Trusts	Funds	Funds	Term Debt	Fixed Assets	Total
Assets:																		-
Cash and Equivalents:																		-
Cash - Expendable	3,120,138.69		(11,506.02)	462,283.25		3,485,342.71	207,277.12		1,147,379.90		177,851.04		170,412.66	692,269.40	132,038.39			9,583,487.14
Cash - Non-Expendable												293,961.31						293,961.31
Receivables:																		
2010 Personal Property	1,603.59																	1,603.59
2011 Personal Property	1,863.24																	1,863.24
2012 Personal Property	2,134.12																	2,134.12
2013 Personal Property	1,244.62																	1,244.62
2014 Personal Property	2,217.32																	2,217.32
2015 Personal Property	2,737.31																	2,737.31
2016 Personal Property	3,807.27																	3,807.27
2013 Real Estate	3,819.61																	3,819.61
2014 Real Estate	33,639.06																	33,639.06
2015 Real Estate	77,835.03																	77,835.03
2016 Real Estate	235,086.78																	235,086.78
2010 Allowance for Abatements	(53,814.03)																	(53,814.03)
2011 Allowance for Abatements	(70,851.40)																	(70,851.40)
2012 Allowance for Abatements	(2,449.27)																	(2,449.27)
2013 Allowance for Abatements	(24,217.11)																	(24,217.11)
2014 Allowance for Abatements	(43,453.77)																	(43,453.77)
2015 Allowance for Abatements	(69,645.07)																	(69,645.07)
2016 Allowance for Abatements	(34,625.75)																	(34,625.75)
Tax Title Liens Receivable	140,029.57					26,169.97			11,620.72									177,819.26
Deferred Prop Taxes	38,382.04																	38,382.04
2008 Motor Vehicle Excise	3,606.58																	3,606.58
2009 Motor Vehicle Excise	5,402.00																	5,402.00
2010 Motor Vehicle Excise	4,705.53																	4,705.53
2011 Motor Vehicle Excise	4,664.14																	4,664.14
2012 Motor Vehicle Excise	7,519.09																	7,519.09
2013 Motor Vehicle Excise	16,162.83																	16,162.83
2014 Motor Vehicle Excise	9,098.80																	9,098.80
2015 Motor Vehicle Excise	33,874.35																	33,874.35
2016 Motor Vehicle Excise	125,330.52																	125,330.52
IE Fees	600.00																	600.00
Ambulance Service	287,094.16																	287,094.16
Ambulance - FFR Collections	126,103.13																	126,103.13
User Charges						353,100.98			252,190.56									605,291.54
2014 Utility Liens Added to Txs - Prin						1,678.20			1,815.34									3,493.54
2015 Utility Liens Added to Txs - Prin						1,064.83			4,152.19									5,217.02
2016 Utility Liens Added to Txs - Prin						818.51			363.51									1,182.02
2014 Utility Liens Added to Txs - Comm Int						18.41			9.29									27.70
2015 Utility Liens Added to Txs - Comm Int						141.70			449.39									591.09
2016 Utility Liens Added to Txs - Comm Int						22.38			9.48									31.86
2015 Betterment - Apport Assess Prin						149.55												149.55
2016 Betterment - Apport Assess Prin						829.55												829.55
2015 Betterment - Apport Assess Comm Int						51.15												51.15
2016 Betterment - Apport Assess Comm Int						530.52												530.52
Betterment - Apport Assess Not Yet Due Prin						1,101,889.07												1,101,889.07
Deferred Betterments						5,518.10												5,518.10
Fixed Assets						31,228,390.94			18,739,923.84		1,374,813.52					32,920,454.78		84,263,583.08
Accumulated Depreciation						(12,966,933.99)			(8,000,345.12)		(743,736.44)					(18,151,251.05)		(39,862,266.60)
Amounts to be Provided								6,398,500.00		2,395,500.00						706,000.00		9,500,000.00
Total Assets	3,989,641.98	-	(11,506.02)	462,283.25	-	23,238,782.58	207,277.12	6,398,500.00	12,157,569.10	2,395,500.00	808,928.12	293,961.31	170,412.66	692,269.40	132,038.39	706,000.00	14,769,203.73	66,410,861.62

Liabilities and Fund Equity:																	-	
Liabilities:																	-	
Warrants Payable	(74,732.67)		(651.60)		(8,056.95)		(6,801.27)		(1,419.98)				(4,371.72)				(96,034.19)	
Employee Withholdings	(52,209.19)																(52,209.19)	
Def Rev - Real & Pers Property	(105,313.59)																(105,313.59)	
Def Rev - E Fines	(600.00)																(600.00)	
Def Rev - Tax Title Liens	(140,028.57)				(26,169.97)		(11,620.72)										(177,819.26)	
Def Rev - Motor Vehicle Excise	(210,363.84)																(210,363.84)	
Def Rev - Ambulance	(287,094.16)																(287,094.16)	
Def Rev - Amb - FFR Collections	(126,103.13)																(126,103.13)	
Def Rev - User Charges					(353,100.98)		(252,190.56)										(605,291.54)	
Def Rev - Utility Liens Add to Tx					(3,744.03)		(6,799.20)										(10,543.23)	
Def Rev - Special Assess/Betterments					(1,108,967.94)												(1,108,967.94)	
Bond Anticipation Notes Payable			(175,000.00)														(175,000.00)	
Due to Comm of MA							(25.74)						25.00				(0.74)	
Deputy Collector Fees													(20.00)				(20.00)	
Unclaimed Items - Uncashed Checks													(17,574.81)				(17,574.81)	
FSA Account - Employee Contribs/Charges													(2,721.24)				(2,721.24)	
Parks & Rec Bldg Remodel														(24,000.00)			(24,000.00)	
Senior Center Bldg Constr														(347,000.00)			(347,000.00)	
Pepp Springs Land Acquisition														(322,000.00)			(322,000.00)	
Computer Hardware														(4,000.00)			(4,000.00)	
Fire Dept Radio System														(9,000.00)			(9,000.00)	
REF Low ell/Bermis/Pkr/River						(360,000.00)											(360,000.00)	
Park 3 Sewer Mains						(108,000.00)											(108,000.00)	
Townsend/Mason Sewer Ext						(277,000.00)											(277,000.00)	
Onstr Sw r Parker/Oak Hill Mains Donuts						(292,500.00)											(292,500.00)	
Brookline Village Sewer Mains						(1,306,000.00)											(1,306,000.00)	
Nashua Rd Engineering Design Sewer						(66,000.00)											(66,000.00)	
N/SEP Engineering Sewer						(110,000.00)											(110,000.00)	
Jewett Street Sewer Mains						(76,000.00)											(76,000.00)	
Lowell Rd 3 Sewer Ext						(75,000.00)											(75,000.00)	
Park St 2 Sewer Ext						(18,000.00)											(18,000.00)	
WWTP Design Plans Sewer						(138,000.00)											(138,000.00)	
Sewer UV Treat Sys Enclosure						(42,000.00)											(42,000.00)	
WWTPSRF Upgrade MW/PAT						(2,545,000.00)											(2,545,000.00)	
Nashua Rd Sewer Ext						(985,000.00)											(985,000.00)	
Water Dept Bldg Renov								(216,000.00)									(216,000.00)	
Water Engineering Services								(181,000.00)									(181,000.00)	
Lowell Rd Water Mains								(199,000.00)									(199,000.00)	
Bemis St Well Improvements								(291,000.00)									(291,000.00)	
Jersey St Well Improvements								(77,000.00)									(77,000.00)	
Jersey St 2 Well Improvements								(146,000.00)									(146,000.00)	
Water Main Ext Parker/Oak Hill Donut Holes								(36,000.00)									(36,000.00)	
Water Mains/Well Site								(117,500.00)									(117,500.00)	
Mill St Water Mains/Lines								(156,000.00)									(156,000.00)	
Water Mains Lining Upgrade								(90,000.00)									(90,000.00)	
Well - Nashua Rd								(886,000.00)									(886,000.00)	
Total Liabilities	(996,445.15)	-	-	(651.60)	(175,000.00)	(1,500,039.87)	-	(6,398,500.00)	(277,437.49)	(2,395,500.00)	(1,419.98)	-	-	-	(24,662.77)	(706,000.00)	(12,475,656.86)	
Fund Equity:																	-	
Bond Auth-GF Fire Truck Art 11 ATM 5/10														175,000.00			175,000.00	
Bond Offset-GF Fire Truck Art 11 ATM 5/10														(175,000.00)			(175,000.00)	
Invested in Asset-Net Related					(18,261,456.95)		(10,739,578.72)		(631,077.08)							(14,769,203.73)	(44,401,316.48)	
FB Reserve for Debt Service					(2,068,188.75)												(2,068,188.75)	
FB Reserve for Encumbrances	(10,900.21)				(275,367.00)			(555,101.09)									(841,368.30)	
FB Reserve for Expenditures	(405,347.00)							(121,487.00)		(70,000.00)							(596,834.00)	
FB Reserve for Cont App/Articles Fwd	(78,577.29)																(78,577.29)	
FB Undesignated	(2,498,372.33)		11,506.02	(461,631.65)	175,000.00	(1,133,730.01)	(207,277.12)	(463,964.80)	(106,431.06)	(293,961.31)	(170,412.66)	(692,269.40)	(107,375.62)				(5,948,919.94)	
Total Fund Equity	(2,993,196.83)	-	11,506.02	(461,631.65)	175,000.00	(21,738,742.71)	(207,277.12)	-	(11,880,131.61)	-	(807,508.14)	(293,961.31)	(170,412.66)	(692,269.40)	(107,375.62)	-	(14,769,203.73)	(53,935,204.76)
Total Liabilities and Fund Equity	(3,989,641.98)	-	11,506.02	(462,283.25)	-	(23,238,782.58)	(207,277.12)	(6,398,500.00)	(12,157,569.10)	(2,395,500.00)	(808,928.12)	(293,961.31)	(170,412.66)	(692,269.40)	(132,038.39)	(706,000.00)	(66,410,861.62)	
Total Assets + Liab and Fund Equity	-	-	-	-	-	(0.00)	-	-	(0.00)	-	0.00	-	-	-	-	-	(0.00)	

FY2016 GENERAL FUND BUDGET VS. ACTUAL - ALL ACCOUNTS							
Account Number	Description	Appropriation	Appropri Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-12200-90088	SEL-ART 18 ATM 5/4/15 NMCOG STORMWATER C	5,000.00	0.00	0.00	4,800.00	200.00	96.00
100-12200-90090	ART 13 ATM 5/2/16 FREE-BOS TECH ASST-HIG	0.00	10,000.00	0.00	0.00	10,000.00	0.00
Total_TOWN MEETING ARTICLES		5,000.00	10,000.00	0.00	4,800.00	10,200.00	32.00
100-12200-57733	Memberships	1,400.00	0.00	0.00	1,395.00	5.00	99.64
Total_SERVICES AND SUPPLIES		1,400.00	0.00	0.00	1,395.00	5.00	99.64
Total_12200 SELECTMEN		6,400.00	10,000.00	0.00	6,195.00	10,205.00	37.77
100-12310-54411	Gasoline	0.00	0.00	0.00	-267.24	267.24	0.00
100-12310-54412	Diesel Fuel	0.00	1,500.00	0.00	1,695.18	-195.18	113.01
Total_SERVICES AND SUPPLIES		0.00	1,500.00	0.00	1,427.94	72.06	95.20
Total_12310 GASOLINE ACCOUNT A 29 ATM 4/21/81		0.00	1,500.00	0.00	1,427.94	72.06	95.20
100-12900-90084	ART 6 STM 10/27/14 APPRAISALS FOR TOWN P	10,500.00	0.00	0.00	9,750.00	750.00	92.86
100-12900-90085	ART 7 STM 10/27/14 RFPS FOR TOWN PROP	9,750.00	0.00	0.00	4,750.00	5,000.00	48.72
100-12900-90091	ART 14 ATM 5/2/16 FREE-ADMIN-DISPOSE SUR	0.00	10,000.00	0.00	0.00	10,000.00	0.00
Total_TOWN MEETING ARTICLES		20,250.00	10,000.00	0.00	14,500.00	15,750.00	47.93
100-12900-51112	SALARIES, APPOINTED POSITIONS	103,500.00	2,588.00	0.00	106,087.50	0.50	100.00
100-12900-51113	WAGES, HOURLY	55,161.00	0.00	0.00	55,161.00	0.00	100.00
100-12900-51142	LONGEVITY	1,000.00	0.00	0.00	1,000.00	0.00	100.00
Total_LABOR AND RELATED		159,661.00	2,588.00	0.00	162,248.50	0.50	100.00
100-12900-52306	Advertising, Legal Notices	300.00	0.00	0.00	179.00	121.00	59.67
100-12900-52319	OPS - PROF & TECH - MISC OTHER	3,800.00	0.00	0.00	3,835.10	-35.10	100.92
100-12900-54420	TOWN ADMINISTRATOR OFFICE SUPPLIES	750.00	0.00	0.00	786.84	-36.84	104.91
100-12900-54425	Sundries	0.00	0.00	0.00	35.44	-35.44	0.00
100-12900-57712	TOWN ADMINISTRATOR Meetings	1,000.00	200.00	0.00	1,219.09	-19.09	101.59
100-12900-57731	Dues	400.00	0.00	0.00	393.50	6.50	98.38
100-12900-60001	TOWN ADMIN ENCUMBERED FUNDS	1,800.00	0.00	0.00	1,800.00	0.00	100.00
Total_SERVICES AND SUPPLIES		8,050.00	200.00	0.00	8,248.97	1.03	99.99
Total_12900 TOWN ADMINISTRATOR		187,961.00	12,788.00	0.00	184,997.47	15,751.53	92.15
100-13200-57783	Reserve Fund Appropriation	80,011.00	-79,912.00	0.00	0.00	99.00	0.00
Total_SERVICES AND SUPPLIES		80,011.00	-79,912.00	0.00	0.00	99.00	0.00
Total_13200 RESERVE FUND		80,011.00	-79,912.00	0.00	0.00	99.00	0.00
100-13500-51112	SALARIES, APPOINTED POSITIONS	75,991.00	1,700.00	0.00	78,225.00	-534.00	100.69
100-13500-51113	WAGES, HOURLY	32,922.00	381.00	0.00	32,871.24	431.76	98.70
100-13500-51142	LONGEVITY	488.00	0.00	0.00	487.50	0.50	99.90
Total_LABOR AND RELATED		109,401.00	2,081.00	0.00	111,583.74	-101.74	100.09
100-13500-52307	HARPERS PAYROLL COSTS & FEES	12,380.00	0.00	0.00	11,906.68	473.32	96.18
100-13500-52319	ADMINS ACCOUNTING SYSTEM	15,120.00	0.00	0.00	16,020.00	-900.00	105.95
100-13500-54423	Forms	100.00	0.00	0.00	36.57	63.43	36.57
100-13500-54425	AOC-OFFICE SUPPLIES & EXPENSE	500.00	0.00	0.00	241.50	258.50	48.30
100-13500-57714	CONFERENCE REGISTRATION	500.00	0.00	0.00	290.00	210.00	58.00
100-13500-57731	Dues	100.00	0.00	0.00	80.00	20.00	80.00
Total_SERVICES AND SUPPLIES		28,700.00	0.00	0.00	28,574.75	125.25	99.56
Total_13500 ACCOUNTANT		138,101.00	2,081.00	0.00	140,158.49	23.51	99.98
100-13600-52331	AUDITING SERVICES	20,625.00	0.00	0.00	20,625.00	0.00	100.00
Total_SERVICES AND SUPPLIES		20,625.00	0.00	0.00	20,625.00	0.00	100.00
Total_13600 AUDIT OF TOWN ACCOUNTS		20,625.00	0.00	0.00	20,625.00	0.00	100.00

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-14100-51112	SALARIES, APPOINTED POSITIONS	61,412.00	726.00	0.00	62,324.30	-186.30	100.30
100-14100-51113	WAGES, HOURLY	22,208.00	264.00	0.00	21,871.79	600.21	97.33
Total LABOR AND RELATED		83,620.00	990.00	0.00	84,196.09	413.91	99.51
100-14100-52249	Book Binding	250.00	0.00	0.00	235.69	14.31	94.28
100-14100-52307	ASR-PATRIOT PROPERTIES	21,500.00	0.00	0.00	17,575.00	3,925.00	81.74
100-14100-52319	ASR-OTHER MAP UPDATES-JASON STANTON	1,000.00	0.00	0.00	1,000.00	0.00	100.00
100-14100-54425	ASR-OFFICE SUPPLIES & EXPENSE	400.00	0.00	0.00	308.12	91.88	77.03
100-14100-57713	ASSESSORS Conferences	500.00	0.00	0.00	585.73	-85.73	117.15
100-14100-60001	ASSESSORS ENCUMBERED FUNDS	14,975.00	0.00	0.00	14,975.00	0.00	100.00
Total SERVICES AND SUPPLIES		38,625.00	0.00	0.00	34,679.54	3,945.46	89.79
Total 14100 ASSESSORS		122,245.00	990.00	0.00	118,875.63	4,359.37	96.46
100-14200-52319	Prof & Tech - Misc Other	10,350.00	-1,105.00	0.00	8,150.00	1,095.00	88.16
Total SERVICES AND SUPPLIES		10,350.00	-1,105.00	0.00	8,150.00	1,095.00	88.16
Total 14200 GIS		10,350.00	-1,105.00	0.00	8,150.00	1,095.00	88.16
100-14500-51112	TRE-SALARIES, APPOINTED POSITIONS	75,750.00	0.00	0.00	75,750.00	0.00	100.00
100-14500-51113	WAGES, HOURLY	57,745.00	678.00	0.00	56,955.02	1,467.98	97.49
100-14500-51142	LONGEVITY	0.00	0.00	0.00	500.00	-500.00	0.00
Total LABOR AND RELATED		133,495.00	678.00	0.00	133,205.02	967.98	99.28
100-14500-52306	Advertising, Legal Notices	500.00	0.00	0.00	403.92	96.08	80.78
100-14500-52308	Data Processing	5,000.00	0.00	0.00	4,500.00	500.00	90.00
100-14500-52328	Banking Services	6,800.00	0.00	0.00	6,316.69	483.31	92.89
100-14500-54423	Forms	200.00	0.00	0.00	0.00	200.00	0.00
100-14500-54425	TRE-OFFICE SUPPLIES & EXPENSE	3,200.00	0.00	0.00	2,613.73	586.27	81.68
100-14500-57713	Conferences	600.00	0.00	0.00	682.89	-82.89	113.82
100-14500-57714	Conference Registration	100.00	0.00	0.00	25.00	75.00	25.00
100-14500-57731	Dues	135.00	0.00	0.00	100.00	35.00	74.07
100-14500-57749	Premium Bond	1,100.00	0.00	0.00	979.00	121.00	89.00
Total SERVICES AND SUPPLIES		17,635.00	0.00	0.00	15,621.23	2,013.77	88.58
Total 14500 TREASURER/COLLECTOR		151,130.00	678.00	0.00	148,826.25	2,981.75	98.04
100-15100-52301	Town Counsel Fees	5,500.00	24,300.00	0.00	24,002.00	5,798.00	80.54
100-15100-52307	Consulting Services	10,000.00	12,200.00	0.00	27,966.19	-5,766.19	125.97
100-15100-60001	LEGAL ENCUMBERED FUNDS	5,000.00	0.00	0.00	5,000.00	0.00	100.00
Total SERVICES AND SUPPLIES		20,500.00	36,500.00	0.00	56,968.19	31.81	99.94
Total 15100 LAW DEPARTMENT		20,500.00	36,500.00	0.00	56,968.19	31.81	99.94
100-15200-52303	Medical/Random Drug Testing	500.00	0.00	0.00	212.50	287.50	42.50
100-15200-52306	Advertising, Legal Notices	500.00	0.00	0.00	0.00	500.00	0.00
100-15200-52307	Consulting Services	0.00	5,000.00	2,500.00	2,500.00	0.00	100.00
100-15200-54423	Forms	150.00	0.00	187.95	130.13	-168.08	212.05
100-15200-57731	Dues	150.00	0.00	0.00	150.00	0.00	100.00
Total SERVICES AND SUPPLIES		1,300.00	5,000.00	2,687.95	2,992.63	619.42	90.17
Total 15200 PERSONNEL BOARD		1,300.00	5,000.00	2,687.95	2,992.63	619.42	90.17
100-15500-51112	SALARIES, APPOINTED POSITIONS	76,253.00	882.00	0.00	77,508.80	-373.80	100.49
100-15500-51113	INF-WAGES (WEBMASTER STIPEND)	2,700.00	0.00	0.00	2,700.00	0.00	100.00
Total LABOR AND RELATED		78,953.00	882.00	0.00	80,208.80	-373.80	100.47
100-15500-52252	R&M-Data Processing Equipment	9,000.00	0.00	0.00	8,508.71	491.29	94.54
100-15500-52273	R&L-Communications Equipment	700.00	0.00	0.00	144.96	555.04	20.71
100-15500-52307	Consulting Services	675.00	0.00	0.00	560.09	114.91	82.98
Total SERVICES AND SUPPLIES		10,375.00	0.00	0.00	9,213.76	1,161.24	88.81
Total 15500 INFORMATION SYSTEMS TECHNOLOGY COMMITTEE		89,328.00	882.00	0.00	89,422.56	787.44	99.13

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Unspent Balance</u>	<u>Percent Used</u>
100-15700-52245	R&M-Communications Equipment	2,000.00	0.00	0.00	1,278.35	721.65	63.92
100-15700-52341	Telephone	25,253.00	0.00	400.00	19,474.98	5,378.02	78.70
_Total_SERVICES AND SUPPLIES		27,253.00	0.00	400.00	20,753.33	6,099.67	77.62
_Total_15700 CENTRAL TELEPHONE		27,253.00	0.00	400.00	20,753.33	6,099.67	77.62
100-15800-52304	Legal, Tax Title	2,500.00	0.00	0.00	1,301.67	1,198.33	52.07
100-15800-56691	Land Court Costs	750.00	0.00	0.00	0.00	750.00	0.00
100-15800-56692	Registry of Deeds	1,250.00	0.00	0.00	3,000.00	-1,750.00	240.00
_Total_SERVICES AND SUPPLIES		4,500.00	0.00	0.00	4,301.67	198.33	95.59
_Total_15800 TAX TITLE FORECLOSURE		4,500.00	0.00	0.00	4,301.67	198.33	95.59
100-15900-52342	Postage	23,500.00	0.00	0.00	19,453.74	4,046.26	82.78
100-15900-52343	Postage Meter Rental	7,300.00	0.00	0.00	10,487.68	-3,187.68	143.67
100-15900-52346	Permit Renewal	450.00	0.00	0.00	225.00	225.00	50.00
100-15900-54425	POS-OFFICE SUPPLIES & EXPENSE	250.00	0.00	0.00	347.42	-97.42	138.97
_Total_SERVICES AND SUPPLIES		31,500.00	0.00	0.00	30,513.84	986.16	96.87
_Total_15900 POSTAGE METER		31,500.00	0.00	0.00	30,513.84	986.16	96.87
100-16100-51111	SALARIES, ELECTED OFFICIALS	55,857.00	0.00	0.00	55,857.00	0.00	100.00
100-16100-51113	WAGES, HOURLY - GENERAL TOWN HALL	19,866.00	-10,450.00	0.00	9,223.68	192.32	97.96
_Total_LABOR AND RELATED		75,723.00	-10,450.00	0.00	65,080.68	192.32	99.71
100-16100-52249	Book Binding	350.00	0.00	0.00	0.00	350.00	0.00
100-16100-52306	Advertising, Legal Notices	400.00	0.00	0.00	0.00	400.00	0.00
100-16100-54425	CLK-OFFICE SUPPLIES & EXPENSE	615.00	0.00	0.00	546.67	68.33	88.89
100-16100-54427	Dog Licenses	315.00	0.00	0.00	315.00	0.00	100.00
100-16100-57713	Conferences	400.00	0.00	0.00	228.00	172.00	57.00
100-16100-57731	Dues	800.00	0.00	0.00	150.00	650.00	18.75
100-16100-57749	Premium Bond	200.00	0.00	0.00	175.00	25.00	87.50
_Total_SERVICES AND SUPPLIES		3,080.00	0.00	0.00	1,414.67	1,665.33	45.93
_Total_16100 TOWN CLERK		78,803.00	-10,450.00	0.00	66,495.35	1,857.65	97.28
100-16200-51195	FEES - ELECTION WORKERS	6,000.00	0.00	0.00	3,686.27	2,313.73	61.44
_Total_LABOR AND RELATED		6,000.00	0.00	0.00	3,686.27	2,313.73	61.44
100-16200-52244	R&M-Office Equipment	600.00	0.00	0.00	600.00	0.00	100.00
100-16200-52309	Public Safety-Police Details	1,800.00	0.00	0.00	1,071.00	729.00	59.50
100-16200-52319	Prof & Tech - Misc Other	3,500.00	0.00	0.00	3,389.80	110.20	96.85
100-16200-54425	ELC-OFFICE SUPPLIES & EXPENSE	1,750.00	0.00	0.00	499.13	1,250.87	28.52
100-16200-54491	Refreshments	300.00	0.00	0.00	90.30	209.70	30.10
_Total_SERVICES AND SUPPLIES		7,950.00	0.00	0.00	5,650.23	2,299.77	71.07
_Total_16200 ELECTIONS		13,950.00	0.00	0.00	9,336.50	4,613.50	66.93
100-16300-51112	SALARIES, APPOINTED POSITIONS	2,290.00	0.00	0.00	2,290.00	0.00	100.00
_Total_LABOR AND RELATED		2,290.00	0.00	0.00	2,290.00	0.00	100.00
100-16300-52313	Printing	1,400.00	0.00	0.00	1,400.00	0.00	100.00
100-16300-52342	Postage	2,200.00	0.00	0.00	2,200.00	0.00	100.00
100-16300-54425	REG-OFFICE SUPPLIES & EXPENSE	400.00	0.00	0.00	400.00	0.00	100.00
_Total_SERVICES AND SUPPLIES		4,000.00	0.00	0.00	4,000.00	0.00	100.00
_Total_16300 REGISTRATION		6,290.00	0.00	0.00	6,290.00	0.00	100.00

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-17100-51113	WAGES, HOURLY	40,814.00	443.00	0.00	38,186.66	3,070.34	92.56
Total LABOR AND RELATED		40,814.00	443.00	0.00	38,186.66	3,070.34	92.56
Total_17100 CONSERVATION COMMISSION		40,814.00	443.00	0.00	38,186.66	3,070.34	92.56
100-17500-51113	WAGES, HOURLY	45,590.00	529.00	0.00	46,222.42	-103.42	100.22
100-17500-51142	PLANNING BOARD LONGEVITY	507.00	0.00	0.00	506.25	0.75	99.85
Total LABOR AND RELATED		46,097.00	529.00	0.00	46,728.67	-102.67	100.22
100-17500-52306	Advertising, Legal Notices	615.00	0.00	0.00	415.28	199.72	67.53
100-17500-54425	PLA-OFFICE SUPPLIES & EXPENSE	500.00	0.00	0.00	428.99	71.01	85.80
100-17500-56694	N.M.C.O.G. MEMBERSHIP DUES	3,294.00	0.00	0.00	3,293.98	0.02	100.00
Total SERVICES AND SUPPLIES		4,409.00	0.00	0.00	4,138.25	270.75	93.86
Total_17500 PLANNING BOARD		50,506.00	529.00	0.00	50,866.92	168.08	99.67
100-17600-51113	WAGES, HOURLY	9,194.00	1,842.00	0.00	11,032.45	3.55	99.97
Total LABOR AND RELATED		9,194.00	1,842.00	0.00	11,032.45	3.55	99.97
100-17600-54425	APP-OFFICE SUPPLIES & EXPENSE	250.00	0.00	0.00	249.57	0.43	99.83
Total SERVICES AND SUPPLIES		250.00	0.00	0.00	249.57	0.43	99.83
Total_17600 BOARD OF APPEALS		9,444.00	1,842.00	0.00	11,282.02	3.98	99.97
100-19200-90009	STM 11/12 #4 TH MAINT	1,576.92	0.00	0.00	1,576.92	0.00	100.00
100-19200-90017	STM 11/12 #9 TOWN HALL ROOF	40,000.00	0.00	0.00	39,200.00	800.00	98.00
100-19200-90051	ART 26 ATM 5/6/13 TOWN HALL REPAIRS	2,148.07	0.00	0.00	2,148.07	0.00	100.00
Total TOWN MEETING ARTICLES		43,724.99	0.00	0.00	42,924.99	800.00	98.17
100-19200-51113	WAGES, HOURLY	42,433.00	496.00	0.00	42,645.88	283.12	99.34
100-19200-51130	OVERTIME	1,500.00	0.00	0.00	971.18	528.82	64.75
100-19200-51142	LONGEVITY	1,050.00	0.00	0.00	1,050.00	0.00	100.00
Total LABOR AND RELATED		44,983.00	496.00	0.00	44,667.06	811.94	98.22
100-19200-52211	Electricity-Building	11,000.00	0.00	1,200.00	12,123.40	-2,323.40	121.12
100-19200-52215	NATURAL GAS - HEATING	4,800.00	0.00	0.00	4,727.58	72.42	98.49
100-19200-52231	Town Water	275.00	0.00	0.00	379.65	-104.65	138.06
100-19200-52232	Town Sewer	350.00	0.00	0.00	445.49	-95.49	127.28
100-19200-52241	R&M-Building & Grounds	2,000.00	1,800.00	0.00	4,167.07	-367.07	109.66
100-19200-52261	R&M-Heating/Air Cond Equipment	2,000.00	0.00	0.00	879.67	1,120.33	43.98
100-19200-52280	R&L-Office Equipment	4,700.00	0.00	0.00	4,714.75	-14.75	100.31
100-19200-52293	Solid Waste Disposal	1,400.00	0.00	0.00	800.00	600.00	57.14
100-19200-52319	Prof & Tech - Misc Other	300.00	0.00	0.00	139.12	160.88	46.37
100-19200-54424	Photocopy	1,400.00	0.00	0.00	1,263.77	136.23	90.27
100-19200-54430	TOWN HALL BLDG REP & MAINT SUP	0.00	0.00	0.00	0.00	0.00	0.00
100-19200-54432	Paint	0.00	0.00	0.00	295.89	-295.89	0.00
100-19200-54449	Other Bldg Repair & Maint	1,500.00	0.00	0.00	1,262.19	237.81	84.15
100-19200-54599	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00	0.00
100-19200-57711	Mileage	125.00	0.00	0.00	25.65	99.35	20.52
100-19200-60001	TOWN HALL ENCUMBERED FUNDS	11,447.95	0.00	0.00	11,312.66	135.29	98.82
Total SERVICES AND SUPPLIES		41,297.95	1,800.00	1,200.00	42,536.89	-638.94	101.48
Total_19200 TOWN HALL		130,005.94	2,296.00	1,200.00	130,128.94	973.00	99.27

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-21100-90015	FY14 ATM 5/13 #17 PSC REPAIRS	615.48	0.00	0.00	615.48	0.00	100.00
100-21100-90047	ART 1 ATM 5/5/14 BLDG REPAIRS-PUBLIC SAF	5,438.82	-17.07	0.00	5,421.75	0.00	100.00
Total_TOWN MEETING ARTICLES		6,054.30	-17.07	0.00	6,037.23	0.00	100.00
100-21100-51112	SALARIES, APPOINTED POSITIONS	126,210.00	0.00	0.00	132,521.00	-6,311.00	105.00
100-21100-51113	WAGES, HOURLY	948,475.00	60,032.00	0.00	981,542.99	26,964.01	97.33
100-21100-51130	OVERTIME	275,000.00	0.00	0.00	295,567.97	-20,567.97	107.48
100-21100-51141	EDUCATIONAL INCENTIVE	47,970.00	0.00	0.00	46,152.00	1,818.00	96.21
100-21100-51142	LONGEVITY	14,450.00	0.00	0.00	12,125.00	2,325.00	83.91
100-21100-51192	UNIFORM ALLOWANCE	18,300.00	0.00	0.00	18,768.67	-468.67	102.56
Total_LABOR AND RELATED		1,430,405.00	60,032.00	0.00	1,486,677.63	3,759.37	99.75
100-21100-52211	Electricity-Building	27,500.00	0.00	0.00	20,848.91	6,651.09	75.81
100-21100-52215	Natural Gas-Heating	15,000.00	0.00	0.00	7,534.47	7,465.53	50.23
100-21100-52231	Town Water	900.00	0.00	0.00	1,266.72	-366.72	140.75
100-21100-52241	R&M-Building & Grounds	9,650.00	0.00	0.00	28,155.96	-18,505.96	291.77
100-21100-52242	R&M-Vehicles	18,500.00	0.00	0.00	18,978.23	-478.23	102.59
100-21100-52252	R&M-Data Processing Equipment	17,005.00	0.00	0.00	18,451.00	-1,446.00	108.50
100-21100-52253	R&M-Other Police Equipment	2,050.00	0.00	0.00	610.13	1,439.87	29.76
100-21100-52273	R&L-Communications Equipment	6,100.00	0.00	0.00	7,769.07	-1,669.07	127.36
100-21100-52292	Snow Removal	3,000.00	0.00	0.00	3,000.00	0.00	100.00
100-21100-52293	Solid Waste Disposal	2,698.00	0.00	0.00	1,620.99	1,077.01	60.08
100-21100-52319	Prof & Tech - Misc Other	0.00	10,400.00	0.00	10,400.00	0.00	100.00
100-21100-52323	Training	2,000.00	0.00	0.00	3,140.00	-1,140.00	157.00
100-21100-52326	Testing	750.00	0.00	0.00	5,814.00	-5,064.00	775.20
100-21100-52342	Postage	500.00	0.00	0.00	341.00	159.00	68.20
100-21100-52385	VACS Ticket Processing	300.00	0.00	0.00	69.77	230.23	23.26
100-21100-54411	Gasoline	53,000.00	-3,300.00	0.00	26,936.15	22,763.85	54.20
100-21100-54425	POL-OFFICE SUPPLIES & EXPENSE	2,200.00	0.00	0.00	2,054.60	145.40	93.39
100-21100-54426	Data Processing	5,100.00	0.00	0.00	1,211.42	3,888.58	23.75
100-21100-54459	Other Custodial	1,900.00	0.00	0.00	1,243.42	656.58	65.44
100-21100-54492	Food Service	150.00	0.00	0.00	185.49	-35.49	123.66
100-21100-54585	Ammunition	3,000.00	0.00	0.00	5,269.39	-2,269.39	175.65
100-21100-54591	Uniforms	1,000.00	0.00	0.00	1,670.00	-670.00	167.00
100-21100-54599	Miscellaneous Other	4,950.00	0.00	0.00	5,272.52	-322.52	106.52
100-21100-57712	Meetings	5,100.00	0.00	0.00	2,460.00	2,640.00	48.24
100-21100-57731	Dues	8,500.00	-7,100.00	0.00	1,414.00	-14.00	101.00
100-21100-60001	POLICE DEPT ENCUMBERED FUNDS	6,493.90	0.00	0.00	6,493.90	0.00	100.00
Total_SERVICES AND SUPPLIES		197,346.90	0.00	0.00	182,211.14	15,135.76	92.33
Total_21100 POLICE DEPARTMENT		1,633,806.20	60,014.93	0.00	1,674,926.00	18,895.13	98.88
100-22100-90059	FIRE-ART 22 ATM 5/6/13 MOBILE TERMINALS	127.76	0.00	0.00	127.76	0.00	100.00
Total_		127.76	0.00	0.00	127.76	0.00	100.00
100-22100-90019	FY14 ATM 5/13 #21 FIRE PROT GEAR (10)	89.26	0.00	0.00	89.26	0.00	100.00
Total_TOWN MEETING ARTICLES		89.26	0.00	0.00	89.26	0.00	100.00
100-22100-58856	FIRE-FY 14 ASST TO FF EQUIP GRANT MATCH E	0.00	2,402.00	0.00	2,402.00	0.00	100.00
Total_CAPITAL OUTLAY		0.00	2,402.00	0.00	2,402.00	0.00	100.00
100-22100-51112	SALARIES, APPOINTED POSITIONS	72,250.00	847.00	0.00	73,096.00	1.00	100.00
100-22100-51113	WAGES, HOURLY	120,136.00	125.00	0.00	122,176.72	-1,915.72	101.59
100-22100-51130	OVERTIME	1,500.00	0.00	0.00	1,699.58	-199.58	113.31
100-22100-51142	LONGEVITY	1,193.00	0.00	0.00	1,233.00	-40.00	103.35
Total_LABOR AND RELATED		195,079.00	972.00	0.00	198,205.30	-2,154.30	101.10

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-22100-52211	Electricity-Building	7,100.00	0.00	283.41	6,892.65	-76.06	101.07
100-22100-52215	Natural Gas-Heating	8,100.00	0.00	0.00	4,339.32	3,760.68	53.57
100-22100-52231	Town Water	1,500.00	0.00	0.00	1,810.36	-310.36	120.69
100-22100-52241	R&M-Building & Grounds	11,050.00	0.00	0.00	12,680.23	-1,630.23	114.75
100-22100-52242	R&M-Vehicles	12,300.00	0.00	0.00	9,573.45	2,726.55	77.83
100-22100-52273	R&L-Communications Equipment	600.00	0.00	0.00	1,080.00	-480.00	180.00
100-22100-52299	Miscellaneous Other	2,625.00	0.00	168.80	943.40	1,512.80	42.37
100-22100-52303	Medical/Random Drug Testing	1,250.00	0.00	0.00	923.00	327.00	73.84
100-22100-52319	Prof & Tech - Misc Other	1,500.00	0.00	0.00	4,350.00	-2,850.00	290.00
100-22100-52323	Training	2,500.00	0.00	0.00	900.00	1,600.00	36.00
100-22100-54411	Gasoline	3,000.00	0.00	0.00	1,663.31	1,336.69	55.44
100-22100-54412	Diesel Fuel	7,000.00	0.00	0.00	3,191.37	3,808.63	45.59
100-22100-54425	FIR-OFFICE SUPPLIES & EXPENSE	400.00	0.00	0.00	812.90	-412.90	203.23
100-22100-54581	Firefighting Supplies	10,500.00	0.00	459.15	10,758.24	-717.39	106.83
100-22100-54591	Uniforms	1,050.00	0.00	0.00	311.21	738.79	29.64
100-22100-54599	Miscellaneous Other	100.00	0.00	0.00	666.41	-566.41	666.41
100-22100-57733	Memberships	2,700.00	0.00	0.00	2,418.85	281.15	89.59
100-22100-60001	FIRE DEPT ENCUMBERED FUNDS	20,000.00	0.00	0.00	17,642.00	2,358.00	88.21
Total_SERVICES AND SUPPLIES		93,275.00	0.00	911.36	80,956.70	11,406.94	87.77
Total_22100 FIRE DEPT		288,571.02	3,374.00	911.36	281,781.02	9,252.64	96.83
100-23100-51113	WAGES, HOURLY	283,594.00	0.00	0.00	241,892.50	41,701.50	85.30
100-23100-51130	OVERTIME	18,500.00	5,000.00	0.00	65,133.62	-41,633.62	277.16
100-23100-51142	LONGEVITY	1,105.00	0.00	0.00	1,075.00	30.00	97.29
Total_LABOR AND RELATED		303,199.00	5,000.00	0.00	308,101.12	97.88	99.97
100-23100-52245	R&M-Communications Equipment	2,900.00	0.00	0.00	362.00	2,538.00	12.48
100-23100-52257	R&M-Ambulance Equipment	2,200.00	0.00	0.00	13,003.32	-10,803.32	591.06
100-23100-52276	R&L-Minor Outside	1,300.00	0.00	0.00	1,557.44	-257.44	119.80
100-23100-52293	Solid Waste Disposal	400.00	0.00	0.00	351.00	49.00	87.75
100-23100-52299	Miscellaneous Other	250.00	0.00	0.00	22.00	228.00	8.80
100-23100-52303	Medical/Random Drug Testing	1,000.00	0.00	0.00	1,968.00	-968.00	196.80
100-23100-52306	Advertising, Legal Notices	200.00	0.00	0.00	0.00	200.00	0.00
100-23100-52307	MEDICAL BILLING SERVICES	0.00	357.00	0.00	356.20	0.80	99.78
100-23100-52308	Data Processing	2,895.00	0.00	0.00	2,675.00	220.00	92.40
100-23100-52323	Training	800.00	0.00	0.00	225.00	575.00	28.13
100-23100-52356	License Renew als	3,500.00	0.00	0.00	1,850.00	1,650.00	52.86
100-23100-54411	Gasoline	750.00	0.00	0.00	23.28	726.72	3.10
100-23100-54412	Diesel Fuel	10,250.00	0.00	0.00	5,575.54	4,674.46	54.40
100-23100-54425	AMB-OFFICE SUPPLIES & EXPENSE	1,200.00	0.00	0.00	774.20	425.80	64.52
100-23100-54485	Parts & Accessories	3,500.00	0.00	0.00	2,121.53	1,378.47	60.62
100-23100-54501	Ambulance Supplies	19,500.00	0.00	31.70	24,620.00	-5,151.70	126.42
100-23100-54591	Uniforms	5,800.00	0.00	0.00	3,432.53	2,367.47	59.18
100-23100-57715	Tuition	3,100.00	0.00	0.00	1,155.00	1,945.00	37.26
100-23100-57733	Memberships	6,800.00	0.00	0.00	6,941.50	-141.50	102.08
100-23100-57734	AMBULANCE "ALS" FEES	0.00	2,000.00	0.00	1,375.00	625.00	68.75
Total_SERVICES AND SUPPLIES		66,345.00	2,357.00	31.70	68,388.54	281.76	99.59
Total_23100 AMBULANCE SERVICE		369,544.00	7,357.00	31.70	376,489.66	379.64	99.90

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-24100-51113	WAGES, HOURLY	69,495.00	829.00	0.00	69,810.33	513.67	99.27
100-24100-51142	LONGEVITY	801.00	0.00	0.00	832.00	-31.00	103.87
Total LABOR AND RELATED		70,296.00	829.00	0.00	70,642.33	482.67	99.32
100-24100-54423	Forms	650.00	0.00	0.00	691.64	-41.64	106.41
100-24100-57711	Mileage	1,500.00	0.00	0.00	1,338.14	161.86	89.21
100-24100-57715	Tuition	100.00	0.00	0.00	69.16	30.84	69.16
100-24100-57731	Dues	100.00	0.00	0.00	125.00	-25.00	125.00
Total SERVICES AND SUPPLIES		2,350.00	0.00	0.00	2,223.94	126.06	94.64
Total 24100 BUILDING AND ZONING OFFICER		72,646.00	829.00	0.00	72,866.27	608.73	99.17
100-24200-51112	SALARIES, APPOINTED POSITIONS	2,381.00	0.00	0.00	2,381.00	0.00	100.00
100-24200-51193	INSPECTION FEES	5,200.00	0.00	0.00	4,152.00	1,048.00	79.85
Total LABOR AND RELATED		7,581.00	0.00	0.00	6,533.00	1,048.00	86.18
100-24200-57711	Mileage	50.00	0.00	0.00	180.64	-130.64	361.28
100-24200-57714	Conference Registration	165.00	0.00	0.00	310.00	-145.00	187.88
100-24200-57731	Dues	35.00	0.00	0.00	0.00	35.00	0.00
Total SERVICES AND SUPPLIES		250.00	0.00	0.00	490.64	-240.64	196.26
Total 24200 GAS INSPECTOR		7,831.00	0.00	0.00	7,023.64	807.36	89.69
100-24300-51112	SALARIES, APPOINTED POSITIONS	2,319.00	0.00	0.00	2,319.00	0.00	100.00
100-24300-51193	INSPECTION FEES	5,200.00	594.00	0.00	5,794.00	0.00	100.00
Total LABOR AND RELATED		7,519.00	594.00	0.00	8,113.00	0.00	100.00
100-24300-57711	Mileage	50.00	0.00	0.00	75.90	-25.90	151.80
100-24300-57714	Conference Registration	165.00	0.00	0.00	174.10	-9.10	105.52
100-24300-57731	PLU-DUES	35.00	0.00	0.00	0.00	35.00	0.00
Total SERVICES AND SUPPLIES		250.00	0.00	0.00	250.00	0.00	100.00
Total 24300 PLUMBING INSPECTOR		7,769.00	594.00	0.00	8,363.00	0.00	100.00
100-24400-51112	SALARIES, APPOINTED POSITIONS	4,825.00	0.00	0.00	4,825.00	0.00	100.00
Total LABOR AND RELATED		4,825.00	0.00	0.00	4,825.00	0.00	100.00
100-24400-54423	Forms	75.00	60.00	0.00	133.86	1.14	99.16
100-24400-57711	Mileage	50.00	0.00	0.00	0.00	50.00	0.00
Total SERVICES AND SUPPLIES		125.00	60.00	0.00	133.86	51.14	72.36
Total 24400 SEALER OF WEIGHTS AND MEASURES		4,950.00	60.00	0.00	4,958.86	51.14	98.98
100-24500-51112	SALARIES, APPOINTED POSITIONS	1,347.00	0.00	0.00	1,347.00	0.00	100.00
100-24500-51193	INSPECTION FEES	10,543.00	5,632.00	0.00	16,425.00	-250.00	101.55
Total LABOR AND RELATED		11,890.00	5,632.00	0.00	17,772.00	-250.00	101.43
100-24500-57711	Mileage	50.00	0.00	0.00	0.00	50.00	0.00
100-24500-57714	CONFERENCE REGISTRATION	200.00	0.00	0.00	0.00	200.00	0.00
Total SERVICES AND SUPPLIES		250.00	0.00	0.00	0.00	250.00	0.00
Total 24500 WIRING INSPECTOR		12,140.00	5,632.00	0.00	17,772.00	0.00	100.00
100-25100-51112	SALARIES, APPOINTED POSITIONS	64,256.00	751.00	0.00	65,006.24	0.76	100.00
100-25100-51113	WAGES, HOURLY	192,273.00	-25,677.00	0.00	166,656.73	-60.73	100.04
100-25100-51130	OVERTIME	31,000.00	0.00	0.00	29,994.70	1,005.30	96.76
100-25100-51142	LONGEVITY	1,545.00	0.00	0.00	1,545.00	0.00	100.00
Total LABOR AND RELATED		289,074.00	-24,926.00	0.00	263,202.67	945.33	99.64

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-25100-51112	SALARIES, APPOINTED POSITIONS	64,256.00	751.00	0.00	65,006.24	0.76	100.00
100-25100-51113	WAGES, HOURLY	192,273.00	-25,677.00	0.00	166,656.73	-60.73	100.00
100-25100-51130	OVERTIME	31,000.00	0.00	0.00	29,994.70	1,005.30	96.76
100-25100-51142	LONGEVITY	1,545.00	0.00	0.00	1,545.00	0.00	100.00
Total LABOR AND RELATED		289,074.00	-24,926.00	0.00	263,202.67	945.33	99.64
100-25100-52211	Electricity-Building	1,700.00	0.00	0.00	3,018.73	-1,318.73	177.57
100-25100-52241	R&M-Building & Grounds	835.00	0.00	0.00	303.24	531.76	36.32
100-25100-52244	R&M-Office Equipment	585.00	0.00	0.00	508.41	76.59	86.91
100-25100-52245	R&M-Communications Equipment	2,000.00	27,764.00	0.00	29,282.37	481.63	98.38
100-25100-52252	R&M-Data Processing Equipment	8,900.00	0.00	0.00	8,865.18	34.82	99.61
100-25100-54425	CMM-OFFICE SUPPLIES & EXPENSE	950.00	0.00	0.00	875.69	74.31	92.18
100-25100-54589	Communications	1,315.00	0.00	0.00	1,315.00	0.00	100.00
100-25100-57731	Dues	480.00	0.00	0.00	262.00	218.00	54.58
Total SERVICES AND SUPPLIES		16,765.00	27,764.00	0.00	44,430.62	98.38	99.78
Total 25100 COMMUNICATIONS CENTER		305,839.00	2,838.00	0.00	307,633.29	1,043.71	99.66
100-29100-52241	R&M-Building & Grounds	50.00	0.00	0.00	0.00	50.00	0.00
100-29100-52242	R&M-Vehicles	300.00	0.00	809.95	594.68	-1,104.63	468.21
100-29100-52341	Telephone	375.00	0.00	0.00	307.70	67.30	82.05
100-29100-54411	Gasoline	800.00	0.00	0.00	237.12	562.88	29.64
100-29100-54483	Batteries & Anti-Freeze	100.00	0.00	0.00	0.00	100.00	0.00
100-29100-54515	Training	2,700.00	0.00	0.00	0.00	2,700.00	0.00
100-29100-54585	Ammunition	1,700.00	0.00	0.00	2,846.00	-1,146.00	167.41
100-29100-54589	Communications	50.00	0.00	0.00	0.00	50.00	0.00
100-29100-54591	Uniforms	2,000.00	0.00	1,557.00	1,158.33	-715.33	135.77
100-29100-54592	Recognition Awards	50.00	0.00	0.00	282.93	-232.93	565.86
100-29100-57731	EMA - DUES	100.00	0.00	0.00	100.00	0.00	100.00
Total SERVICES AND SUPPLIES		8,225.00	0.00	2,366.95	5,526.76	331.29	95.97
Total 29100 EMERGENCY MANAGEMENT AGENCY		8,225.00	0.00	2,366.95	5,526.76	331.29	95.97
100-29200-51113	WAGES, HOURLY	17,934.00	211.00	0.00	18,120.02	24.98	99.86
Total LABOR AND RELATED		17,934.00	211.00	0.00	18,120.02	24.98	99.86
100-29200-52321	Veterinarian Services	3,300.00	0.00	0.00	0.00	3,300.00	0.00
100-29200-54425	ACO-OFFICE SUPPLIES & EXPENSE	100.00	0.00	0.00	0.00	100.00	0.00
100-29200-54586	Kennel	2,000.00	0.00	0.00	1,992.00	8.00	99.60
100-29200-57711	ACO-MILEAGE	750.00	0.00	0.00	0.00	750.00	0.00
Total SERVICES AND SUPPLIES		6,150.00	0.00	0.00	1,992.00	4,158.00	32.39
Total 29200 ANIMAL CONTROL OFFICER		24,084.00	211.00	0.00	20,112.02	4,182.98	82.78
100-29300-52246	R&M-Traffic Controls	960.00	0.00	0.00	0.00	960.00	0.00
100-29300-54587	Safety & Traffic Signs	2,878.00	0.00	210.00	3,003.75	-335.75	111.67
Total SERVICES AND SUPPLIES		3,838.00	0.00	210.00	3,003.75	624.25	83.74
Total 29300 SAFETY, TRAFFIC SIGNS & SIGNALS		3,838.00	0.00	210.00	3,003.75	624.25	83.74
100-29600-52319	Prof & Tech - Misc Other	350.00	0.00	0.00	350.00	0.00	100.00
Total SERVICES AND SUPPLIES		350.00	0.00	0.00	350.00	0.00	100.00
Total 29600 CONSTABLES		350.00	0.00	0.00	350.00	0.00	100.00
100-31100-56693	NVT-REG SCHOOL DIST OPERATING ASSESSMENT	1,552,088.00	0.00	0.00	1,552,088.00	0.00	100.00
100-31100-59101	NVT-REG SCHOOL DIST DEBT-EXCLUDED	111,249.00	0.00	0.00	111,249.00	0.00	100.00
100-31100-59105	NVT-REG SCHOOL DIST DEBT-ROOF PROJECT	35,108.00	0.00	0.00	35,108.00	0.00	100.00
Total SERVICES AND SUPPLIES		1,698,445.00	0.00	0.00	1,698,445.00	0.00	100.00
Total 31100 NASHOBA VALLEY TEC HIGH SCHOOL		1,698,445.00	0.00	0.00	1,698,445.00	0.00	100.00
100-32100-56693	NMR-REG SCHOOL DIST OPERATING ASSESSMENT	12,133,036.00	0.00	0.00	12,133,036.00	0.00	100.00
100-32100-59102	NMRSD DEBT - VARNUM BROOK	224,400.00	0.00	0.00	224,400.00	0.00	100.00
100-32100-59103	NMRSD DEBT - NISSITUSIT	362,338.00	-28,478.00	0.00	333,860.00	0.00	100.00
100-32100-59104	NMRSD DEBT - NEW HIGH SCHOOL	12,332.00	0.00	0.00	12,332.00	0.00	100.00
Total SERVICES AND SUPPLIES		12,732,106.00	-28,478.00	0.00	12,703,628.00	0.00	100.00
Total 32100 NO MIDDLESEX REG SCH DISTRICT		12,732,106.00	-28,478.00	0.00	12,703,628.00	0.00	100.00

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-41100-51112	SALARIES, APPOINTED POSITIONS	39,932.00	0.00	0.00	40,498.54	-566.54	101.42
100-41100-51113	WAGES, HOURLY	29,361.00	348.00	0.00	29,553.88	155.12	99.48
100-41100-51142	LONGEVITY	98.00	0.00	0.00	113.74	-15.74	116.06
Total LABOR AND RELATED		69,391.00	348.00	0.00	70,166.16	-427.16	100.61
100-41100-52242	R&M-Vehicles	500.00	0.00	0.00	35.00	465.00	7.00
100-41100-52336	ENG-LICENSE RENEWALS	150.00	0.00	0.00	0.00	150.00	0.00
100-41100-54411	Gasoline	345.00	0.00	0.00	97.31	247.69	28.21
100-41100-54425	ENG-OFFICE SUPPLIES & EXPENSE	250.00	0.00	0.00	248.24	1.76	99.30
100-41100-54579	Misc Other Public Works	350.00	0.00	0.00	188.99	161.01	54.00
100-41100-56692	Registry of Deeds	200.00	0.00	0.00	150.00	50.00	75.00
100-41100-56696	ENG-STATE INSPECTION	40.00	0.00	0.00	0.00	40.00	0.00
100-41100-57711	Mileage	50.00	0.00	0.00	0.00	50.00	0.00
100-41100-57712	Meetings	300.00	0.00	0.00	460.00	-160.00	153.33
100-41100-57731	Dues	250.00	0.00	0.00	100.00	150.00	40.00
Total SERVICES AND SUPPLIES		2,435.00	0.00	0.00	1,279.54	1,155.46	52.55
Total 41100 TOWN ENGINEER		71,826.00	348.00	0.00	71,445.70	728.30	98.99
100-42200-90055	HWY-ART 36 ATM 5/7/07 EPA COMPLIANCE - P	221.58	0.00	0.00	221.58	0.00	100.00
Total		221.58	0.00	0.00	221.58	0.00	100.00
100-42200-90023	STM 11/12 #3 HWY CHIPPER	1,376.57	-989.94	0.00	386.63	0.00	100.00
100-42200-90026	FY14 ATM 5/13 #25 OIL HEATER	1,090.00	0.00	0.00	1,090.00	0.00	100.00
Total TOWN MEETING ARTICLES		2,466.57	-989.94	0.00	1,476.63	0.00	100.00
100-42200-51112	SALARIES, APPOINTED POSITIONS	78,542.00	997.00	0.00	79,538.74	0.26	100.00
100-42200-51113	WAGES, HOURLY	336,619.00	4,945.00	0.00	329,954.31	11,609.69	96.60
100-42200-51114	WAGES - SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00
100-42200-51130	OVERTIME	13,000.00	0.00	0.00	9,106.65	3,893.35	70.05
100-42200-51142	LONGEVITY	5,446.00	0.00	0.00	5,636.00	-190.00	103.49
Total LABOR AND RELATED		433,607.00	5,942.00	0.00	424,235.70	15,313.30	96.52
100-42200-52211	Electricity-Building	6,000.00	0.00	0.00	6,328.20	-328.20	105.47
100-42200-52215	Natural Gas-Heating	1,913.00	0.00	0.00	834.02	1,078.98	43.60
100-42200-52231	Town Water	375.00	0.00	0.00	300.04	74.96	80.01
100-42200-52232	Town Sewer	500.00	0.00	0.00	603.50	-103.50	120.70
100-42200-52241	R&M-Building & Grounds	1,250.00	0.00	0.00	2,284.39	-1,034.39	182.75
100-42200-52242	R&M-Vehicles	11,500.00	0.00	0.00	8,917.59	2,582.41	77.54
100-42200-52248	Street Paving & Marking	25,000.00	0.00	0.00	23,563.63	1,436.37	94.26
100-42200-52272	R&L-Const.Snow, Law n Equipment	3,000.00	0.00	0.00	2,350.00	650.00	78.33
100-42200-52273	R&L-Communications Equipment	1,000.00	0.00	0.00	2,278.08	-1,278.08	227.81
100-42200-52280	R&L-Office Equipment	1,200.00	0.00	0.00	2,062.32	-862.32	171.86
100-42200-52297	Stump Grinding Service	3,000.00	0.00	0.00	2,443.75	556.25	81.46
100-42200-52303	Medical/Random Drug Testing	800.00	0.00	0.00	1,077.00	-277.00	134.63
100-42200-52319	Prof & Tech - Misc Other	2,500.00	0.00	0.00	2,540.00	-40.00	101.60
100-42200-52334	Asphalt Recycling	22,500.00	0.00	0.00	20,444.97	2,055.03	90.87
100-42200-52336	License Renewals	1,000.00	0.00	0.00	1,088.50	-88.50	108.85
100-42200-52382	Animal & Pest Control	1,000.00	0.00	0.00	0.00	1,000.00	0.00
100-42200-54411	Gasoline	5,000.00	0.00	0.00	3,788.36	1,211.64	75.77
100-42200-54412	Diesel Fuel	5,000.00	0.00	0.00	10,925.16	-5,925.16	218.50
100-42200-54425	HWY-OFFICE SUPPLIES & EXPENSE	7,150.00	0.00	0.00	6,841.79	308.21	96.69
100-42200-54431	Hardware	0.00	0.00	0.00	0.00	0.00	0.00
100-42200-54449	Other Bldg Repair & Maint	9,500.00	0.00	0.00	9,782.38	-282.38	102.97
100-42200-54485	Parts & Accessories	35,000.00	0.00	0.00	37,851.12	-2,851.12	108.15
100-42200-54530	HIGHWAYS - ROADWAY MAINTENANCE	15,000.00	0.00	0.00	18,328.75	-3,328.75	122.19
100-42200-54531	Sand, Gravel & Stone	2,000.00	0.00	0.00	3,099.23	-1,099.23	154.96
100-42200-54533	Bituminous Concrete	7,500.00	0.00	0.00	7,146.74	353.26	95.29
100-42200-54555	Curbing & Guardrails	8,500.00	0.00	0.00	8,447.65	52.35	99.38
100-42200-54579	Misc Other Public Works	12,750.00	0.00	0.00	14,519.48	-1,769.48	113.88
100-42200-54591	Uniforms	4,500.00	0.00	0.00	4,087.05	412.95	90.82
100-42200-54599	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00	0.00
Total SERVICES AND SUPPLIES		194,438.00	0.00	0.00	201,933.70	-7,495.70	103.86
Total 42200 HIGHWAYS-CONST & MAINTENANCE		630,733.15	4,952.06	0.00	627,867.61	7,817.60	98.77

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-42300-51114	SNO-SNOW & ICE - REGULAR WAGES	0.00	0.00	0.00	9,737.56	-9,737.56	0.00
100-42300-51130	SNO-SNOW & ICE - OVERTIME WAGES	66,600.00	0.00	0.00	39,869.36	26,730.64	59.86
Total LABOR AND RELATED		66,600.00	0.00	0.00	49,606.92	16,993.08	74.49
100-42300-54556	SNO-SNOW & ICE EXPENSES	113,400.00	19,098.00	0.00	149,490.46	-16,992.46	112.83
Total SERVICES AND SUPPLIES		113,400.00	19,098.00	0.00	149,490.46	-16,992.46	112.83
Total 42300 SNOW & ICE		180,000.00	19,098.00	0.00	199,097.38	0.62	100.00
100-42400-52213	Electricity-Street Lights	45,000.00	6,200.00	585.00	50,575.50	39.50	99.92
100-42400-60001	STREET LIGHTS ENCUMBERED FUNDS	4,796.00	0.00	0.00	4,303.75	492.25	89.74
Total SERVICES AND SUPPLIES		49,796.00	6,200.00	585.00	54,879.25	531.75	99.05
Total 42400 STREET LIGHTING		49,796.00	6,200.00	585.00	54,879.25	531.75	99.05
100-42700-90050	ART 24 ATM 5/5/14 TOWN FOREST 5-YR PROG	50,000.00	0.00	0.00	8,172.71	41,827.29	16.35
Total TOWN MEETING ARTICLES		50,000.00	0.00	0.00	8,172.71	41,827.29	16.35
100-42700-51112	TREE CARE AND PLANT SALARIES, APPOINTED	100.00	0.00	0.00	0.00	100.00	0.00
Total LABOR AND RELATED		100.00	0.00	0.00	0.00	100.00	0.00
100-42700-52318	Tree Experts	10,136.00	0.00	0.00	10,119.00	17.00	99.83
100-42700-54485	Parts & Accessories	709.00	0.00	0.00	171.07	537.93	24.13
100-42700-54550	Equipment Repair Parts	210.00	0.00	0.00	795.60	-585.60	378.86
100-42700-57731	Dues	75.00	0.00	0.00	85.00	-10.00	113.33
Total SERVICES AND SUPPLIES		11,130.00	0.00	0.00	11,170.67	-40.67	100.37
Total 42700 TREE CARE AND PLANTING		61,230.00	0.00	0.00	19,343.38	41,886.62	31.59
100-49100-90089	ART 3 ATM 5/2/16 SALE LOTS-CEM GARAGE RO	0.00	10,000.00	0.00	0.00	10,000.00	0.00
Total TOWN MEETING ARTICLES		0.00	10,000.00	0.00	0.00	10,000.00	0.00
100-49100-51113	WAGES, HOURLY	80,902.00	932.00	0.00	82,191.25	-357.25	100.44
100-49100-51130	OVERTIME	3,000.00	0.00	0.00	2,666.59	333.41	88.89
100-49100-51142	LONGEVITY	810.00	0.00	0.00	810.00	0.00	100.00
Total LABOR AND RELATED		84,712.00	932.00	0.00	85,667.84	-23.84	100.03
100-49100-52211	CEMETERY Electricity-Building	2,000.00	0.00	0.00	1,196.39	803.61	59.82
100-49100-52231	CEMETERY Town Water	200.00	0.00	0.00	211.07	-11.07	105.54
100-49100-52241	CEMETERY R&M-Building & Ground	300.00	0.00	0.00	240.00	60.00	80.00
100-49100-52242	CEMETERY R&M-Vehicles	250.00	0.00	0.00	170.00	80.00	68.00
100-49100-52273	CEMETERY R&L-Communications E	540.00	0.00	0.00	500.21	39.79	92.63
100-49100-52293	CEMETERY Solid Waste Disposal	1,700.00	0.00	0.00	1,700.00	0.00	100.00
100-49100-52336	CEMETERY License Renewals	300.00	0.00	0.00	160.00	140.00	53.33
100-49100-54411	CEMETERY Gasoline	2,700.00	0.00	0.00	2,088.80	611.20	77.36
100-49100-54412	CEMETERY Diesel Fuel	1,800.00	0.00	0.00	937.58	862.42	52.09
100-49100-54478	CEMETERY Equipment Repair Par	3,756.00	0.00	0.00	3,778.45	-22.45	100.60
100-49100-54479	CEMETERY Other Groundskeeping	3,250.00	0.00	0.00	3,073.48	176.52	94.57
Total SERVICES AND SUPPLIES		16,796.00	0.00	0.00	14,055.98	2,740.02	83.69
Total 49100 CEMETERY		101,508.00	10,932.00	0.00	99,723.82	12,716.18	88.69
100-51100-51113	WAGES, HOURLY	23,638.00	0.00	0.00	22,336.00	1,302.00	94.49
Total LABOR AND RELATED		23,638.00	0.00	0.00	22,336.00	1,302.00	94.49
100-51100-52306	Advertising, Legal Notices	200.00	0.00	0.00	0.00	200.00	0.00
100-51100-52307	Consulting Services	38,000.00	0.00	0.00	37,667.24	332.76	99.12
100-51100-52321	Veterinarian Services	1,930.00	0.00	0.00	94.15	1,835.85	4.88
100-51100-54425	BOH-OFFICE SUPPLIES & EXPENSE	200.00	0.00	0.00	209.34	-9.34	104.67
100-51100-54599	Miscellaneous Other	177.00	0.00	0.00	131.74	45.26	74.43
100-51100-57711	Mileage	400.00	0.00	0.00	158.71	241.29	39.68
100-51100-57714	Conference Registration	200.00	0.00	0.00	115.00	85.00	57.50
100-51100-57733	Memberships	150.00	0.00	0.00	150.00	0.00	100.00
Total SERVICES AND SUPPLIES		41,257.00	0.00	0.00	38,526.18	2,730.82	93.38
Total 51100 BOARD OF HEALTH		64,895.00	0.00	0.00	60,862.18	4,032.82	93.79

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-54100-51112	SALARIES, APPOINTED POSITIONS	54,220.00	635.00	0.00	54,876.56	-21.56	100.04
100-54100-51113	WAGES, HOURLY	71,090.00	950.00	0.00	68,564.17	3,475.83	95.18
Total LABOR AND RELATED		125,310.00	1,585.00	0.00	123,440.73	3,454.27	97.28
100-54100-52211	Electricity-Building	8,000.00	0.00	0.00	7,407.93	592.07	92.60
100-54100-52215	Natural Gas-Heating	6,000.00	0.00	0.00	3,612.03	2,387.97	60.20
100-54100-52231	Town Water	300.00	0.00	0.00	406.44	-106.44	135.48
100-54100-52232	Town Sewer	600.00	0.00	0.00	792.78	-192.78	132.13
100-54100-52241	R&M-Building & Grounds	6,164.00	0.00	0.00	5,644.70	519.30	91.58
100-54100-52244	R&M-Office Equipment	350.00	0.00	0.00	350.00	0.00	100.00
100-54100-52293	Solid Waste Disposal	1,100.00	0.00	0.00	935.00	165.00	85.00
100-54100-52308	Data Processing	2,400.00	0.00	0.00	1,587.41	812.59	66.14
100-54100-52315	Home Care Services	575.00	0.00	0.00	575.00	0.00	100.00
100-54100-52333	Meals Programs	1,250.00	0.00	0.00	1,250.00	0.00	100.00
100-54100-52353	Programs	4,446.00	0.00	0.00	4,446.00	0.00	100.00
100-54100-54425	COA-OFFICE SUPPLIES & EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00	100.00
100-54100-54459	Other Custodial	275.00	0.00	0.00	275.00	0.00	100.00
100-54100-54491	Refreshments	1,000.00	0.00	0.00	167.40	832.60	16.74
100-54100-54581	Firefighting Supplies	175.00	0.00	0.00	0.00	175.00	0.00
100-54100-57713	Conferences	580.00	0.00	0.00	60.00	520.00	10.35
100-54100-57733	Memberships	450.00	0.00	0.00	1,092.08	-642.08	242.68
Total SERVICES AND SUPPLIES		35,665.00	0.00	0.00	30,601.77	5,063.23	85.80
Total 54100 COUNCIL ON AGING		160,975.00	1,585.00	0.00	154,042.50	8,517.50	94.76
100-54300-51112	SALARIES, APPOINTED POSITIONS	7,323.00	0.00	0.00	7,323.00	0.00	100.00
Total LABOR AND RELATED		7,323.00	0.00	0.00	7,323.00	0.00	100.00
100-54300-54425	VET-OFFICE SUPPLIES & EXPENSE	100.00	0.00	0.00	4.78	95.22	4.78
100-54300-57712	Meetings	500.00	0.00	0.00	0.00	500.00	0.00
100-54300-57771	Veterans' Benefits	165,000.00	15,000.00	0.00	179,716.48	283.52	99.84
Total SERVICES AND SUPPLIES		165,600.00	15,000.00	0.00	179,721.26	878.74	99.51
Total 54300 VETERANS' SERVICES		172,923.00	15,000.00	0.00	187,044.26	878.74	99.53
100-61100-90080	LIB-ART 17 ATM 5/5/14 BOOKS & LIBRARY SU	750.00	0.00	0.00	750.00	0.00	100.00
Total		750.00	0.00	0.00	750.00	0.00	100.00
100-61100-90045	FY 14 ATM #34 LIBRARY ROOF	153.22	0.00	0.00	153.22	0.00	100.00
Total TOWN MEETING ARTICLES		153.22	0.00	0.00	153.22	0.00	100.00
100-61100-51112	SALARIES, APPOINTED POSITIONS	191,371.00	0.00	0.00	191,400.28	-29.28	100.02
100-61100-51113	WAGES, HOURLY	128,851.00	108.00	0.00	126,921.62	2,037.38	98.42
100-61100-51142	LONGEVITY	2,656.00	0.00	0.00	2,770.75	-114.75	104.32
Total LABOR AND RELATED		322,878.00	108.00	0.00	321,092.65	1,893.35	99.41
100-61100-52211	Electricity-Building	11,078.00	0.00	443.43	14,160.43	-3,525.86	131.83
100-61100-52220	Oil-Heating	16,000.00	0.00	0.00	5,028.85	10,971.15	31.43
100-61100-52231	Town Water	685.00	0.00	0.00	655.33	29.67	95.67
100-61100-52241	R&M-Building & Grounds	20,144.00	0.00	0.00	19,380.22	763.78	96.21
100-61100-52244	R&M-Office Equipment	900.00	0.00	0.00	1,074.00	-174.00	119.33
100-61100-52308	Data Processing	25,108.00	0.00	0.00	25,827.88	-719.88	102.87
100-61100-54420	LAWRENCE LIBRARY OFFICE SUPPLIES	2,850.00	0.00	0.00	2,752.86	97.14	96.59
100-61100-54428	Book Processing Supplies	2,350.00	0.00	0.00	2,350.00	0.00	100.00
100-61100-54512	Books, Lawrence Library	22,651.00	0.00	0.00	23,451.88	-800.88	103.54
100-61100-54513	Children's Room	3,564.00	0.00	0.00	4,782.12	-1,218.12	134.18
100-61100-54514	Magazines/New papers	1,056.00	0.00	0.00	1,018.76	37.24	96.47
100-61100-54519	DVD's	3,556.00	0.00	0.00	3,556.29	-0.29	100.01
100-61100-54521	Audio Cassettes	7,000.00	0.00	0.00	7,219.28	-219.28	103.13
100-61100-54522	Audio - Compact Discs	800.00	0.00	0.00	707.63	92.37	88.45
100-61100-54524	LAWRENCE LIBRARY Multimedia	340.00	0.00	0.00	344.02	-4.02	101.18
100-61100-57711	Mileage	1,000.00	0.00	0.00	1,376.59	-376.59	137.66
100-61100-57712	Meetings	0.00	0.00	0.00	0.00	0.00	0.00
100-61100-57733	Memberships	633.00	0.00	0.00	415.00	218.00	65.56
Total SERVICES AND SUPPLIES		119,715.00	0.00	443.43	114,101.14	5,170.43	95.68
Total 61100 LAWRENCE LIBRARY		443,496.22	108.00	443.43	436,097.01	7,063.78	98.41

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-63100-51113	WAGES, HOURLY	2,850.00	0.00	0.00	2,850.00	0.00	100.00
Total LABOR AND RELATED		2,850.00	0.00	0.00	2,850.00	0.00	100.00
Total_63100 SUMMER PLAYGROUND		2,850.00	0.00	0.00	2,850.00	0.00	100.00
100-63200-51113	WAGES, HOURLY	18,471.00	214.00	0.00	18,719.56	-34.56	100.19
Total LABOR AND RELATED		18,471.00	214.00	0.00	18,719.56	-34.56	100.19
100-63200-52211	Electricity-Building	3,800.00	0.00	0.00	2,836.08	963.92	74.63
100-63200-52220	Oil-Heating	2,022.00	0.00	0.00	961.30	1,060.70	47.54
100-63200-52232	Town Sewer	350.00	0.00	0.00	701.12	-351.12	200.32
100-63200-52293	Solid Waste Disposal	840.00	0.00	0.00	700.00	140.00	83.33
Total SERVICES AND SUPPLIES		7,012.00	0.00	0.00	5,198.50	1,813.50	74.14
Total_63200 COMMUNITY CENTER		25,483.00	214.00	0.00	23,918.06	1,778.94	93.08
100-69200-52388	Expenses, Memorial Day	3,000.00	0.00	0.00	1,534.73	1,465.27	51.16
Total SERVICES AND SUPPLIES		3,000.00	0.00	0.00	1,534.73	1,465.27	51.16
Total_69200 MEMORIAL DAY		3,000.00	0.00	0.00	1,534.73	1,465.27	51.16
100-71700-59110	PRIN-PARKS & REC BLDG REMODEL ATM 5/02	4,000.00	0.00	0.00	4,000.00	0.00	100.00
100-71700-59150	INT-PARKS & REC BLDG REMODEL ATM 5/02	710.00	0.00	0.00	710.00	0.00	100.00
Total DEBT SERVICE		4,710.00	0.00	0.00	4,710.00	0.00	100.00
Total_71700 PARKS & REC BLDG REMODELING ATM 5/02		4,710.00	0.00	0.00	4,710.00	0.00	100.00
100-71710-59110	PRIN-SENIOR CTR BLDG CONSTR ATM 5/02	63,000.00	0.00	0.00	63,000.00	0.00	100.00
100-71710-59150	INT-SENIOR CTR BLDG CONSTR ATM 5/02	10,303.00	0.00	0.00	10,302.50	0.50	100.00
Total DEBT SERVICE		73,303.00	0.00	0.00	73,302.50	0.50	100.00
Total_71710 SR CTR BLDG CONSTRUCT ART 7 ATM 5/2000		73,303.00	0.00	0.00	73,302.50	0.50	100.00
100-71800-59110	PRIN-PEPP SPRINGS LAND ACQ ATM 6/05	42,000.00	0.00	0.00	42,000.00	0.00	100.00
100-71800-59150	INT-PEPP SPRINGS LAND ACQ ATM 6/05	15,299.00	-3,660.00	0.00	11,638.34	0.66	99.99
Total DEBT SERVICE		57,299.00	-3,660.00	0.00	53,638.34	0.66	100.00
Total_71800 PEPP SPRINGS LAND ACQ ATM 6/05		57,299.00	-3,660.00	0.00	53,638.34	0.66	100.00
100-71900-59110	PRIN-COMPUTER HARDWARE STM 10/07	4,000.00	0.00	0.00	4,000.00	0.00	100.00
100-71900-59150	INT-COMPUTER HARDWARE STM 10/07	260.00	0.00	0.00	260.00	0.00	100.00
Total DEBT SERVICE		4,260.00	0.00	0.00	4,260.00	0.00	100.00
Total_71900 COMPUTER HARDWARE STM 10/07		4,260.00	0.00	0.00	4,260.00	0.00	100.00
100-71910-59110	PRIN-FIRE DEPT RADIO STM 10/07	9,000.00	0.00	0.00	9,000.00	0.00	100.00
100-71910-59150	INT-FIRE DEPT RADIO STM 10/07	585.00	0.00	0.00	585.00	0.00	100.00
Total DEBT SERVICE		9,585.00	0.00	0.00	9,585.00	0.00	100.00
Total_71910 FIRE DEPT RADIO STM 10/07		9,585.00	0.00	0.00	9,585.00	0.00	100.00
100-75200-59111	PRIN-PAYDOWN STD FIRE TRUCK	35,000.00	-35,000.00	0.00	0.00	0.00	0.00
100-75200-59112	PRIN-PAYDOWN STD AMBULANCE	33,000.00	-33,000.00	0.00	0.00	0.00	0.00
100-75200-59250	INTEREST SHORT TERM BORROWINGS	2,000.00	-1,300.00	0.00	685.07	14.93	97.87
Total DEBT SERVICE		70,000.00	-69,300.00	0.00	685.07	14.93	97.87
Total_75200 SHORT TERM BORROWINGS		70,000.00	-69,300.00	0.00	685.07	14.93	97.87

Account Number	Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Unspent Balance	Percent Used
100-82000-56640	Air Pollution Control District	0.00	3,136.00	0.00	3,136.00	0.00	100.00
100-82000-56663	Regional Transit Authority	0.00	16,881.00	0.00	16,881.00	0.00	100.00
100-82000-56664	Non-Renewal Excise Tax	0.00	10,500.00	0.00	10,500.00	0.00	100.00
Total SERVICES AND SUPPLIES		0.00	30,517.00	0.00	30,517.00	0.00	100.00
Total 82000 STATE ASSESSMENTS & CHARGES		0.00	30,517.00	0.00	30,517.00	0.00	100.00
100-91100-51172	COUNTY RETIREMENT ASSESSMENT	801,127.00	0.00	0.00	801,127.00	0.00	100.00
Total LABOR AND RELATED		801,127.00	0.00	0.00	801,127.00	0.00	100.00
Total 91100 MIDDLESEX RETIREMENT ASSESSMENT		801,127.00	0.00	0.00	801,127.00	0.00	100.00
100-91300-51173	UNEMPLOYMENT INSURANCE	25,000.00	-21,600.00	0.00	3,331.51	68.49	97.99
Total LABOR AND RELATED		25,000.00	-21,600.00	0.00	3,331.51	68.49	97.99
Total 91300 UNEMPLOYMENT COMP INSURANCE		25,000.00	-21,600.00	0.00	3,331.51	68.49	97.99
100-91400-51178	HEALTH INSUR - EMPLOYEES	509,918.00	0.00	0.00	496,647.67	13,270.33	97.40
100-91400-51180	HEALTH INSUR - RETIREES	101,197.00	6,200.00	0.00	123,343.88	-15,946.88	114.85
100-91400-51181	HEALTH INSUR - RETIREE PMTS TO OTHER TOW	5,000.00	0.00	0.00	5,019.83	-19.83	100.40
100-91400-51182	HEALTH INSUR - OPT OUT PAYMENTS	20,750.00	0.00	0.00	18,000.00	2,750.00	86.75
Total LABOR AND RELATED		636,865.00	6,200.00	0.00	643,011.38	53.62	99.99
Total 91400 HEALTH/DISABILITY INSURANCE		636,865.00	6,200.00	0.00	643,011.38	53.62	99.99
100-91500-51176	LIFE INSURANCE	2,000.00	0.00	0.00	1,665.71	334.29	83.29
Total LABOR AND RELATED		2,000.00	0.00	0.00	1,665.71	334.29	83.29
Total 91500 LIFE INSURANCE		2,000.00	0.00	0.00	1,665.71	334.29	83.29
100-91600-51177	TOWN SHARE MEDICARE	55,000.00	6,700.00	0.00	61,681.60	18.40	99.97
Total LABOR AND RELATED		55,000.00	6,700.00	0.00	61,681.60	18.40	99.97
Total 91600 MEDICARE		55,000.00	6,700.00	0.00	61,681.60	18.40	99.97
100-93000-58000	CAPITAL OUTLAY	221,000.00	9,887.00	2,063.82	227,864.43	958.75	99.59
Total CAPITAL OUTLAY		221,000.00	9,887.00	2,063.82	227,864.43	958.75	99.59
Total 93000 CAPITAL PROJECTS		221,000.00	9,887.00	2,063.82	227,864.43	958.75	99.59
100-94500-57743	Package Policy	80,835.00	0.00	0.00	74,770.73	6,064.27	92.50
100-94500-57744	Workman's Compensation	14,000.00	0.00	0.00	18,035.27	-4,035.27	128.82
100-94500-57745	Special Coverages	55,000.00	0.00	0.00	59,529.00	-4,529.00	108.24
100-94500-57746	Deductibles	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Total SERVICES AND SUPPLIES		152,335.00	0.00	0.00	152,335.00	0.00	100.00
Total 94500 GENERAL INSURANCE		152,335.00	0.00	0.00	152,335.00	0.00	100.00
100-99100-59711	TRANSFERS TO CAPITAL PROJECTS FUND	0.00	68,000.00	0.00	68,000.00	0.00	100.00
Total TRANSFER ACCOUNTS		0.00	68,000.00	0.00	68,000.00	0.00	100.00
Total 99100 TRANSFERS - GENERAL FUND		0.00	68,000.00	0.00	68,000.00	0.00	100.00
FY2016 GENERAL FUND - GRAND TOTAL		22,472,360.53	121,674.99	10,900.21	22,404,094.08	179,041.23	99.21

CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME: _____	DATE: _____
ADDRESS: _____	PRECINCT: _____
TELEPHONE: HOME: _____	WORK: _____
E-MAIL: _____	
PRESENT BUSINESS INTEREST OR OCCUPATION: _____	
EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY):	
AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING: _____	
TIME AVAILABILITY:	NUMBER OF HOURS: _____ Weekly _____ Monthly
COMMENTS: _____	

APPOINTED COMMITTEES

Agricultural Advisory Board
Affordable Housing Committee
Board of Public Works (2)
Cable TV Advisory Committee
Capital Program Committee
Conservation Commission
Council on Aging
Cultural Council
Disabilities Commission
Economic Development Advisory Committee
Election Workers
Emergency Management
Finance Committee
Fire Department
GIS Committee
Historical Commission
Information Systems Technology Committee
Nashoba Valley Technical High School Committee
Pepperell Auxiliary Police Department
Personnel Board
Planning Board (Associate Member)
Zoning Board of Appeals

INDEX

A

Animal Control Officer	30
Annual Town Election, April 25, 2016	78
Annual Town Meeting, May 2, 2016	84
Appointed Boards/Committees	6
Assessors, Board of	13

C

Cemetery and Parks Department	51
Citizen Activity Form	152
Communications Department	30
Conservation Commission	19
Council on Aging	58
Cultural Council	67

D

Dedication	1
DPW Director	42

E

Economic Development Advisory Committee	22
Elected Officials	4
Emergency Management Agency	31

F

Fire Department	29
-----------------	----

H

Health, Board of	52
Highway Superintendent	48
Historical Commission	62

I

Information Systems Technology Committee	18
Inspection Department	21

L

Lawrence Library	63
------------------	----

N

Nashoba Valley Technical High School	32
Nissitissit Middle School	40
North Middlesex Regional High School	39
North Middlesex Regional School District Superintendent	35

P

Personnel Board	12
Police Department	23
Presidential Primary March 1, 2016	72

S

Sealer of Weights and Measures	31
Selectmen, Board of	11
Sewer and Wastewater Division	47
Special Town Meeting, October 24, 2016	115
Squannacook Early Childhood Center	42
Staff Positions	5
State and National Officials	3
State Election, November 8, 2016	126
State Primary, September 8, 2016	107

T

Tax Collector	17
Telephone Directory	155
Town Accountant	129
Town Clerk	69
Town Engineer	42
Treasurer	16

V

Varnum Brook Elementary School	41
Veterans' Grave Officer	58
Veterans' Service Officer	57

W

Water Division	46
----------------	----

Z

Zoning Board of Appeals	12
-------------------------	----

TELEPHONE DIRECTORY

Town Offices

ACCOUNTANT	433-0320
AMBULANCE SERVICE, 59 Main Street Emergencies only	911
Business Calls	433-0303
ASSESSORS.....	433-0322
BOARD OF APPEALS	433-0333
CEMETERY DEPARTMENT, Heald Street.	433-0323
COMMUNICATIONS CENTER, 59 Main Street	433-2737
COMMUNITY CENTER, Rotary	433-0324
CONSERVATION COMMISSION	433-0325
COUNCIL ON AGING, Nashua Road.....	433-0326
DOG OFFICER.	433-0340
DEPARTMENT OF PUBLIC WORKS.....	433-0327
EMERGENCY MANAGEMENT	433-2737
ENGINEER.....	433-0327
FIRE DEPARTMENT- 59 Main St., Emergencies Only	911
Business Calls	433-2113
HEALTH BOARD.....	433-0328
HIGHWAY DEPARTMENT, 45 Lowell Road.	433-5735
HOUSING AUTHORITY, 4 Foster Street	433-9882
INSPECTION DEPARTMENT.	433-0329
LIBRARY, 15 Main Street	433-0330
Children's Library.....	433-0332
PLANNING BOARD	433-0336
POLICE DEPARTMENT - 59 Main Street, Emergencies Only	911
Business Calls	433-2424
RECREATION COMMISSION.....	433-0324
SELECTMEN	433-0333
TAX COLLECTOR/TREASURER	433-0337
TOWN CLERK	433-0339
TRANSFER STATION, Boynton Street.....	433-0343
VETERANS AGENT.	433-0342
WASTEWATER TREATMENT PLANT, 47 Nashua Road.	433-9859
WATER DEPARTMENT, 46 Chestnut Street.....	433-5591

Schools

NASHOBA VALLEY TECHNICAL HIGH SCHOOL.....	692-4711
NISSITISSIT MIDDLE SCHOOL	433-0114
NO. MIDDLESEX REG. SCHOOL DISTRICT SUPERINTENDENT'S OFFICE	597-8713
NORTH MIDDLESEX REGIONAL HIGH SCHOOL	597-8721
VARNUM BROOK SCHOOL.....	433-6722